

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Tuesday, June 12, 2018**

**Order of Business**

**ROLL CALL OF MEMBERS**

**PLEDGE OF ALLEGIANCE**

**READING OF ANNOUNCEMENT**

**PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 9, 2018 by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them

**PRESIDENT'S REPORT**

**ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the May 22, 2018 regular meeting will be presented for review and approval.

**REPORT OF THE SUPERINTENDENT**

- Green House Dedication
- Presentation - Mr. Luke Mulrone
- Presentation - NJ SBA

**STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

**CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

**EXECUTIVE SESSION**

**Education Committee**

**1. Report of Suspensions – May 16, 2018 through June 5, 2018**

<b>ID</b>	<b>Grade</b>	<b>Date</b>	<b>Reason</b>	<b>Days/Return</b>
S254-1718	9	5/16/18	Insubordination	1/May 18 2018
S255-1718	9	5/16/18	Cut 20-minute- lunch	1/May 18, 2018
S256-1718	9	5/16/18	Lates	1/ May 21, 2018
S257-1718	11	5/16/18	Inappropriate language	2/May 21, 2018
S258-1718	9	5/16/18	Class disruption	1/May 18,2018
S259-1718	9	5/16/18	Disrespect to staff	2/May 21, 2018
S260-1718	12	5/17/18	Cut	1/May 21, 2018
S261-1718	11	5/18/18	Insubordination	2/May 23, 2018
S262-1718	11	5/18/18	Insubordination	1/May 22, 2018
S263-1718	11	5/22/18	Roughhouse	1/May 24, 2018
S264-1718	11	5/23/18	Vandalism/Damage to school property	5/June 7, 2018
S265-1718	11	5/23/18	Other	4/June 7, 2018
S266-1718	9	5/23/18	Other	2/May 28, 2018
S267-1718	9	5/24/18	Vaping/Smoking/Tobacco Possession	2/May31, 2018
S268-1718	9	5/29/18	Class disruption	2/June 1, 2018
S269-1718	11	5/29/18	Vaping/Smoking/Tobacco Possession	3/June 4, 2018
S270-1718	10	5/29/18	Disrespect to staff	2/June 1, 2018
S271-1819	9	5/29/18	Lates	1/May31, 2018
S272-1718	9	5/30/18	Disrespect to staff	2/June 4, 2018
S273-1718	11	5/30/18	Lates	1/June 4, 2018
S274-1718	9	5/31/18	Insubordination	2/June 4, 2018
S275-1718	12	5/31/18	Lates	1/June 4, 2018
S276-1718	9	5/31/18	Class disruption	1/June 4, 2018
S277-1718	10	5/31/18	ID violation	1/June 4, 2018
S278-1718	10	6/1/18	Fight	5/June 11, 2018
S279-1718	10	6/1/18	Fight	5/June 11, 2018
S280-1718	10	6/1/18	Insubordination	2/June 6, 2018
S281-1718	11	6/4/18	Inappropriate language to staff	2/June 8, 2018
S282-1718	11	6/4/18	Other	2/June 8, 2018
S283-1718	11	6/5/18	Insubordination	1/June 7, 2018
S284-1718	9	6/5/18	Roughhouse	1/June 7, 2018
S285-1718	10	6/5/18	Lates	1/June 7, 2018
S286-1718	11	6/5/18	Continued willful disobedience	2/June 7, 2018
S287-1718	11	6/5/18	Fight	3/June 11, 2018
S288-1718	11	6/5/18	Fight	3/June 11, 2018
S289-1718	10	6/5/18	Disrespect to staff	3/June 11, 2018

**Education Committee**

**2. Approval / Rate Change Substitute Teacher(s)**

The Superintendent recommends the pay rate increase for Alissa Paulison to \$100.00 per diem *pending receipt of transcript indicating degree conferred.*

**3. Approval /Amend End Date for Mrs. Jennifer Fishman, Maternity Leave Replacement**

The Superintendent recommends to amend the end date of service for Mrs. Jennifer Fishman, maternity leave replacement teacher of science for Ms. Daria Leidig; last day of service to the district as June 22, 2018.

**4. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction:

<u>Home Instruction ID</u>	<u>Grade</u>	<u>Location</u>
hi72-1718	12	Woodland Park
hi73-1718	10	Woodland Park
hi74-1718	12	Totowa
hi75-1718	11	Totowa
hi76-1718	11	Little Falls
hi77-1718	10	Woodland Park
hi78-1718	12	Woodland Park
hi79-1818	10	Totowa

**5. Approval / Field Trip**

The Superintendent recommends approval of the following field trips:

<u>Department</u>	<u>Teacher</u>	<u>Destination</u>	<u>Date/Time/Location</u>	<u>Purpose</u>
1 Drama Club	Shue	"Anastasia" & Hard Rock café	June 12, 2018/ 3:30-10:10pm/ Broadhurst Theatre & Hard Rock Café, NYC	Students and staff will see PV graduate in Broadway debut. Approx 30 students, 2 staff Cost to BOE: None

**6. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

<u>Department</u>	<u>Teacher/Advisor</u>	<u>Event</u>	<u>Date/Time/Location</u>	<u>Purpose</u>
1 Girls Volleyball	Robertazzi	Gift wrapping fundraiser	June 9, 2018	Raise funds for gold medal squared summer camp

**Education Committee**

7. **Approval / Rescind Bus Driver Position**  
 The Superintendent recommends the Board of Education rescind the position of Bus Driver at Passaic Valley Regional High School for Mr. James Holsworth.
  
8. **Approval / Summer 2018 Trips for Extended School Year Students**  
 The Superintendent recommends approval of trips for 2018 Summer Extended School Year students (att. E-1)
  
9. **Approval /Rescind Zulema Vilchez 2018 ESY Part-time Paraprofessionals**  
 The Superintendent recommends the Board of Education rescind the approval of Zulema Vilchez as an ESY Paraprofessionals at the rate of \$16.00/hour for 25 hours per week from July 2-Aug 3, 2018.
  
10. **Approval / Walter Bleuler Summer 2018 ESY Part-time Paraprofessionals**  
 The Superintendent recommends the Board of Education approve the Walter Bleuler as an ESY Paraprofessionals at the rate of \$16.00/hour for 25 hours per week from July 2-Aug 3, 2018.
  
11. **Approval / Resignation Diana Swetlitschnyj, Teacher of English**  
 The Superintendent recommends acceptance of the resignation of Ms. Diana Swetlitschnyj, teacher of English at Passaic Valley Regional High School effective June 30, 2018.
  
12. **Approval / One-to-One Aide for Teen Center 2018 Summer Program**  
 The Superintendent recommends approval for a one-to-one aide for student #2001086 to attend the Teen Center summer program. July 3-Aug 2 9:30am-2:30pm, three (3) days a week (Tues., Wed., Thurs.).
  
13. **Approval / May 2018 Student Attendance**  
 The Superintendent reports the following attendance for May 2018:
 

Possible number of days school has been open	22.00
Possible number of days attendance	22.00
Days present	28,196.00
Days absent	2120.00
Percent of attendance	92.5%
Average daily attendance	1303.80
Average daily enrollment	1409.80
  
14. **Approval / Summer Professional Development**  
 The Superintendent recommends approval of the following teachers for co-teaching professional development. Six (6) hours at \$35.62/hour.
 

Allison Weisbrod	Richeall Kennedy	Ed Iobst	Joseph Feinstein	Neil Van Ess
Vincent Marotto	Gianna Riccardi	Abbie O'Connor	Cheryl Joseph	Tom Schwab
Ashley Francis	Michael Sheehan	Anna Radice		

**Education Committee**

- 15. Approval / 2018 Summer CST Hours**  
The Superintendent recommends approval for summer (July 1-August 31, 2018) hours for the three members of the Child Study Team as 15 days up to 5 hours a day at a rate of \$37.00/hour. Total cost to district: \$8,325.00
- 16. Approval / 2018 SAC Summer Hours**  
The Superintendent recommends 2018 summer (July 1-August 31) hours for Ms. Kelly Morris, SAC; up to 15 hours at the rate of \$37.00/hour to compete HIB reporting and necessary out-patient follow ups. Cost \$555.00
- 17. Approval / June 2018 Certified School Counselor Hours**  
The Superintendent recommends approval for each of four (4) certified school counselors to work three days, June 27, 28, 29, 2018 from 9-2pm at the rate of \$37.00/hour. Cost \$2,220.00
- 18. Approval / 2018 Summer Certified School Counselor Hours**  
The Superintendent recommends approval for coverage of the Guidance office by one Certified School Counselor 3 days a week (Tuesday, Wednesday and Thursday) from July 9- August 24, 2018 (20 days) from 9am-2pm at the rate of \$37.00/hour. Cost \$3,700.00.
- 19. Approval / August 27-30, 2018 Certified School Counselor Hours**  
The Superintendent recommends approval for coverage of the Guidance office by each of the four (4) Certified School Counselor from August 27-30, 2018 (4 days) for 6 hours/day at the rate of \$37.00/hour. Cost \$3,552.00
- 20. Approval / Staff Contracts Approval**  
The Superintendent, in consultation with the Business Administration, recommends the approval and issuance of contracts for the attached list of custodian, confidential and administrators members for the 2018-2019 school year. Attachment E-2
- 21. Approval / Revised 2018-2019 Academic Calendar**  
The Superintendent recommends for approval a revised 2018-2019 Academic Calendar (Attachment E-3).
- 22. Approval / Outside Assessment Sources for Student Evaluations**  
The Superintendent recommends approval for assessments for four (4) students from July 1-August 31 to be performed by Ms. Theresa Regan-Geraci, LDTC and Ms. Eniko Mannings, Psychologist. \$300.00 per student, per therapist at a total cost of \$2,400.00 to the district.

**Education Committee**

**23. Approval / Contract Autistic Program - 2018-2019**

The Superintendent, in consultation with the Administration, recommends approval of shared services agreement by and between the BOARD OF EDUCATION OF THE PASSAIC VALLEY PUBLIC SCHOOL DISTRICT, with principal offices located at 100 East Main Street, Little Falls, NJ 07424 (hereinafter referred to as the "Board" or "Passaic Valley") and the BERGEN COUNTY SPECIAL SERVICES BOARD OF EDUCATION, with principal offices located at 327 E. Ridgewood Avenue, Paramus, New Jersey (hereinafter referred to as "BCSS") for the Autistic Program at Passaic Valley Regional High School for the 2018-2019 school year.

**24. Approval / 2018 Scholarship Checks**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board retroactively approve the 2018 Scholarship Checks. (See Attached E-5)

**25. Approval / Student Reading Evaluation**

The Superintendent recommends approval for a reading evaluation for student id#1200291 at Livingston Education Center, LLC Short Hills NJ. Cost \$1,000.00

**26. Approval / 2018 Extended School Year**

The Superintendent recommends approval for extended school year for the following students as required in their IEP's

	<b>Student</b>	<b>Location</b>	<b>Dates/Time</b>	<b>Cost</b>
1	937121	CTC Academy 125 Bauer Dr Oakland, NJ 07436	July 5-31, 2018 M-F 8:45-2:45	\$7,885.00(tuition) \$7,100.00(1-to-1)
2	1105940764	ECLC@HoHoKus 302 N. Franklin Tpk HoHoKus, NJ	July 5-Aug 1, 2018 M-F 8:45-2:45	\$6,245.00
3	KF	Sage Day School 295 Rochelle Ave Rochelle Park, NJ	July 9-27, 2018 M-F 9am-12pm	\$3,325.00

**27. Approval 2018-2019 School Year Nursing Contract for Student**

The Superintendent recommends approval for a nursing contract as required for student id#937121 through Bayada Pediatrics 163 E Main Street Little Falls, NJ; 35 hours/week (3 days RN and 2 day LPN) at \$1,715/week. Estimated total cost to district: \$73,745.00

**28. Approval / 2018-2019 Intern CST**

The Superintendent recommends approval Jessica Vittorino from Montclair State University to do her student internship with Rosanna Cruz from September 2018-June 2019 *pending receipt of criminal history.*

**Education Committee**

**29. Approval / 2018-2019 Out of District Placement Contracts**

The superintendent recommends approval of the following contracts for out of district placements:

	Student	Location	Cost
1	7844256682	Allegro School 125 Ridgedale Ave Cedar Knolls, NJ	\$86,040(tuition) \$25,200(extraordinary svcs) \$14,340(ESY) \$4,200(extraordinary svcs) <hr/> \$129,780.00
2	7289588326	Mt. Lakes HS/Lake Drive School 96 Powerville Rd Mt. Lakes, NJ	\$6,820 (ESY)
3	8416953087	Mt. Lakes HS/Lake Drive School 96 Powerville Rd Mt. Lakes, NJ	\$6,820 (ESY) \$4,260 (para) <hr/> \$11,080
4	4698574680	New Beginnings 28 Dwight Place Fairfield, NJ	\$65,307.06 (tuition) \$10,764.90 (ESY) <hr/> \$76,071.96
5	8454818347	Gramon School 24 Dwight Place Fairfield, NJ	\$67,694.90(tuition) \$11,158.50(ESY) <hr/> \$78,853.40
6	2232306410	Sage Day School 295 Rochelle Ave Rochelle Park, NJ	\$60,300(tuition)
7	4256820845	Sage Day School 295 Rochelle Ave Rochelle Park, NJ	\$60,300(tuition)
8	4217015970	Sage Day School 295 Rochelle Ave Rochelle Park, NJ	\$60,300(tuition) \$3,325 (ESY) <hr/> \$63,625.00
9	8402548862	Chancellor Academy 157 West Parkway PO Box 338 Pompton Plains, NJ	\$68,709.18(tuition)
10	KF	Sage Day School 295 Rochelle Ave Rochelle Park, NJ	\$60,300(tuition) \$2,080 (ESY) <hr/> \$62,380.00



**Education Committee**

**30. Approval / Mr. Joseph Benvenuti as Supervisor of Health, Phys Ed, Athletics and Student Activities**

The Superintendent, in consultation with the Business Administrator, presents for approval the hiring of Mr. Joseph Benvenuti as Supervisor of Health, Phys Ed, Athletics and Student Activities. This is a 12-month position effective July 1, 2018. Compensation \$138,500.00

**31. Approval / Retroactive Budget Execution and Planning Stipend**

The Superintendent, in consultation with the Business administrator, requests retroactive approval of a stipend in the amount of \$1,500.00 for Mr. Joseph Benvenuti for the purpose of budget execution and planning for the 2018-2019 school year which was done June 1-June 30, 2018.

**32. Approval / Ms. Lina Salluce, School Nurse to Attend Prom**

The Superintendent recommends for approval Mrs. Lina Salluce to attend prom as required for a student to have nurse present. Compensation \$35.62/hour for 5 hours.

**Finance Committee**

- 1. Approval of COBRA Insurance Administrator - Ameriflex**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to renew Ameriflex as the school district's COBRA Insurance Administrator from July 1, 2018 to June 30, 2019.
- 2. Approval of Contracts – Pursuant to PL 2015 Chapter 47**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends Pursuant to PL 2015, Chapter 47 the Passaic Valley Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. (See Attached F-1)
- 3. Approval of Real Time 2018-2019 Contract**  
The Superintendent, in consultation with the Business Administrator/Board Secretary recommends the Board approve the contract with Realtime for their services for the 2018-2019 school year at the stated contractual rate of \$17,790.00.
- 4. Surplus Transfer to Capital Reserve**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board authorizes a transfer of surplus funds to Capital Reserve in the amount up to \$1,000,000.00, should such funds be available.
- 5. Approval of Lease Agreement – Charging Lockers/Mobile Power Station/Web-Filtering**  
The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the 3-year lease agreement to the lowest bidder, U.S. Bancorp Government Leasing, for charging lockers, mobile power station and web-filtering/Security in the amount of \$48,767.11 per year. This quote was obtained through ESCNJ Lease Purchase Finance Coordination Service. Monies have been approved in the 2018-2019 budget.

**Finance Committee**

**6. Renewal of Flexible Spending Account - Revised**

WHEREAS, requirements of NJPL 2011 Chapter 78 were made regarding Pension and Health which requires school boards to provide employees with a 125 Cafeteria Plan and a Flexible Spending Account; and

WHEREAS, a Flexible Spending Account allows an employee to voluntarily set aside a portion of his or her earnings to pay for qualified medical expenses; and

WHEREAS, AmeriFlex can provide a Flexible Spending Account plan to the District at no cost to the board; and

WHEREAS, AmeriFlex has currently been providing this service with no known complications;

THEREFORE, BE IT RESOLVED, the District will use AmeriFlex to provide and administer a Flexible Spending Account for employee's or their dependent's medical expenses up to a maximum of \$2,650.00 in a plan year and for dependent care up to a maximum of \$5,000.00 in a plan year. The plan year will run July 1, 2018 through June 30, 2019.

**7. Approval Cooperative Pricing Agreements - Revised**

WHEREAS, the Board of Education of the Passaic County Regional High School District #1, authorizes administration to enter into a cooperative pricing agreements with:

- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ) formally (MRESC)
- WSCA-NASPO
- 8UCCP Union County Cooperative Pricing System

WHEREAS, these agencies conduct a certain function relating to the purchase of work materials and supplies for their respective jurisdictions during the 2018-2019 school year; and

WHEREAS, the Board of Education of the Passaic County Regional High School District #1 encourages the use of shared services through State approved cooperative entities; and

WHEREAS, the Board of Education of the Passaic County Regional High School District #1 encourages open public bidding for goods and services; and

**Finance Committee**

(7 Cont.)

WHEREAS, the Board of Education of the Passaic County Regional High School District #1 recognizes the need for obtaining the most competitive and responsive bid for goods and/or services; and

WHEREAS, the agencies is a Service Cooperative to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power at no cost; and

WHEREAS, this resolution shall be known and may be cited as the Cooperative Pricing resolution of the Board of Education of the Passaic County Regional High School District #1; and

WHEREAS, the agencies entering into contracts on behalf of the Board of Education of the Passaic County Regional High School District #1 shall be responsible for complying with the provision of the Local Public Contracts Law (N.J. S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, pursuant to the provisions of N.J.S. 40A:11-11(5) the Board of Education of the Passaic County Regional High School District #1 is hereby authorized to enter into a Cooperative Pricing Agreement with the listed agencies for the purchase of work materials and supplies, as needed; and

THEREFORE, BE IT RESOLVED, that the Board of Education of the Passaic County Regional High School District #1 is hereby authorizing the Purchasing Agent to enter into a cooperative pricing agreement with the following agencies for the purchase of work materials, supplies and services, for the 2018-2019 school year, as needed.

- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ) formally (MRESC)
- WSCA-NASPO
- 8UCCP Union County Cooperative Pricing System

## **Operations Committee**

### **1. Approval / Use of Facilities**

The Superintendent recommends approval of the following use of facilities:

- The Little Falls Police Department would like to use the PV School Bus to run their Junior Police Academy Program as they did last year. A school driver will take our bus and pick up the youngsters and transport them to the Police Academy in Wayne on July 13 and 18. The times are 8:00am until 2:00pm.
- Mr. John Mazzo would like to once again reserve the Varsity Baseball Field from June 13, 2018 to July 25, 2018 for the PV High School Summer Baseball Team games and practices. They will compete against other schools in a 16 game schedule. This activity has been approved in the past and the insurance certificate has already been filed.
- The Totowa PAL requested a field to host a playoff game on May 23, 2018. The varsity field was made available for this emergency rescheduling of a game that had been postponed several times due to weather.
- Mrs. Patricia Lynch, the Director for the Passaic County Relays would once again request the track and fields for the Passaic County Relays which will be held on April 13, 2019 from 7:00am until 4:00pm. Passaic Valley has hosted this event for the past dozen years or so. A certificate of insurance will be provided well in advance of the day of the event.
- Little Falls School District is requesting use of the auditorium June 12, 2018 from 5:30-9:30 for a talent show. 100% of the proceeds from the show is going to Make-A-Wish Foundation. They require sound and lighting assistance.

**Ad Hoc Committee**

**1. Approval of Hood Counter and Gas Fitting Equipment – Science Lab Renovation Project**

The Superintendent, in consultation with the School Business Administrator/Board Secretary and the school district's engineer, the Alaimo group, recommends the Board approves the purchase of a hood counter and gas fitting science lab equipment from Nickerson Corporation ESCNJ Contract # 17/18-06 in the amount of \$5,510.97. These monies have been budgeted in the 2017-2018 Capital Projects.

**2. Approval of Quote – Construction Services Science Lab Renovations**

The Superintendent, in consultation with the School Business Administrator and the school district's engineer, the Alaimo group, recommends the Board approve the lowest qualified quote for construction services for science lab renovations to K & G Plumbing & Heating, Woodland Park, New Jersey in the amount of \$22,800.00. These construction services are part of the Capital Projects budgeted Science Lab Renovations.

**Athletic Committee**

1. **Approval / Athletic Trainer, Ryan Berube – 2018 Summer Camp Stipend**  
The Superintendent recommended Mr. Ryan Berube, Passaic Valley Regional High School Athletic Trainer, be approved as the athletic trainer for the 2018 PVHS Sports Summer Camp; compensation of \$3,500.00

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, June 26, 2018, 7:30 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey