

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Monday, October 22, 2018**

## **Order of Business**

### **ROLL CALL OF MEMBERS**

### **PLEDGE OF ALLEGIANCE**

### **READING OF ANNOUNCEMENT**

#### **PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 9, 2018 by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them

### **PRESIDENT'S REPORT**

### **ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the October 9, 2018 regular meeting will be presented for review and approval.

### **REPORT OF THE SUPERINTENDENT**

- Violence & Vandalism Report – Mr. Dave Settembre
- Representation at Vietnam Veterans Traveling Wall
- College Partnerships

### **STUDENTS OF THE MONTH**

- Lexie DeLuca
- Teresa Payne
- Gabby Cielo
- Jillian Baxter

### **STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

### **CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

### **EXECUTIVE SESSION**

**Education Committee**

**1. Report of HIB**

The Superintendent reports and requests approval of the following HIB investigation(s):

<b>Incident #</b>	<b>Location</b>	<b>Consequences</b>	<b>Intervention</b>	<b>Other Action</b>	<b>Determination</b>
1819-04	Math/ Cafeteria		Meeting with case manager, LDTC, Mr. Settembre & Guidance	None	HIB

**2. Report of Suspensions – October 5, 2018 through October 18, 2018**

<b>Suspension</b>	<b>Grade</b>	<b>Date</b>	<b>Reason</b>	<b>Days/Return</b>
S010-1819	12	10/10/18	Inappropriate Language	2/Oct 15, 2018
S011-1819	11	10/5/18	Disrespect to Staff	2/Oct 11, 2018
S012-1819	11	10/5/18	Insubordination	1/Oct 11,2018
S013-1819	11	10/5/18	Off Campus 1st Offense	1/Oct 10, 2018
S014-1819	9	10/15/18	Disrespect to Staff	1/Oct 16, 2018
S015-1819	10	10/16/18	Disrespect to Staff	1/Oct 18, 2018
S016-1819	11	10/11/18	Disrespect to Staff	1/Oct 15, 2018
S017-1819	12	10/11/18	Disrespect to Staff	1/Oct 15, 2018
S018-1819	10	10/11/18	Disrespect to Staff	1/Oct 15, 2018
S019-1819	11	10/11/18	Insubordination	1/Oct 16, 2018

**3. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	Class of 2019	Mulcahy/ Miskovich	Clothing Fundraiser	10/10-12/10/18 Outside of School	Raise funds for Prom
2	Class of 2021	Peters	Apparel Sale	Oct-Nov 2018	Raise funds for Cotillion/Prom

**4. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction:

<b>Home Instruction ID</b>	<b>Grade</b>	<b>Location</b>
Hi11-1819	10	Woodland Park
Hi12-1819	10	Totowa
Hi13-1819	11	Woodland Park

**Education Committee**

**5. Approval / Amend Diana Angelo Resignation**

The Superintendent recommends approval to amend the resignation of Diana Angelo, part-time Speech Teacher. Change is to her last day of employment as October 31, 2018.

**6. Approval / Field Trips**

The Superintendent recommends approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	Reason
1	Hornet Helping Hands	Auteri	LF School #2	Little Falls School #2/ Oct 31, 2018	PV Students in the program will attend Halloween party and be dismissed from there (not returning to PV). Cost to BOE: None
2	GSA	Vasa	In School Event	Lunch Periods 10/23/18	Teaching tolerance promotion; "Mix It Up Day" Cost to BOE: None

**7. Approval / Part-time Paraprofessionals 2018-2019**

The Superintendent recommends approval of the following persons as part-time paraprofessionals for the 2018-2019 school year. Compensation \$16.00/hour, max 29 hours/week, no benefits. Start date pending receipt of all required paperwork and criminal history review.

- Stephanie Ortega
- Daneyris Marisol Espinal

**8. Approval / 2018-2019 Substitutes**

The Superintendent recommends approval of the following substitutes for the 2018-2019 school year:

- |                    |               |           |
|--------------------|---------------|-----------|
| ▪ Cristiana Colone | Cty Sub Cert  | \$70/day  |
| ▪ Diana Baer       | Teachers Cert | \$100/day |

**9. Approval / Cemal Bertan FMLA Medical Leave**

The Superintendent recommends the Board of Education to approve the medical leave of absence for Mr. Cemal Bertan, effective October 12, 2018 through January 4, 2019, as follows:

Dates	Coverage	Amount of Time
	Paid Sick Leave	N/A
10/12/2018-1/4/2019	Federal Medical Leave Act	12 weeks
	NJ FLA	N/A
	Unpaid Leave of Absence	N/A

**Education Committee**

**10. Approval / Rescind Shared Service with Woodland Park Board Of Education**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into contracts with each other to share any service which the parties to an agreement are empowered to render within their own jurisdictions; and

**WHEREAS**, the Woodland Park Board of Education ("the Woodland Park Board") and the Passaic Valley Regional High School Board of Education ("the PV Board") are both duly authorized to provide educational services for their respective school districts; and

**WHEREAS**, the PV Board has proposed partnering with the Woodland Park Board to supplement math instruction in Woodland Park Public Schools with a PV Math teacher(s) to increase student readiness for high school; and

**WHEREAS**, the Woodland Park Board and the PV Board are of the opinion that such services can be more efficiently and economically provided through a joint agreement for the sharing of such services; and

**WHEREAS**, the parties are desirous of entering into a shared services agreement which would authorize the Woodland Park Board to share the services of the PV Board's math teacher(s) to provide supplemental math educational services to the Woodland Park students.

**NOW THEREFORE, BE IT RESOLVED** the Passaic Valley Regional High School agrees to a rescind the approval on October 9, 2018 of the Shared Services Agreement with the Woodland Park BOE to share the services of the PV Board's math teacher(s) for designated periods during the school day at a cost not to exceed \$1.00 for the 2018-19 school year.

**11. Approve/ Partnership with Montclair State University**

The Superintendent recommends approval of the Options for Advanced Academic Achievement Program ("Program") Agreement ("Agreement") with MSU to provide qualified high school students from Passaic Valley Regional High School an opportunity to participate in structured learning experiences at the university. A University course will be offered at PVHS and be taught by a qualified teacher beginning 19/20 school year. (Attachment E-1).

**12. Approval / MSU School of Communications and Media Course, "Introduction to Communications and Media Arts"; Dual Enrollment**

The Superintendent recommends approval of the MSU School of Communications and Media course, "Introduction To Communications And Media Arts" dual enrollment course to be offered in the 19-20 school year. (Attachment E-3)

**Education Committee**

- 13. Approval / Resignation Tina Pfefferkorn, 2018 Fall Play Set Design**  
The Superintendent recommends acceptance of the resignation from Tina Pfefferkorn from the stipend position of Fall Set Design (Fall Play).
- 14. Approval / Caren Atamian 2018 Fall Paly Set Designer**  
The Superintendent recommends Caren Atamian for the position of Fall Set Designer (Fall Play). The stipend for this position is \$1,165.00.
- 15. Approval / Court Compliant IEP Training**  
The Superintendent recommends approval of Nathanya Simon to provide a two-hour court compliant IEP training for the CST team. Cost \$500.00
- 16. Approval / CBI Training**  
The Superintendent recommends approval of Marc Salvatore, Al Cappello and Brian Kapral to attend state run Community Based Instruction (CBI) training on 11/30/18, 12/18/18, 1/14/19 and 1/29/19. Cost substitute coverage.

**Finance Committee**

**1. Approval of Monthly Bill List**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHERAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

Date	Check Numbers	Total Amount
10/23/18	Pending	\$ 933,320.30
9/27/18	21954-21961	\$ 34,611.85

WHERAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of June 2018 – Revised Supplemental**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2018 Revised Supplemental for the Board to accept;

NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2018 Revised Supplemental; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-2)

**Finance Committee**

**3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of September 2018**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and  
WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending September 30, 2018 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending September 30, 2018; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-3)

**4. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Inv # 671-092818	5109	\$ 7,501.60
Pomptonian	Inv # 671-100518	5110	\$ 26,752.09
Pomptonian	Inv # 671-101218	5111	\$ 6,725.97
Ms. Morano	Lunch Refund	5112	\$ 15.90

**5. Approval of Line Item Budget Transfers – September 2018**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of September 2018 as presented. (See Attachment F-4)

**6. Acceptance of Financial Status Report – September 2018**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of September 2018, as presented. (See Attachment F-5)



**Finance Committee**

**7. Acceptance of Revenue Report – September 2018**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of September 2018, as presented. (See Attachment F-6)

## **Operations**

### **1. Approval/ Use of Facilities**

The Superintendent recommends approval of the following use of facilities:

- The VITAL Basketball League would like to request use of the Farrell & Griswold Gyms during November, December, January, February and March on Sundays from 8:30am until noon. This basketball league has been using the gyms for over forty years. A certificate of insurance will be filed in the Business Office prior to the start of the league.
- The Passaic County Juvenile Court would like to request use of 3 classrooms for the purpose of holding court for counseling and adjudication for juveniles. Passaic Valley has been hosting this program for decades on Tuesday evenings from 6:30pm until 9:00pm when they have cases.
- The Little Falls PBA 346 would like to use the cafeteria and kitchen on December 8, 2018 for a Holiday Breakfast. The police are expecting approximately 250 in total to be here during the 8:00am until noon time period. This is the fourth year that Passaic Valley is being asked to host this event. An insurance certificate will be submitted in advance.
- The Class of 1968 would like to tour the building on October 27, 2018 at noon which would be prior to the home football game against West Milford. Passaic Valley has always welcomed back its returning graduates and give them a chance to walk down memory lane. A custodian will be available to open doors for those touring.
- Retroactive approval for October 19, 2018 for the Little Falls Township football program use of the wrestling locker room and digital scale from 5:30-6:30 pm under the supervision of Mr. Joseph Benvenuti.

### **2. Appointment – Operational Staff**

The Superintendent, in consultation with the School Business Administrator/Board Secretary and the Supervisor of Buildings and Grounds, recommends the Board appointment Mr. Edward Kuren as an operational staff member for the 2018-2019 school year. Mr. Kuren will begin work on or about, November 12, 2018 at a salary of Step-1 \$37,168.79 (prorated) of the contractual Operational Staff salary guide. Mr. Kuren will be hired to work the second shift and receive a 5% differential (prorated) of the contractual Operational Staff salary guide. Mr. Kuren employment is contingent on a successful criminal background check and p.l. 2018, c. 5 disclosure.

### **3. Approval to Dispose of Equipment**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to dispose the following outdated/unreparable items;

- 1 Smart Board
- 1 Xerox Phaser Printer 6180 # 94840858
- 1 13" Daytron Television
- 1 Dell Printer 2330dw #94840838

### **Athletics Committee**

**1. Approval / Steven Smith Assistant Football Coach**

The Superintendent recommends for approval Steven Smith for the position of Assistant Football Coach. This stipend will be prorated at 50% of the Level 1 Football Assistant salary. Stipend will be for \$2,314.50

**2. Approval / Annual Girls Basketball Holiday Hoopfest**

The Superintendent recommends for approval Passaic Valley hosting the Annual Girls Basketball Holiday Hoopfest - December 26<sup>th</sup>, 27<sup>th</sup> and 29<sup>th</sup>. Outside teams come in from Bergen County and Passaic County to play a showcase style tournament here at Passaic Valley HS. This tournament has run here for many years already.

**3. Approval / Annual Boys Basketball "Coaches vs Cancer" Showcase Tournament**

The Superintendent recommends for approval Passaic Valley hosting the Annual Boys Basketball "Coaches vs Cancer" showcase tournament - January 19<sup>th</sup> and 20<sup>th</sup>. Outside teams come in from Bergen County and Passaic County to play a showcase style tournament here at Passaic Valley HS. This tournament has run here for many years already. Referees do not charge for their services and money raised is donated to Cancer research.

**4. Approval / Remove Mr. Holsworth as Bus Driver for 18/19 Basketball**

The Superintendent recommends removing Mr. Holsworth as a bus driver for 18/19 basketball season.

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, November 13, 2018, 7:30 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey