

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, December 11, 2018**

Order of Business

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 9, 2018 by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them

PRESIDENT'S REPORT

ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the November 27, 2018 regular meeting will be presented for review and approval.

REPORT OF THE SUPERINTENDENT

- Holiday happenings

STUDENTS OF THE MONTH

STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

EXECUTIVE SESSION

Education Committee

1. Report of HIB

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
1819-08	Classroom	None	None	None	Not HIB

2. Report of Suspensions – November 20, 2018 through December 5, 2018

Suspension	Grade	Date	Reason	Days/Return
S055-1819	12	11/20/18	Inappropriate language to staff	3/Nov 27, 2018
S056-1819	10	12/4/18	Lates	1/Dec 5, 2018
S057-1819	9	12/4/18	Inappropriate Language	1/Dec 6, 2018
S058-1819	10	12/4/18	Disrespect to Staff	1/Dec 7, 2018
S059-1819	10	12/4/18	Continued willful disobedience	1/Dec 7, 2018

3. Approval / November 2018 Student Attendance

The Superintendent reports the following attendance for November 2018:

Possible number of days school has been open	16.00
Possible number of days attendance	16.00
Days present	19,528.00
Days absent	1,229.00
Percent of attendance	93.4%
Average daily attendance	1,140.24
Average daily enrollment	1,220.50

4. Approval / Dr. Michelle Barrett, Anxiety Disorder Professional Development

The Superintendent recommends approval of Dr. Michelle Barrett to consult with Mr. Paternoster with regards to anxiety counseling for students. This is a professional development for Mr. Paternoster for the 18-19 school year. Cost \$250.00.

5. Approval / 2018-2019 Substitutes

The Superintendent recommends approval of the following substitutes for the 2018-2019 school year:

- Melisa Contangelo Cty cert \$100/per diem
- Dean Mulligan Cty cert \$70.00/per diem

Education Committee

6. Approval/Fundraiser(s)

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	French Club	Lions	Film night	Pending availability of Auditorium (Jan 10 or 24, 2019)	Raise funds for end of year club trip.
2	Future Medical Professionals	S. Iobst	Holiday Ornament Sale	12/13-12/21 in school	Raise funds for St. Joseph's Children's Hospital
3	Wrestling	J. Wassel	Poster Sale	12/12/18-1/12/19	Raise funds for wrestling team
4	Sports Marketing & FBLA	Odgers/ Auteri	Candy Sale	Winter Break	Raise funds for spring trip to Madame Tussaud's in April.
5	Wrestling	J. Wassel	Snap Raise	12/12/18-1/12/19	Raise funds for wrestling team
6	Baseball	Mazzo	Snap Raise	3/11-4/11/19	Raise funds for baseball team
7	Winter Track and Field	J. Thornton	Wendy's Dine and Donate	TBD Feb. 2019/ Wayne NJ	Raise funds for end of year dinner
8	Boys Spring Track and Field	J. Thornton	Pledge Donations	April 2019	Raise funds for record board
9	Boys Spring Track and Field	J. Thornton	Apparel Sale	March – April 2019	Raise funds for team awards
10	Winter Track and Field	J. Thornton	Apparel Sale	Winter Sport season	Raise funds for equipment, training tools and end of year dinner.
11	Boys Spring Track and Field	J. Thornton	Chipotle Dine and Donate	April 2019 TBD	Raise funds for awards, senior gifts and dinner
	Winter Track and Field	J. Thornton	Pledge Donations	Winter Sport season	Raise funds for awards, senior gifts and dinner

7. Approval / Home Instruction

The Superintendent recommends approval of the following Home Instruction:

Home Instruction ID	Grade	Location
Hi23-1819	9	Little Falls

8. Approval /Amend Leave Replacement Assignment for Michelle Contangelo

The Superintendent recommends retroactive amendment for leave replacement assignment for Michelle Contangelo as follows: end coverage for Ms. Leidig on 10/31/18, begin coverage for Ms. Francis 11/26/18 – 1/25/19.

Education Committee

9. Approval / Field Trips

The Superintendent recommends approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	Reason
1	TV Production	Rossilli	Nightstand Studios	Fairfield, NJ / Dec 19, 2018	Expose students to professional studio environment to prepare for STANJ & PC Film Festival. Approx 19 attending Cost to BOE: substitute
2	FBLA & Sports Marketing	Odgers & Auteri	Madame Tussaud Wax Museum	NYC/ May 20, 2019	Business marketing lecture followed by tour of sports & entertainment figures Approx 55 attending Cost to BOE: 2 Substitutes
3	Academic Team	Menake	NJ Academic Championship	Leonia HS/ Dec 8, 2018	Previously attended competition. Approx 20 attending Cost to BOE: None

10. Approval / Superintendent 18-19 District Goals

The Superintendent presents for approval the Passaic Valley Regional High School/Board of Education 18-19 district goals.

11. Approval / Part-time Paraprofessionals 2018-2019

The Superintendent recommends approval of the following persons as part-time paraprofessionals for the 2018-2019 school year. Compensation \$16.00/hour, max 29 hours/week, no benefits. Start date pending receipt of all required paperwork and criminal history review.

- Melisa Contangelo
- Reem Mikhail - Math Aide, start date 12/17/18

12. Approval / Danielle Vigilante Future Lawyers of America Club (Debate Team)

The Superintendent recommends Ms. Danielle Vigilante for the 2018-2019 stipend position of Schedule C, Future Lawyers of America Club (Debate Team). Mrs. Vigilante will receive a \$1,625.00 stipend, prorated, for the months of December 2018 to June 2019.

Finance Committee

1. Approval of Monthly Bill List - December

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
12/13/18	Pending	\$706,697.70

WHEREAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of November 2018

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending November 30, 2018 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending November 30, 2018; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

Finance Committee

3. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice #671-111618	5119	\$ 8,999.54
Pomptonain	Invoice #671-112318	5120	\$ 3,390.51
Pomptonain	Invoice # 671113018	5121	\$ 22,402.23
Northern State	Exhaust Fan Repairs	5122	\$ 317.50
Regal Stamp	Cafeteria Stamp	5123	\$ 27.50

4. Approval of Line Item Budget Transfers – November 2018

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of November 2018 as presented. (See Attachment F-3)

5. Acceptance of Financial Status Report – November 2018

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of November 2018, as presented. (See Attachment F-4)

6. Acceptance of Revenue Report – November 2018

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of November 2018, as presented. (See Attachment F-5)

Operations

1. Approval/ Use of Facilities

The Superintendent recommends approval of the following use of facilities:

- The Totowa PAL would like to use the Farrell Gym two nights per week starting the week of December 17, 2018. The purpose of this request is to facilitate the overflow basketball practices for boys & girls in their program. The time would be from 7:00pm until 9:00pm. If granted the permit would expire at the end of February.
- The Woodland Park Boys and Girls Club is asking for use of the Farrell Gym on Monday nights during the winter season for basketball practice. The time would be from 7:00pm until 9:00pm. If granted the permit would expire at the end of February. The starting date would be December 17, 2018.
- The Little Falls School #2 would like to use our Schneider Auditorium for their school play and practice. The dates would March 6, 2019 for practice during the school day and March 7, 2019 for the actual performance during the evening.

2. Disposal of Equipment

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the following items to be disposed. (See Attached O-1)

Athletics

- 1. Approval / Amend Date of NJSIAA Annual Baseball Coaches Clinic**
The Superintendent recommends retroactive approval for Mr. Mazzo to attend the previously approved NJSIAA Annual Baseball Coaches Clinic on December 7, 2018. Date was corrected from 12/17 to 12/7 by the NJSIAA.

Education Committee

Operations Committee

Finance Committee

Athletic Committee

Negotiations Committee

Public Relations/Student Welfare Committee

Policy Committee

Technology Committee

Ad Hoc Committee

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call for members of the Public to be heard

Executive Session

Adjournment

Next Meeting

Organization/Regular Meeting:
Thursday, January 3, 2018, 7:30 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey