

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, April 24, 2018**

Order of Business

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 9, 2018 by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

PRESIDENT'S REPORT

ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the March 27, 2018 Regular meeting will be presented for review and approval.

STUDENTS OF THE MONTH

- Arianna Verazzo
- Veronica Dorsett
- Danielle Burden
- Owen Delpui

REPORT OF THE SUPERINTENDENT

- Career and Technical Education (CTE) Presentation
- Student Substance Awareness Presentation

STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

Education Committee

1. Report of HIB

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
1718-18	Gym	20-minute lunch	Meeting w/ Mr. Settembre & Mr. Burke	None	HIB
1718-19	Cafeteria	None	None	None	Not HIB
1718-20	Cafeteria-Social Media	20-minute lunch	Meeting with guidance counselor, Mr. Parlavecchio	None	HIB

2. Report of Suspensions –Mar 23, 2018-Apr 17, 2018

Suspension	Grade	Date	Reason	Days/Return
S188-1718	11	3/23/18	Disrespect to staff	1/Mar 27, 2018
S189-1718	12	3/23/18	Disrespect to staff	1/Mar 27, 2018
S190-1718	11	3/27/18	Insubordination	1/Mar 28, 2018
S191-1718	12	3/27/18	Lates	1/Mar 29, 2018
S192-1718	11	3/27/18	Lates	1/Mar 29, 2018
S193-1718	10	3/27/18	Cuts	1/Mar 29, 2018
S194-1718	9	3/28/18	Continued willful disobedience	2/Apr 9, 2018
S195-1718	12	3/28/18	Disrespect to staff	2/Apr 10, 2018
S196-1718	11	3/28/18	Inappropriate language to staff	5/Apr 13, 2018
S197-1718	11	3/28/18	Continued willful disobedience	1/Apr 9, 2018
S198-1718	9	3/28/18	Continued willful disobedience	2/Apr 9, 2018
S199-1718	12	3/29/18	Lates	2/Apr 11, 2018
S200-1718	9	3/29/18	Class disruption	3/Apr 11, 2018
S201-1718	12	4/9/18	Fight	3/Apr 13, 2018
S202-1718	12	4/9/18	Fight	3/Apr 13, 2018
S203-1718	10	4/9/18	Lates	1/Apr 11, 2018
S204-1718	12	4/9/18	Insubordination	2/Apr 11, 2018
S205-1718	12	4/11/18	Lates	2/Apr 16, 2018
S206-1718	11	4/12/18	Lates	1/Apr 16, 2018
S207-1718	12	4/12/18	ID violation	1/Apr 16, 2018
S208-1718	12	4/13/18	Lates	1/Apr 18, 2018
S209-1718	11	4/16/18	Other	1/Apr 18, 2018
S210-1718	11	4/16/18	Insubordination	1/Apr 18, 2018
S211-1718	9	4/17/18	Other	4/Apr 24, 2018
S212-1718	12	4/17/18	Lates	1/Apr 19, 2018
S213-1718	11	4/17/18	Fight	4/Apr 23, 2018
S214-1718	11	4/17/18	Fight	4/Apr 23, 2018
S215-1716	12	4/17/18	Lates	1/Apr 19, 2018

Education Committee

3. Report of Student Attendance – March 2018

The Superintendent reports the following attendance for March 2018:

Possible number of days school has been open	18.00
Possible number of days attendance	18.00
Days present	23,365.00
Days absent	1,035.30
Times Tardy	0.00
Percent of attendance	95.6%
Percent of tardiness	0.00%
Average daily attendance	1,240.54
Average daily enrollment	1,298.06

4. Approval/Home Instruction

The Superintendent, in consultation with the Administration, recommends approval of the following Home Instruction:

<u>Home Instruction ID</u>	<u>Grade</u>	<u>Location</u>
Hi60-1718	10	Totowa
Hi61-1718	9	Woodland Park
Hi62-1718	9	Totowa
Hi63-1718	11	Woodland Park

5. Approval / Part-Time 2018 Summer Nurse

The Superintendent recommends the appointment of Ms.Dianne Abbate-marco as the part-time 2018 summer nurse at Passaic Valley Regional High School. This is a requirement for the Autism Program Extended school year and to cover the Passaic Valley Education Foundation Summer Camps. The terms are: July 2 – Aug 3, 2017, Monday through Friday 8:30am-1:30pm, \$37.50/hour (shared cost with Passaic Valley Education Foundation).

6. Approval / 18-19 Athletic Physical Forms Processing

The Superintendent recommends approval of Mr. Lina Salluce, full time school nurse, to process student athletic physicals. Terms are: July 1 – August 30 up to 30 hours, \$35.62/hour.

7. Approval / Home Instruction Services

The Superintendent recommends approval for home instruction services for student #33025 for the 2017-2018 school year at New Life Recovery Center 23 Colfax Ave Pompton Lakes, NJ. Cost \$120.00/day, Monday through Friday until medically released.

Education Committee

8. Approval / Extended School Year

The Superintendent recommends approval of an extended school year for the following student(s):

Student ID	Attending	Extension Dates/Time	Tuition	IEP Requirement
7844256682	Allegro School 125 Ridgewood Ave Cedar Knolls, NJ	July 9- Aug 17, 2018/ 9am-2:30pm M-F	\$18,810.00	Yes
15050	Banyan High School 471 Main Street Little Falls, NJ	July 2- Aug 3, 2018/ 8:15am-12:15pm M-F	\$7,573.90	Yes
8840571296	Felician School 260 S. Main Street Lodi, NJ 07644	July 2-July 31, 2018/ 8:30am-1:30pm M-F	\$5,451.10	Yes
2001093	Gramon School 24 Dwight Place Fairfield, NJ	July 9-Aug 17, 2018/ 8:45am-2:45pm M-F	\$10,652.10	Yes
20964	Felician School 260 S. Main Street Lodi, NJ 07644	July 2-July 31, 2018/ 8:30am-1:30pm M-F	\$5,451.10	Yes
3289027153	Felician School 260 S. Main Street Lodi, NJ 07644	July 2-July 31, 2018/ 8:30am-1:30pm M-F	\$5,451.10	Yes
4425369961	Academy 360 6 Regent St Livingston, NJ	July 2- Aug 3, 2018/ 9:00am-3:00pm M-F	\$8,062.42 (tuition) + \$3,335.00 (extraordinary services)	Yes
21284	Mountain Lakes HS 96 Powerville Rd Mt. Lakes, NJ	July 2-July 27, 2018/ 8:30am-2:30pm M-F	\$6,700 (tuition) + \$4,231 (para)	Yes
1400728	Children's Institute 6 Regent St Livingston, NJ	July 2- Aug 3, 2018/ 9:00am-3:00pm M-F	\$8,062.42	Yes
1800847	Academy 360 6 Regent St Livingston, NJ	July 2- Aug 3, 2018/ 9:00am-3:00pm M-F	\$8,062.42	Yes
21582	YCS Sawtelle Learning Center 208 S Mountain Ave Montclair, NJ	July 5-July 31, 2018/ 8:40am-2:40pm M-F	\$5,758.90	Yes
7289588326	Mountain Lakes HS 96 Powerville Rd Mt. Lakes, NJ	July 2-July 27, 2018/ 8:30am-2:30pm M-F	\$6,700.00	Yes

Education Committee

9. Approval / Fundraisers

The Superintendent recommends approval of the following fundraisers:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Italian Club	Napolitano	Shirt Sale	May 2018/ In school	Raise funds for end of year dinner
2	PVTV	Rossilli/ Cappello	Dine and donate	May 9, 2018/ California Pizza Kitchen/ Wayne, NJ	Raise funds for functions and activities
3	PVTV	Rossilli/ Cappello	Dine and Donate	April 30, 2018/ Chipotle/ Wayne, NJ	Raise funds for functions and activities
4	Girls Lacrosse	Demsey/ Clark	Snap.com	April-May 2018/ Online	Raise funds for benches for Hopson field; team awards, end of year dinner and team warmups
5	Class of 2018	Kurtishi	Can Shake	May 5, 2018/10-2/ Fairway Market, WP NJ	Funds for senior class
6	Class of 2018	Kurtishi	Can Shake	April 28, 2018/10-2/ ShopRite, LF NJ	Funds for senior class
7	Student Activities	Pellegrini	Registration & Tee-shirt Sale	March 12- April 12, 2018/ In and out of school	Raise funds for Autism walk

10. Approval / 2018 Summer Camps

The Superintendent recommends approval of the following Passaic Valley Education Foundation camps to be held at the High school 2018 summer camps:

- STEAM+ Summer camp July 2-July 26, 2018
- Performing Arts July 2-July 26, 2018
- Cooking Camp June 25-July 3, 2018

11. Approval / Amend Medical Leave Heather Goethe

The Superintendent recommends the Board of Education to approve the following amended medical leave of absence for Mrs. Heather Goethe, effective March 5, 2018 through November 2, 2018, returning November 5, 2018 as follows:

Dates	Coverage	Amount of Time
May 14- June 30, 2018 Sept. 3 – Oct. 5, 2018	Federal Medical Leave Act NJ Family Leave Act	12 Weeks total
March 5-March 14,2018 March 15-May 11, 2018	Paid Sick Leave	
Oct 8 – Nov 2, 2018	Unpaid Leave of Absence	19 days

Education Committee

12. Approval / Professional Development Days

The Superintendent recommends approval of the following professional development days:

Staff	Dates	Reason for Development	Cost
Dave Settembre	5/23/18	HIB Revision Update	\$173.16

13. Approval / Agreement - OAL Dkt. No EDS 10528-2017

Be It Resolved that the Passaic Valley Regional High School Board of Education approved the agreement as recommended by Board Counsel for OAL Dkt. No EDS 10528-2017.

Finance Committee

1. Approval of Monthly Bill List - April

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHERAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
4/26/18	Pending	\$ 498,883.60

WHEREAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of March 2018

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending March 31, 2018 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending March 31, 2018; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-2)

Finance Committee

3. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice 671030918	5084	\$ 7,372.36
Pomptonian	Invoice 671031618	5085	\$ 20,444.88
Pomptonian	Invoice 671032318	5086	\$ 5,286.89
Pomptonian	Invoice 671033018	5087	\$ 19,234.25
Pomptonian	Invoice 671033018	5088	\$ 21,295.10

4. Approval of Line Item Budget Transfers – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the months of March 2018 as presented. (See Attachment F-3)

5. Acceptance of Financial Status Report – March

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of March 2018, as presented. (See Attachment F-4)

6. Acceptance of Revenue Report – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of March 2018, as presented. (See Attachment F-5)

7. Approval of Emergency Purchase and Repairs – Electrical Panel Replacement - Revised

The Superintendent, in consultation with the School Business Administrator/Board Secretary, Supervisor of Buildings and Grounds and School District’s Engineer, recommends the Board approve the revised emergency purchase, repairs and/or replacement of 26 Federal Pacific electrical panels in the Passaic Valley Regional High School to K. Hanrahan Enterprises, Inc., Fairlawn, New Jersey in the amount of \$314,994.00. The Electrical panels are needed to be repaired and/or replaced as the school district’s engineering firm, Alaimo Group, has determined the 26 Federal Pacific electrical panels have been recalled with the electrical panels being considered a dangerous condition and safety concern. The Alaimo group further recommends the only safe course of action is to have all Federal Pacific electrical panels replaced by a licensed electrician who will pull permits and certify inspection at the completion of work immediately.

Finance Committee

8. Approval / Passaic Valley Education Foundation Grants

The Superintendent, in consultation with the Business Administrator, recommends approval to accept grants awarded by the Passaic Valley Education Foundation totaling \$6,556.50. The breakdown is as follows:

Ms. Shtraks/Mr Haimowitz: \$1,000.00	Ms. Chelel: \$250.00	Mr. Marmo: \$1,000.00
Ms. Vanderstreet: \$1,691.90	Mr. Sanders: \$1,139.88	Mr. Goodman: \$1,474.72

9. Approval/Emergency Exit Drills

In accordance with state law and board policy, emergency bus exit drills were conducted at Passaic Valley High School on March 20, 27, April 11 and 13, 2018. The drills were conducted on school property in the morning upon the arrival of the buses between 7:20 a.m. and 8:00 a.m. and at 11:25 A.M. for Route #PV11.

- March 20, 2018 Laidlaw/First Student - Rts. #1, 2, 3, 7, 24,42
Drills between 7:30 – 7:50 A.M.
- March 27, 2018 School Transportation Serv. Rts. 21, 22, 26, 28
Drills between 7:30 – 7:50 A.M.
- March 27, 2018 Town & Country Bus Co. Rt. PVS6
Drill at 7:20 A.M.
- April 11, 2018 Trans-Ed Rts. #4, 5, 8, 9, 23, 25, 29,41
Drill between 7:30 – 7:50 A.M.
- April 13, 2018 Passaic Valley HS Bus Rt. PV11
Drill @ 11:25 A.M.

The Northern Region Educational Services Commission, in accordance with state law, requested that emergency bus exit drills be conducted at Passaic Valley High School for our special education routes. The drills were conducted at Passaic Valley High School upon arrival of the buses on the following dates:

- April 12, 2018 Station Wagon Service Rt. 217B
Drill at 7:45 A.M.
- April 12, 2018 Trans-Ed Rt 217B
Drill at 7:48 A.M.
- April 12, 2018 Joshua Tours Rt 1211F
Drill at 9:40 A.M.

Finance Committee

10. Approval / Subcontracting Jordan Transportation 2017-2018

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve First Student subcontracting Passaic Valley High School Route Nos. 3 and 42 to Jordan Transportation for the remainder of the 2017-2018 school year or until further notice. All payments will still be made to First Student.

11. Approval/Agreement with Northern Region Educational Services Commission

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends approval to enter into an agreement with the Northern Region Educational Services Commission for transportation for one student per our CST for the remainder of the 2017-2018 school year as follows:

Route #	Schools	Contractor	# of Students	Estimated Cost Per Route (incl. surcharge)	Starting Date
CCBHPV	Ctr. For Behavioral Health	Station Wagon	1	9,135.00 + 274.05	3/26/18 – June 2018

Operations Committee

1. Approval / Use of Facilities

The superintendent, in consultation with the Business Administrator, recommends the following use of facilities:

- The Little Falls Athletic Club would like to use Passaic Valley for a celebration commemorating their 100th anniversary. This would include food trucks on the parking lot that would sell food to the public. The date would be May 19 or 20 and would last from 11:00am until 5:00pm. A certificate of insurance will be required prior to the event.
- America's Special Kidz of Woodland Park and the Special Olympics are once again requesting use of the high school's track for the purpose of running a track program for their athletes. This would take place every Wednesday night at 5:30pm. The starting date would be April 25, 2018 and ending date would be June 13, 2018. The date of May 9th is blocked for a Passaic Valley track meet. A certificate of insurance will be required prior to the event.
- The Little Falls Recreation Department used the facility on March 29 as well as April 11, 12 and 18 for Playoffs/All Star Game/3Point Contests for the 7th and 8th graders from the recreation programs from the three towns. The Griswold Gym was used and no extra personnel were needed to host this event. Each night the building was used for approximately 2-1/2 hours. The district was asked to host at the last minute due to issues that occurred at previous games and needs to be retroactively approved.
- The Torch Run is scheduled to be run through Little Falls on June 8, 2018. This year they are requesting the course be rerouted through Passaic Valley High School as our students will be participating and the police think it is safer to use our driveway and back parking lot than have our students run on Browertown Road. All insurances will be in place and any student will need a permission slip from their parents.
- The Teen Center will host an outdoor movie night at PVHS on May 18, 2018 from 7-9pm.

2. Approval /Furniture Donation

The Superintendent recommends approval of the donation of 8 dining room chairs valued at \$1,500.00 from the Meehan family for the theater department.

3. Approval of Direct Energy

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends that the Board approve the contract to the lowest responsible bidder, with pricing All-In Fixed pricing from a third party supplier not to exceed \$0.088%/kWh for electric supply and \$0.65/th for natural gas supply. The contracted term for both commodities will be for the length of 12 months.

4. Approval / Ms. RoseMarie Carr, Resignation

The Superintendent recommends accepting the resignation of Ms. RoseMarie Carr, Office Worker; last day of employment April 27, 2018.

Policy Committee

1. Second Reading / New and or Revised Policies and Regulations

The Superintendent recommends a second reading and adoption of the following policies and regulations:

- P 0169.02 Board Member Use of Social Networks (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- R 5460.1 High School Transcripts (M) (Revised)
- P 5516.01 Student Tracking Devices (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (New)
- P & R 7440 School District Security (M) (Revised)
- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
- P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 9242 Use of Electronic Signatures (New)
- P 2340 Field Trips

Athletic Committee

1. Approval / 2018 Summer Sports Camps

The Superintendent recommends approval of the 2018 Sports Summer Camps to run from June 25 – August 23, 2018. (Att A-1)

Education Committee

Operations Committee

Finance Committee

Athletic Committee

Negotiations Committee

Public Relations/Student Welfare Committee

Policy Committee

Technology Committee

Ad Hoc Committee

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call for members of the Public to be heard

Executive Session

Adjournment

Next Meeting

Public Budget/Regular Meeting:
Tuesday, May 1, 2018, 7:30 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey