

College Check List

Pre- Application Steps

1. Narrow down list of schools to a reasonable, balanced list
2. Research requirements for each school (forms, essays, letters of rec, interviews, etc)
3. Begin prepping essays for these schools if required
4. Request teacher recommendations in person- make sure to fill out a Teacher Recommendation Request form (available in guidance and on Naviance). Follow up with a formal request in Naviance Student (under the "Teacher Recommendation Link")
5. Fill out the Self Profile for a counselor recommendation
6. If applying to a school that accepts the common application- set up a common app account (www.commonapp.org) and link your common app account to Naviance Student via the form on your "Colleges I'm applying to" page
7. If planning to participate in Division I or II athletics- register with the NCAA eligibility center
8. Take the SAT/ ACT test and Subject Tests (if applicable)
9. Review your Transcript and hand in your signed Transcript Approval

I'm Ready to Apply (you have completed the required steps from above)

1. Fill out the application online as directed on the school's admissions page- making sure to complete all required supplemental forms and essays (be mindful of deadlines)
2. Pay application Fee or submit appropriate fee waiver
3. Update Naviance Student (Colleges I'm Applying To)
4. Send SAT scores via collegeboard.org OR ACT scores via actstudent.org (some schools may be test optional- if thinking of going this route- please discuss with your counselor)
5. Submit a transcript request in guidance

*Students applying to career/tech schools and/or 2 year schools **ONLY** may be able to skip certain steps- see your counselor to discuss

I've Applied- Now what?

1. Work with your family to fill out the FAFSA at www.fafsa.ed.gov – PVHS Financial Aid Presentation is October 3, 2018 @ 6:30 in the auditorium.
2. Check to see if your schools need the CSS Profile in addition to FAFSA (available at www.collegeboard.org). Be mindful of deadlines.
3. Continue to look and apply for scholarships. Check Naviance Student for updates and read the monthly Senior Newsletter. Local Scholarship applications will be available in February. Students may also sign up for websites such as www.fastweb.org and www.raise.me.
4. As you receive admissions decisions, update your Naviance Student account. Bring copies of letters and awards to guidance to be entered into your accounts.