

**Passaic Valley Regional High School  
District #1**

***AGENDA***

**Regular Meeting of the Board of Education  
Tuesday, June 26, 2018**

**Order of Business**

**ROLL CALL OF MEMBERS**

**PLEDGE OF ALLEGIANCE**

**READING OF ANNOUNCEMENT**

**PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 9, 2018 by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them

**PRESIDENT'S REPORT**

**ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the June 12, 2018 regular meeting will be presented for review and approval.

**REPORT OF THE SUPERINTENDENT**

- Alignment of graduation requirements
- Scheduling transition
- Class of 2018 outcomes report

**STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

**CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

**EXECUTIVE SESSION**

**Education Committee**

**1. Report of Suspensions – June 6, 2018 through June 18, 2018**

<b>ID</b>	<b>Grade</b>	<b>Date</b>	<b>Reason</b>	<b>Days/Return</b>
S290-1718	10	6/6/18	Disrespect to staff	1/June 8,2018
S291-1718	12	6/7/28	Lates	1/June 8, 2018
S292-1718	9	6/7/18	Other	3/June 12, 2018
S293-1718	9	6/7/18	Other	2/June 11, 2018
S294-1718	9	6/7/18	Other	2/June 11, 2018
S295-1718	9	6/7/18	Other	2/June 11, 2018
S296-1718	9	6/7/18	Assault	10/June 21, 2018
S297-1718	10	6/7/18	Lates	1/June 8, 2018
S298-1718	11	6/8/18	Cut	1/June 12,2018
S299-1718	11	6/8/18	Insubordination	1/June 12. 2018
S300-1718	11	6/8/18	Other	2/June 13, 2018
S301-1718	9	6/8/18	Continued Willful Disobedience	1/June 12, 2018
S302-1718	10	6/11/18	Lates	2/June 14, 2018
S303-1718	11	6/11/18	Inappropriate Language to Staff	1/June 13, 2018
S304-1718	10	6/12/18	Lates	1/June 14, 2018
S305-1718	9	6/13/18	Lates	1/June 15, 2018
S306-1718		6/14/18	Insubordination	1/June 18, 2018
S307-1718	12	6/18/18	Disrespect to staff	1/June 18, 2018

**2. Approval / Substitute Teacher(s)**

The Superintendent recommends the approval of substitute teachers for the 2018-2018 school year. Attachment E-1

**3. Approval / Teachers for IEP Coverage**

The Superintendent recommends approval of teachers to provide coverage for IEP meetings as needed. Rate \$36.62/hour (typically meeting is one hour). Attachment E-2

**4. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction:

<u>Home Instruction ID</u>	<u>Grade</u>	<u>Location</u>
hi80-1718	10	Totowa
hi81-1718	9	Totowa
hi82-1718	10	Totowa
hi83-1718	9	Little Falls
hi84-1718	9	Little Falls

**Education Committee**

**5. Approval / Field Trip**

The Superintendent recommends approval of the following field trips:

	<b>Department</b>	<b>Teacher</b>	<b>Destination</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	Theater	Shue	TCNJ	Nov 1, 2018/8am-3pm Ewing, NJ	Tour campus, theater/music program and see a show. Approx 30 students 4, staff. Cost to BOE: 3 Subs

**6. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	Cross Country	Bleuler	Shop Rite Can Shake	Aug 5, 2018/ Little Falls, NJ	Raise funds for End of Year Dinner and Great Adventure for XC meet.
2	Spanish Club	Dolce	Fall Brochure Sale	10/4-18/18	Raise funds for end of year dinner and fall field trip

**7. Approval /2018 Extended School Year**

The Superintendent recommends approval for student 3261697317 to attend the PVHS Extended School Year Autism Program as per IEP. 7/2-8/2/18 8:30-1:30 M-F

**8. Approval /2018 Extended School Year**

The Superintendent recommends approval for extended school year for the following students as required in their IEP's

	<b>Student</b>	<b>Location</b>	<b>Dates/Time</b>	<b>Cost</b>
1	1600431	New Bridges Middle & HS 296 E. Ridgewood Ave Paramus, NJ	7/2-8/10	\$7,800.00 (tuition) \$7,500.00(Aide) <hr/> \$15,300.00 Total
2	14014	New Bridges Middle & HS 296 E. Ridgewood Ave Paramus, NJ	7/2-8/10	\$7,800.00 (tuition)

**Education Committee**

**9. Approval / 2018-2019 Out of District Placement Contracts**

The superintendent recommends approval of the following contracts for out of district placements:

	Student	Location	Cost
1	21744	Butler High School Inclusive Learning Academy 38 Bartholdi Ave Butler, NJ	\$12,000.00(ESY) \$72,000.00(Tuition) \$84,000.00 Total
2	15050	Banyan Upper School 471 Main Street Little Falls, NJ	\$8,133.36(ESY) \$61,000.20(Tuition) \$69,133.56 Total
3	1804157	Deron School 130 Grove Street Montclair, NJ	\$52,792.20

**10. Approval /Samantha Barnett Part Time Summer 2018 Aide**

The Superintendent recommends approval of Samantha Barnett as a part-time aide for the ESY Summer program. Rate \$16.00/hour not to exceed 29 hours, no benefits.

**11. Approval / Therapy Services for Student**

The Superintendent recommends approval of therapy services for student 14115 provided by Cerebral Palsy of North Jersey 220 South Orange Ave Suite 300 Livingston NJ. Cost: \$100/hour School Certified Teacher, \$200/hour AAC Training.

**12. Approval / Behaviorist**

The Superintendent recommends approval of a Behaviorist for student #58489954416 for the 2018-2019 school year at a cost of \$1,800.00. Required as per IEP.

**13. Approval / Professional Development - ABA Training**

The Superintendent recommends approval of ABA training at the rate of \$35.62/hour up to 6 hours for each of the following staff: Pia Vanderstreet, Melanie Vasa, Stephanie Roberts, Corine Czepiel. Total cost \$854.88

**14. Approval / Autism Bootcamp Training**

The Superintendent recommends approval for faculty member Pia Vanderstreet to attend Bergen County Special Services Autism Bootcamp Training. 12 hours of training at the rate of \$35.62/hour. Total cost \$427.44

**Education Committee**

- 15. Approval / Kathleen Menake Curriculum Writing**  
The Superintendent recommend approval for Kathleen Menake to write the framework/rubric for the research & internship curriculum. Up to 10 hours at the rate of \$37.00/hour. Total cost \$370.00
- 16. Approval / "Powerback" Program via the Partnership for Change Affiliation Agreement**  
The Superintendent recommends approval to enter an agreement with Partnership for Change for the "Powerback Teen" program at PVHS. Program funded by the Office of Victims of Crime, Office of Justice Program. Grant funded, no cost to district (2 year program would cost \$40,000.00).
- 17. Approval / NJSBA for Strategic Planning**  
The Superintendent recommends approval to hire a NJSBA representative to support the development of a 5-year district strategic plan. Cost \$1,500.00
- 18. Approval / Mateusz Rojek, Student Teacher**  
The Superintendent recommends approval of Mateusz Rojek, student at William Paterson University as a Student Teacher in the music department 3 days a week from August 27, 2018 through December 13, 2018.
- 19. Approval / Observation and Evaluation Tools 18-19**  
The Superintendent recommends approval of the following
- McRel teacher evaluation tool
  - State of NJ Principal/AP tool
  - Passaic Valley District walk through tool
  - Passaic Valley District secretarial evaluation and professional development tool (attachment E-3)
  - Passaic Valley Academic Supervisor tool
  - Passaic Valley Athletic Director tool
- 20. Approval / 2018-2019 Advanced Academic Achievement Partnership Program with New Jersey Institute of Technology Agreement**  
The Superintendent recommends approval to enter into an agreement with New Jersey Institute of Technology ("NJIT") such that NJIT college credit courses will be offered at Passaic Valley Regional High School for the 2018/2019 school year.

**Education Committee**

**21. Ratification of the Executive County Superintendent's Approved 2018-2021 Employment Contract – Superintendent**

It is the recommendation of the Passaic Valley Regional High School District #1 Board of Education to ratify the Executive County Superintendents approved 2018-2021 employment contract for Dr. JoAnn Cardillo, as Superintendent.

**22. Ratification of the Executive County Superintendent's Approved 2018-2019 Employment Contract – School Business Administrator/Board Secretary**

The Superintendent presents for resolution, that the Board of Education of Passaic Valley Regional High School District #1, upon the recommendation of the Superintendent of Schools, ratifies the Executive County Superintendents approved 2018-2019 employment contract for Mr. Colin Monahan, as School Business Administrator/Board Secretary.

**23. Approval of Special Education Contracts – 2018/2019 Tuition Paying Students for the Passaic Valley/Bergen Autism Program**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following special education contracts for tuition paying students for the Passaic Valley/Bergen Autism Program at an approximate cost of \$77,906.00. per student.

- Caldwell/West Caldwell (2 students)
- Nutley (1 student)
- Mahwah (1 student)
- Elmwood Park (1 student)
- Ridgefield Park (1 student)
- Saddle Brook (1 Student)
- Cedar Grove (1 Student)
- Little Ferry (1 Student)
- Leonia (1 Student)

**24. Approve and Accept the Grant Application Fiscal Year 2018-2019 Individuals with Disabilities Education Act (IDEA) Funds**

The Superintendent, in consultation with the Business Administrator, recommends the Board approves and accepts the Fiscal Year 2018-2019 Individuals with Disabilities Education Act Funds in the amount of \$279,958.00.

**Education Committee**

**25. Approval of Submission and Grant Award – NCLB/ESSA FY2019 Application**

The Superintendent, in consultation with the Business Administrator, recommends the Board approve the submission and grant award for the NCLB/ESSA FY2019 application.

Title I	\$ 175,804.00
Title IIA	\$ 50,305.00
Title III	\$ 1,893.00

**26. Approval / Summer 2018 Reading Specialist for Student GC**

The Superintendent recommends approval for Ms. Ana Radice, Reading Specialist as a reading teacher during the summer for student GC as per IEP; 18 hours at \$35.62/hour.

**27. Approval / ESY 2018 for Student GC**

The Superintendent recommends approval of 120 hours of Extended School Year as per IEP at \$40.00/hour. Parent is responsible to contact certified teachers and/or Jed Baer’s Social and Emotional services. Proof of services is required by parent for reimbursement.

**28. Report of HIB**

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
1718-26	Baseball field	None	None	None	NOT HIB
1718-27	Baseball field	None	None	None	NOT HIB

**29. Approval / Storytelling Arts Professional Development (Year 2)**

The Superintendent recommends approval for Storytelling Arts Professional Development for six (6) teachers to be held on August 28, 2018 from 8:30-1 (4.5 hours) at a rate of \$37.00/per hour. Not to exceed \$2,000.00.

**30. Approval / Linkit! Professional Development (Year 2)**

The Superintendent recommends approval Linkit! Professional Development for a maximum of 10 teachers to be held on August 21, 2018 from 9-3 (6 hours) at a rate of \$37.00/per hour. Not to exceed \$2,200.00.



**Finance Committee**

**1. Approval / 20Software Advantage for Microtrips/Trips Professional Support 2018-2019**

The Superintendent, in consultation with the School Business Administrator, Board Secretary recommends approval of an agreement with Software Advantage for Microtrips/Trips Professional Support Service Contract & License Agreement for the 2018-2019 school year to run July 1, 2018 to June 30, 2019.

**2. Approval of Monthly Bill List - June**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
6/26/18	Pending	\$ 1,132,962.81

WHEREAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**Finance Committee**

**3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of May 2018**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending May 31, 2018 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending May 31, 2018; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-2)

**4. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice 671051818	5094	\$ 13,102.92
Pomptonian	Invoice 671052518	5095	\$ 25,292.10
Pomptonian	Invoice 671060818	5096	\$ 30,888.50
Jay-Hill Repairs	Repairs to Fryer	5096	\$ 210.00

**5. Approval of Line Item Budget Transfers – May**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the months of May 2018 as presented. (See Attachment F-3)

**Finance Committee**

6. **Acceptance of Financial Status Report – May**  
 The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of May 2018, as presented. (See Attachment F-4)
  
7. **Acceptance of Revenue Report – May**  
 The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of May 2018, as presented. (See Attachment F-5)
  
8. **Approval of Transfer – Capital Outlay Transfer to Capital Projects**  
 The Superintendent, in consultation with the School Business Administrator/Board Secretary and School District Auditor, recommends the Board approve the transfer of \$48,291 to Capital Outlay transfer to Capital Projects, Account # 12-000-400-932-005100-050. Per Auditor recommendation, this transfer is necessary to close out a previously approved SDA project that was not fully reimbursed by the SDA prior to being closed.
  
9. **Approval of Technology Equipment(Tablets) – ESSA Title I**  
 The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the purchase of technology equipment (tablets) in the amount of \$13,147.29 from the Microsoft Corporation. This purchase will be paid through the ESSA Title I funds account # 20-237-100-600-007600-050.
  
10. **Approval of Revised Accounts – ESSA**  
 The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the revised ESSA account and expenditures charges to the 2017-2018 budget as follows;

	Original	Revised
Para Prof Salaries	20-237-100-106-007600	20-237-100-100-007600-050
Para Prof Benefits	20-237-200-200-007600	20-237-200-200-007600-050
Instruct Materials	20-237-100-600-007600	20-237-100-600-007600-050
Reading Teacher	20-237-100-100-007600	20-237-100-100-007600-050
Reading Tch Bene	20-237-200-200-007600	20-273-200-200-007600-050
Peer Tutoring	20-237-100-600-007600	20-237-100-600-007600-050
Peer Tutoring Bene	20-237-200-200-007600	20-237-100-600-007600-050
PARCC Program	20-237-100-100-007600	20-237-100-100-007600-050
PARCC Benefits	20-237-200-200-007600	20-237-200-200-007600-050
PARCC Boot Camp	20-237-100-100-007600	20-237-100-100-007600-050

**Fincnae Committee**

**11. Approval of Copier Lease – Konica Minolta**

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the ESCNJ State contract 60 month copier lease with Konica Minolta in the amount of \$110.57 monthly. The Student Activity Autism account will reimburse the school district's budget for this expense.

## **Operations Committee**

### **1. Approval / Use of Facilities**

The Superintendent recommends approval of the following use of facilities:

- The Passaic Valley Sting Baseball program would once again request that from June 27, 2018 until July 31, 2018 it has permission to use either Field #5 (JV Baseball) or Field #7 (Varsity Baseball) at night for the purpose of a feeder program in baseball. The field would be determined upon other activities on the field. The team is fully insured and as in the past a certificate of insurance will be forwarded to the business office.
- The Passaic Valley Sting Softball program would like to request using Field #2 (Varsity Softball) from June 27, 2018 until July 31, 2018. The elementary aged softball players will be in a summer league and compete against other towns. A certificate of insurance will be filed before the start of the activity.
- Mrs. Kathy Hill, the Passaic Valley Softball Head Coach would like to request using Field #2 (Varsity Softball) for a high school softball team to compete in a summer league from June 27, 2018 until July 31, 2018. This has been a yearly request for over a decade.

### **2. Approval of State of New Jersey Health Benefits Program**

The Superintendent, in consultation with the Business Administrator, recommends the Board approve the Passaic Valley Regional High School participate in the State of New Jersey Health Benefits program for the 2018-2019 school year.

### **3. Re-Appointment of Insurance Brokerage Services – Dental/Health Benefits**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board retroactively approve Fairview Insurance Agency Associates, Inc. Verona, New Jersey as the Insurance Broker for the District's Dental/Health Benefits from November 1, 2017 through October 31, 2018 and November 1, 2018 through October 31, 2019.

### **4. Appointment of Passaic Valley Office Workers**

The Superintendent, and the School Business Administrator/Board Secretary, recommended the appointment of Rae Alex as a Passaic Valley Office Workers staff member effective on or about, July 9, 2018 at a salary of Step-1 \$31,826.14 (prorated) of the contractual Office Workers salary guide. Ms. Alex employment is contingent on a successful criminal background check.

**Athletic Committee**

1. **Approval / Resignation of Amanda DeJessa, Field Hockey JV Coach**  
The Superintendent recommends acceptance of the resignation of Amanda DeJessa as a JV Field Hockey Coach from Passaic Valley Regional High School.
2. **Approval / Resignation Suzanne Benvenuti, Spring Track Coach**  
The Superintendent recommends acceptance of the resignation of Mrs. Suzanne Benvenuti, Spring Track Coach at Passaic Valley Regional High School effective immediately.
3. **Approval / Resignation Joseph Benvenuti, Head Wrestling Coach**  
The Superintendent recommends acceptance of the resignation of Mr. Joseph Benvenuti, Head Wrestling Coach at Passaic Valley Regional High School effective immediately.
4. **Approval / Resignation Joseph Benvenuti, Assistant Football Coach**  
The Superintendent recommends acceptance of the resignation of Mr. Joseph Benvenuti, Assistant Football Coach at Passaic Valley Regional High School effective immediately.
5. **Approval / Kristina Bronkowski, Volunteer Girls' Soccer Coach**  
The Superintendent recommends approval of Kristina Bronkowski as a volunteer soccer coach for the 2018-2019 school year.

**Negotiations Committee**

**1. Ratification of the 2018-2021 Passaic Valley Education Association Contract**

BE IT RESOLVED, that the Passaic Valley Regional High School District #1 Board of Education and the Passaic Valley Education Association have negotiated a successor to the 2015-2018 Bargaining Agreement. The successor Agreement for the term of July 1, 2018 through June 30, 2021 is presented by the Negotiations Committee for ratification by the Passaic Valley Regional High School District #1 Board of Education. The membership of the Passaic Valley Education Association ratified this Agreement on June 19, 2018.

**2. Ratification of the 2017-2019 Passaic Valley Office Workers Association Contract**

BE IT RESOLVED, that the Passaic Valley Regional High School District #1 Board of Education and the Passaic Valley Office Workers Association have negotiated a successor to the 2014-2017 Bargaining Agreement. The successor Agreement for the term of July 1, 2017 through June 30, 2019 is presented by the Negotiations Committee for ratification by the Passaic Valley Regional High School District #1 Board of Education. The membership of the Passaic Valley Education Association ratified this Agreement on June 15, 2018.

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, July 17, 2018, 7:30 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey