

**Passaic Valley Regional
High School**

District #1

**Organization Meeting of the Board of Education
Tuesday, January 8, 2019**

ROLL CALL

CALL TO ORDER

The Board Secretary shall call the meeting to order.

Sunshine Law Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 9, 2018 and the revised date again on December 21, 2018 by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald and News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF RESULTS OF THE 2018 ANNUAL SCHOOL ELECTION

The Annual School Board Election results of November 6, 2018 are as follows:

<u>Township</u>	<u>Candidate</u>	<u>Results</u>
Little Falls Township	Raymond Luke DAMIANO	2652
	Nicholas DOELL	2,272
Borough of Totowa	Vincent VARCADIPANE	1,802

Organization Agenda

OATH OF OFFICE ADMINISTERED TO THE ELECTED BOARD MEMBERS

As required by law, the Board Secretary administered the Oath of Office to the following elected Members of the Board of Education.

- | | |
|--------------------------|----------------------|
| Township of Little Falls | Raymond Luke Damiano |
| Township of Little Falls | Nicholas Doell |
| Borough of Totowa | Vincent Varcadipane |

ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION

The Board Secretary will open the floor for nominations for the office of President of the Board of Education. The Board President shall assume the Chair to conduct the remainder of the meeting.

ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION

The Board President will open the floor for nominations for the office of Vice President of the Board of Education.

APPOINTMENT OF COMMITTEE MEMBERS

Committee	Chair	Member	Member
Education			
Operations			
Finance			
Athletic			
Public Relations/Student Welfare			
Policy			
Negotiations			
Ad Hoc			

Passaic County & NJ School Board Association: _____

Liaison to Hall of Fame: _____

PRESIDENT SITS ON ALL COMMITTEES

Organization Agenda

ANNUAL MOTIONS AND DESIGNATIONS

1. APPROVAL DESIGNATION OF NEWSPAPERS: (THE NORTH JERSEY HERALD AND NEWS AND THE RECORD)

WHEREAS, Chapter 231 of the Public Laws of NJ (1975) known as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth;

BE IT RESOLVED, that the Board of Education of the Passaic County Regional High School District #1 designates The North Jersey Herald and News and The Record, both daily publication, are hereby designated as its official newspapers for the publication of legal notices and advertisements.

2. APPROVAL/ DESIGNATION OF DEPOSITORY OF STUDENT ACTIVITY AND ATHLETIC OFFICIAL ACCOUNT – SCHOOL ACCOUNTS

BE IT RESOLVED, that the Board of Education of the Passaic County Regional High School District #1, designate PNC Bank as the depositories for the Student Activity, Athletic Official and Athletic Account of the Board of Education, and

BE IT FURTHER RESOLVED, that all checks, drafts, notes or orders drawn against these accounts be signed by at least two of the following:

Supervisor of Athletics, PE and Health/
Student Activities Coordinator
Superintendent of Schools
School Business Administrator/Board Secretary

BE IT FURTHER RESOLVED, those signatures above shall be duly certified to the official depositories and that no checks, drafts, notes, wire transfers or orders drawn against said official depositories are valid unless so signed.

BE IT FURTHER RESOLVED, that no other bank accounts are authorized at the school level except for those so identified above without formal resolution by the Board of Education of the Passaic County Regional High School District #1.

Organization Agenda

3. APPROVAL/ DESIGNATION OF OFFICIAL DEPOSITORY OF SCHOOL MONIES - DISTRICT ACCOUNTS

BE IT RESOLVED, that the Board of Education of the Passaic County Regional High School District #1, designate, the following official depositories of school monies for said accounts:

List of Depositories:

PNC Bank:

Athletic Fundraising Account
Athletic Officials Account
Authorization Account (General)
Cafeteria Account
Improvement (Capital)
Flexible Spending Account
Payroll Account
Payroll Agency Account
Petty Cash Account
Scholarship Account
Student Activity Account
Unemployment Account

Lakeland Bank:

Scholarship Accounts

BE IT FURTHER RESOLVED, that all checks, drafts, notes, wire transfers or orders drawn against the Authorization Account and the Improvement Account are signed by the following:

- Board President
- Superintendent of Schools
- School Business Administrator/Board Secretary

BE IT FURTHER RESOLVED, that all checks, drafts, notes, wire transfers or orders drawn against the Cafeteria Account, Payroll Account, Payroll Agency Account, Unemployment Account are signed by at least two of the following:

- Board President
- Superintendent of Schools
- School Business Administrator/Board Secretary

BE IT FURTHER RESOLVED, those signatures above shall be duly certified to the official depositories and that no checks, drafts, notes, wire transfers or orders drawn against said official depositories are valid unless so signed.

Organization Agenda

4. APPROVAL/DESIGNATION OF BOARD OF EDUCATION MEETINGS

All monthly meetings are held in the Library of the Passaic Valley High School, East Main Street, Little Falls, New Jersey 07424.

In accordance with the "Open Public Meetings Act" P.L. 1975, effective January 19, 1976, be it known that the Board of Education of the Passaic Valley Regional High School District No. 1 of Little Falls, New Jersey files public notice of its Regular Meetings and causes it to be posted as indicated.

1. Clerk's Office of the Township of Little Falls
2. Clerk's Office of the Borough of Totowa
3. Administrator's Office of the Borough of Woodland Park
4. Main Office of Passaic Valley High School

The Regular Meetings of the Passaic Valley Regional High School District No. 1 Board of Education will be held on the following dates at 7:30 P.M.

- Tuesday, January 22, 2019
- Tuesday, February 12, 2019
- Tuesday, February 26, 2019
- Tuesday, March 5, 2019
- Tuesday, March 26, 2019 Public Hearing on Budget
- Tuesday, April 16, 2019
- Tuesday, May 7, 2019
- Tuesday, May 21, 2019
- Tuesday, June 11, 2019
- Tuesday, June 25, 2019
- Tuesday, July 16 2019
- Tuesday, August 20, 2019
- Tuesday, September 10, 2019
- Tuesday, September 24, 2019
- Tuesday, October 8, 2019
- Monday, October 21, 2019
- Tuesday, November 12, 2019
- Monday, November 25, 2019
- Tuesday, December 10, 2019 – 6:00 P.M.
- Tuesday, January 7, 2020 - Organization/Regular Meeting

Any modifications will be publicized. Notice of Special Meetings and Work Sessions will be sent to the above locations and newspapers whenever applicable under the law.

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5. SCHOOL BOARD ETHICS

WHEREAS, each member of the Board of Education shall possess the qualifications required by law and shall be bound by the provisions of the School Ethics Act in accordance with N.J.S.A. 18A:12-24.1; and

WHEREAS, the Board of Education is required on an annual basis to sign an acknowledgment that he/she received a copy, read and will become familiar with the Code of Ethics for School Board Members contained within N.J.S.A. 18A:12-21 et seq.;

NOW THEREFORE BE IT APPROVED, that the Board of Education adopts the New Jersey School Board Member Code of Ethics to include that the School Ethics Act and Code of Ethics have been received and discussed; that the policies and procedures regarding training of district Board of Education members have been adopted in policy; and that each Board of Education member acknowledges receipt of the Code of Ethics for School Board members and has become familiar with the Code of Ethics.

Code of Ethics

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the board.

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6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

THIS ENDS THE ORGANIZATION MEETING.

NOW WE WILL CONTINUE ON WITH THE REGULAR PORTION OF THE MEETING.