

**Passaic Valley Regional High School  
District #1**

***AGENDA***

**Regular Meeting of the Board of Education  
Tuesday, September 11, 2018**

**Order of Business**

**ROLL CALL OF MEMBERS**

**PLEDGE OF ALLEGIANCE**

**READING OF ANNOUNCEMENT**

**PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 9, 2018 by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them

**PRESIDENT'S REPORT**

**ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the August 21, 2018 regular meeting will be presented for review and approval.

**REPORT OF THE SUPERINTENDENT**

- First Days of School
- Presentation – M.D.F Strategies by Matthew Frankel

**STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

**CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

**EXECUTIVE SESSION**

**Education Committee**

**1. Approval / Amend Academic Calendar**

The Superintendent recommends amending the 2018-2019 academic, attachment E-1.

**2. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction:

<u>Home Instruction ID</u>	<u>Grade</u>	<u>Location</u>
hi1-1819	11	Totowa
hi2-1819	12	Woodland Park
hi3-1819	10	Little Falls
hi4-1819	12	Totowa

**3. Approval / Resignation Angela Midgette-Davis, Paraprofessional**

The Superintendent recommends acceptance of the resignation of Angela Midgette-Davis, Paraprofessional. Last day of employment 9/6/18.

**4. Approval / Brittany Patten, Part-Time Math Paraprofessional**

The Superintendent recommends retro-approval of Brittany Patten as a part-time math paraprofessional for the 2018-2019 school year. Start date September 6, 2018. Compensation \$16.00/hour, up to 29 hours, no benefits.

**5. Approval / Resignation Janice-Lynn Shuhan, Paraprofessional**

The Superintendent recommends acceptance of the resignation of Janice-Lynn Shuhan, Paraprofessional. Last day of employment 9/6/18.

**6. Approval / Amend - 2018 Professional Development Program**

The Superintendent recommends amending the approval of "Fostering Resilience in Students Coping with Loss" for the regional professional development scheduled for November 7, 2018. *New cost is \$450.00 for five (5) hours.*

**7. Approval / Resignation Donna Conwell, Reading Specialist**

The Superintendent recommends acceptance of the resignation of Ms. Donna Conwell, Reading Specialist as of August 31, 2018.

**8. Approval / ESEA Changes**

The Superintendent recommends approval of the following

- Donna Conwell's position to be removed from ESEA funding -Title I
- Ann Radice's position to be paid through ESEA funding – Title I

**9. Approval / Research and Internship Curriculum & Rubric**

The Superintendent recommends approval of the framework curriculum and grading rubric for the Research and Internship Course for the 18-19 school year.

**Education Committee**

- 10. Approval / Yvonne Migliaccio, Leave Replacement**  
The Superintendent recommends approval of Yvonne Migliaccio as leave replacement teacher of English, for Ms. Amy Niosi for the 2018-2019 school year. Compensation Class one, Step one.
- 11. Approval / Amend Writing Lab Positions**  
The Superintendent approves the following changes to appointments for the 2018-2019 school year. All stipends paid through Title I ESEA Funds.
- Rescind Jamie Peters- Writing Lab Director
  - Rescind Megan Miele- Writing Lab Supervisor
  - Approve Megan Miele- Writing Lab Director- \$3,000
  - Approve Jamie Peters- Writing Lab Supervisor- \$1,000
  - Approve Neil Van Ess- Writing Lab Supervisor- \$1,000
  - Approve Geraldine Volonnino- Writing Lab Supervisor-\$1,000
- 12. Approval / Amend Reem Mikhail, Maternity Leave Replacement**  
The Superintendent recommends the amendment of the approval of Reem Mikhail as a Maternity Leave Replacement for Mrs. Heather Goethe starting March 1, 2018 through on or about December 14, 2018. Compensation Class 1 Step 1 of the PVEA.
- 13. Approval / Dr. Iobst Amend Sixth Period Assignment 2018-2019**  
The Superintendent recommends amending approval of the sixth period assignments for Dr. Sue Iobst the 2018-2019 school year; overage 5/5 Compensation \$7,500.00.
- 14. Approval / 2018-2019 Internship / Structured Learning Experience, "Hornet Helping Hands"**  
The Superintendent recommends approval of the Internship/Structured Learning Experience, "Hornet Helping Hands" for the 2018-2019 school year. Partnership with the Little Falls School District.
- 15. Approval / Holiday Play Set Construction**  
The Superintendent recommends approval of Rob Lavagno for the position of Holiday Play Set Construction. Compensation Schedule B stipend \$1,165.00.
- 16. Approval / 2018-2019 Education Services Agreement, "Educere"**  
The Superintendent recommends approval of the Education Services Agreement for "Educere" for the 2018-2019 school year.
- 17. Approval / Morris County Vocational School District 2018-2019 Tuition Contract**  
The Superintendent submits for approval the Morris County Vocational School District 2018-2019 tuition contract. (See Attachment E-3)

**Finance Committee**

**1. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of July 2018**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 31, 2018 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 31, 2018; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-2)

**2. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Joseph Pena	Start-Up Funds	5103	\$ 300.00
PaySchools	Annual Agreement	5104	\$ 3,435.00
Pomptonian	Invoice # 671083118	5105	\$ 6,015.91

**3. Approval of Line Item Budget Transfers – July 2018**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the months of July 2018 as presented. (See Attachment F-3)

**4. Acceptance of Financial Status Report – July 2018**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of July 2018, as presented.(See Attachment F-4)

**Finance Committee**

5. **Acceptance of Revenue Report – July 2018**  
 The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of July 2018, as presented. (See Attachment F-5)
  
6. **Approval of Revised Cafeteria Meals Price List**  
 The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the revised 2018-2019 Cafeteria Meals price list (See Attachment F-6)
  
7. **Approval / 18-19 Blanket Service Agreement with The Northern Region Educational Services Commission**  
 The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends approval to enter into a blanket service agreement with the Northern Region Educational Services Commission for the period of July 2018 to June 2019 for possible field trips. The agreement will be billed on an “as use” basis.
  
8. **Approval / Joint Transportation Agreement with The Cedar Grove Board Of Education**  
 The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to enter into a joint transportation agreement with the Cedar Grove Board of Education for transportation for one Cedar Grove student participating in our Autism Program on our Route #PVCG effective 9/5/18 to 6/21/18 at a cost of \$40.00 per diem, one-way p.m. transportation only.
  
9. **Approval / Northern Region Educational Services Commission for ESY Transportation**  
 The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval to enter into an agreement with the Northern Region Educational Services Commission for ESY transportation as requested by our Child Study Team for the 2018-209 school year as follows:
  - The party of the first part agrees to transport students on the following route each day that school is in session, or classes are attended, during the **2018-2019** school year at the ***estimated*** cost as itemized:

Route#	School (s)	Contractor	# of Students	Estimated Cost Per Route (incl. surcharge)	Starting Date
B209	Sage Day School	Jersey Kids Transportation	1	6,900.00 + 207.00	6/25/18-7/27/18

**Finance Committee**

**10. Approval / Northern Region Educational Services Commission for ESY Transportation**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval to enter into an agreement with the Northern Region Educational Services Commission for ESY transportation as requested by our Child Study Team for the 2018-2019 school year as follows:

Route#	School (s)	Contractor	# of Students	Estimated Cost Per Route (incl. surcharge)	Starting Date
B103	360 Academy	Jersey Kids Trans.	3	8,360.01 + 250.80	7/2/18-8/3/18
B104	Aaron Decker/Richard Bulter MS	Jersey Kids Trans.	1	3,300.00 + 99.00	7/5/18-8/15/18
B105	Banyan Sch/Banyan HS	Jersey Kids Trans.	1	1,760.00 + 52.80	7/3/18-8/3/18
B108	Benway School	Station Wagon	1	1,580.00 + 47.40	7/5/18-8/15/18
B116	Celebrate The Children	Jersey Kids Trans.	1	5,354.16 + 160.62	7/11/18-8/10/18
B123	Children Thera Ctr (Oakland)	Sami Peadia, Inc.	1	4,788.00 + 143.64	7/5/18-7/31/18
B135	ECLC-Hohokus	Jersey Kids Trans.	1	2,500.00 + 75.00	7/5/18-8/1/18
144B	Felician School	Station Wagon	3	2,804.79 + 84.15	7/2/18-7/31/18
B152	Gramon School	Station Wagon	1	1,447.50 + 43.43	7/9/18-8/17/18
174B	New Beginning	Station Wagon	1	2,107.30 + 63.22	7/19/18-8/17/18
B192	New Bridges	Station Wagon	3	7,598.01 + 227.95	7/2/18-8/10/18
B195	Passaic Valley HS	Station Wagon	6	5,040.00 + 151.20	7/2/18-8/17/18
B206	Sage Day School	Joshua Tours	1	5,010.00 + 150.30	7/9/18-7/27/18
217B	Passaic Valley HS	Station Wagon	9	5,161.50 + 154.85	7/2/18-8/3/18
B234	YCS Sawtell-Montclair	Jersey Kids Trans.	1	2,100.00 + 63.00	7/5/18-7/31/18
307B	Mountain Lakes HS	Jersey Kids Trans.	1	5,399.52 + 161.99	7/2/18-7/27/18

## **Operations**

**1. Approval / Use of Facilities**

The Superintendent recommends approval of the following use of facilities:

- The Little Falls Football Parents Association would like to again have a cheering competition at Passaic Valley on Sunday December 9, 2018. Probably more than 1,000 people will be in attendance throughout the day. Police coverage by a Little Falls Township officer will be mandatory as well as filing for a Fire Permit from the LFFD. The cost for the extra custodians needed will be billed to the LFFPA and those costs has been relayed to them. Approximate hours are 7:00am to 5:00pm.

**2. Approval / James Holsworth, Spring 2018-2019 Bus Driver**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the approval of Mr. James Holsworth as a bus driver for JV Tennis for 2018-2019. Compensation: Bus License, Schedule C, \$1,690.00.

**3. Approval of Security Shades**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the approval of Security Shades #65MCESCCPS ESCNJ BID # 17/18-16 in the amount of \$10,984.00 to Commercial Interiors Direct Inc., Riverdale, New Jersey.

**4. Approval of Lightpath Service Agreement**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the approval of the 2018-2021 service agreement with Lightpath Inc. for internet/port 1000Mb at a cost of \$870.35 per month.

**5. Approval of Lightpath Service Agreement**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the approval of the 2018-2021 service agreement with Lightpath Inc for internet voice bundle at a cost of \$1,049.65 per month.

**6. Approval of Pressure Washing – Running Track**

The Superintendent, in consultation with the School Business Administrator/Board Secretary and Supervisor of Buildings and Grounds recommends the retroactive approval of Pressure Washing the running track in the amount of \$13,000.00 to Copeland Coating Company. This service was needed to clean the river mud in the granules of synthetic surface from the August 11<sup>th</sup> flood.



**Athletic Committee**

**1. Approval / Volunteer Cheer Coach**

The Superintendent recommends for approval for Sue Benvenuti as a volunteer cheer coach at Passaic Valley Regional High School for fall 2018 season.

**2. Approval / Volunteer Field Hockey Coach**

The Superintendent recommends for approval for Kelsey Jensen as Volunteer Field Hockey Coach for the 2018 season.

**3. Approval / Athletic Trainer, Ryan Berube – 2018 Summer Camp Stipend**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the retroactive approval to compensate Mr. Ryan Berube, Passaic Valley Regional High School Athletic Trainer at a contracted rate of \$28.08/per hour for 20.5 hours. This compensation is for student impact testing and Mr. Berube's attendance at preseason football games.

## **Policy Committee**

### **1. Second Reading / Policy**

The Superintendent recommended a second reading and adoption of the following policies: Equal

- Policy 5533 Student Smoking
- Policy 5350 Student Suicide and Prevention
- Regulation 5350 Student Suicide and Prevention
- Policy 2431 Athletic Competition
- Policy 1550 Equal Employment/Anti-Discrimination
- Regulation 1550 Equal Employment/Anti-Discrimination
- Policy 8462 Reporting Potentially Missing or Abused Children
- Policy 1613 Disclosure and Review of Applicant's Employment History
- Regulation 1613 Disclosure and Review of Applicant's Employment History
- Policy 5512 Abolished
- Policy 5512 Harassment, Intimidation and Bullying (revised/mandatory)
- Policy 8561 Procurement Procedures for School Nutrition Programs
- Policy 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- Regulation 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

### **2. First Reading of Policies**

The Superintendent recommends the first reading of the following policies and regulations:

- Policy 5511 Student Dress and Grooming

## **Negotiations**

**1. Ratification of the 2018-2021 Passaic Valley Education Association Contract - Revised**

BE IT RESOLVED, that the Passaic Valley Regional High School District #1 Board of Education and the Passaic Valley Education Association have negotiated a successor to the 2015-2018 Bargaining Agreement. The successor Agreement for the term of July 1, 2018 through June 30, 2021 is presented by the Negotiations Committee for ratification by the Passaic Valley Regional High School District #1 Board of Education. The membership of the Passaic Valley Education Association ratified this Agreement on June 19, 2018. Revisions to the salary guide were made on August 29, 2018.

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, September 25, 2018, 7:30 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey