

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Tuesday, January 22, 2019**

## **Order of Business**

### **ROLL CALL OF MEMBERS**

### **PLEDGE OF ALLEGIANCE**

### **READING OF ANNOUNCEMENT**

#### **PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2019 by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them

### **PRESIDENT'S REPORT**

### **ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the January 8, 2019 Organization and Regular meeting will be presented for review and approval.

### **REPORT OF THE SUPERINTENDENT**

- MDF Presentation

### **STUDENTS OF THE MONTH**

- Lucia Krautheim
- Daniel Dransfield
- Niko Dimitrakiou
- Delanee Roder

### **STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

### **CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

### **EXECUTIVE SESSION**

**Education Committee**

**1. Report of Suspensions – January 6, 2019 through January 17, 2019**

Suspension	Grade	Date	Reason	Days/Return
S078-1819	12	1/7/19	Lates	1/Jan 9, 2019
S079-1819	11	1/8/19	Lates	1/Jan 10, 2019
S080-1819	12	1/9/19	Cuts	1/Jan 11, 2019
S081-1819	10	1/9/19	Lates	1/Jan 11, 2019
S082-1819	12	1/11/19	Insubordination	1/Jan 15, 2019
S083-1819	9	1/15/19	Inappropriate language	1/Jan 16, 2019
S084-1819	10	1/16/19	Class disruption	1/Jan 17, 2019
S085-1819	10	1/15/19	Continued willful disobedience	1/Jan 17, 2019
S086-1819	11	1/17/19	Fight	1/Jan 23, 2019
S087-1819	10	1/17/19	Fight	1/Jan 23, 2019

**2. Approval / 2018-2019 Substitutes**

The Superintendent recommends approval of the following substitutes for the 2018-2019 school year:

- Gabriella Crocco      cty sub cert                      \$100/per diem
- Alexa Tillie              teacher’s cert                      \$100/per diem Pending receipt of teacher certification confirmation

**3. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Class of 2022	Feinstein/ Joseph	Coupon Book Sale	2/4-18/2019	Raise funds for cotillion and prom.
2	Boys Lacrosse	Danziger/ Donovan	Chipotle, dine & donate	2/12/19 Wayne, NJ	Raise funds for boys lacrosse equipment & activities
3	Boys Lacrosse	Danziger/ Donovan	Apparel sale	ongoing	Raise funds for boys lacrosse equipment & activities

**4. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction:

Home Instruction ID	Grade	Location
Hi27-1819	12	Totowa

**Education Committee**

**5. Approval / Field Trips**

The Superintendent recommends approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	Reason
1	AP Human Geography	Goodman	Fairway Market	Woodland Park, NJ/ 1/23/19	To support curriculum of Agricultural Geography. Approx: 13 students +1 Staff Cost to BOE: 1 Substitute
2	Theater	Atamian	Montclair Theater Day	MSU, Montclair NJ/ 3/8/19	To learn about MSU programs, sample classes & see show by BFA students. Approx 20 students + 2 staff Cost to BOE: 1 Substitute
3	Hornet Helping Hands	Auteri	Little Falls School #2	Little Falls, NJ/ 1/18/19	Part of internship, student will stay a full day. Cost to BOE: none
4	Music Dep't	DeLuccia	Festivals of Music	Boston, MA/ 4/26-28/2019 Overnight Fri.-Sat.	Participate in Music Festival. Approx 40 students +3 staff Cost to BOE: none

**6. Approval / Erin Wilks Medical Leave**

The Superintendent recommends the Board of Education to approve the medical leave of absence for Ms. Erin Wilks, detailed below. Expected return to work June 3, 2019.

Dates	Coverage	Amount of Time
Feb 25-28, 2019	Paid Sick Leave	4 Days
Mar 4-May 31 2019	FMLA	12 weeks
Mar 18-May 31, 2019	NJ FLA	10 weeks
March 1, 2019	Unpaid Leave of Absence	1 Day

**7. Approval / Kristen Mallet Medical Leave**

The Superintendent recommends the Board of Education to approve the medical leave of absence for Ms. Kristen Mallet, detailed below. Expected return to work January 2, 2020.

Dates	Coverage	Amount of Time
Apr 29 - May 24, 2019	Paid Sick Leave (pre)	20 Days
May 28-June 24, 2019	Paid Sick Leave (post)	20 Days
Sept 3-Nov 29, 2019	FMLA/NJ FLA	12 weeks
June 25, 26, 2019	Unpaid Leave of Absence	2 Days
Dec 2,2019-Jan1 2020	Unpaid leave of Absence	Whole Month

**Education Committee**

**8. Approval / Amend Board of Education Meeting Dates**

The Superintendent, in consultation with the Board Secretary, recommends approval to amend the previously approved meeting calendar as follows:

Tuesday, January 22, 2019  
Tuesday, February 12, 2019  
Tuesday, February 26, 2019  
Tuesday, March 19, 2019  
Tuesday, April 16, 2019  
Tuesday, May 7, 2019 Public Hearing on Budget  
Tuesday, May 21, 2019  
Tuesday, June 11, 2019  
Tuesday, June 25, 2019  
Tuesday, July 16, 2019  
Tuesday, August 20, 2019  
Tuesday, September 10, 2019  
Tuesday, September 24, 2019  
Tuesday, October 8, 2019  
Monday, October 21, 2019  
Tuesday, November 12, 2019  
Monday, November 25, 2019  
Tuesday, December 10, 2019 – 6:00 P.M.  
Tuesday, January 7, 2020 - Organization/Regular Meeting

**9. Approval / Theresa Regan-Geraci Medical Leave Replacement for LDTC**

The Superintendent recommends approval of Theresa Reagan-Geraci as the medical leave LDTC replacement. Terms are up to 20 hours per week as needed at \$50.00/hour February 20, 2019 through June 3, 2019.

**10. Approval / Dana Lightner, Home Instruction**

The Superintendent recommends approval of Ms. Dana Lightner as a home instructor for the 2018-2019 school year. Compensation \$35.62/hour.

**Finance Committee**

**1. Approval of Monthly Bill List - January**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHERAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
1/23/19	Pending	\$1,509,138.60

WHERAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of December 2018**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending December 31, 2018 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending December 31, 2018; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

**Finance Committee**

**3. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice #671-010419	5127	\$ 10,704.19

**4. Approval of Line Item Budget Transfers – December 2018**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of December 2018 as presented. (See Attachment F-3)

**5. Acceptance of Financial Status Report – December 2018**

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of December 2018, as presented. (See Attachment F-4)

**6. Acceptance of Revenue Report – December 2018**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of December 2018, as presented. (See Attachment F-5)

**7. Approval of Contract Renewal**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the two year contract renewal for the class of 2020 and 2021 to Lifetouch Photography.

**8. Approval /Transportation Agreement**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends approval to enter into an agreement with the Northern Region Educational Services Commission for transportation per our Child Study Team for the remainder of the 2018-2019 school year as follows:

<u>Route #</u>	<u>Schools</u>	<u>Contractor</u>	<u># of Students</u>	<u>Estimated Cost Per Route (incl. surcharge)</u>	<u>Starting Date</u>
F281	Springboard School	Jersey Kids Transportation	1	21,756.00 + 652.68	1/2/19-June 2019
F313	PCTI	Jersey Kids Transportation	1	19,184.00 + 575.52	1/2/19-June 2019

**Finance Committee**

- 9. Approval / Transportation Contract for AR to Gramon School**  
The Superintendent, in consultation with the Board Secretary/Business Administrator, recommends approval to enter into a parental transportation contract with the family of AR for her transportation from the Gramon School, one-way p.m. only, for the period of January 22, 2019 to June 2019 per our Child Study Team's recommendation at a cost for Route #GRAR of \$20.00 per diem.
- 10. Approval / Cancelation of PM Transportation Contract for AR to Gramon School**  
The Superintendent, in consultation with the Board Secretary/Business Administrator, recommends approval to cancel the p.m. transportation from Gramon School for student, AR, on Northern Region Educational Commission's Route #B152 as of January 21, 2019 per our Child Student Team's request.
- 11. Approval / Cancelation of Route #AS18 to Allegro School**  
The Superintendent, in consultation with the Board Secretary/Business Administrator, recommends approval to cancel parental contract Route #AS18 to the Allegro School effective as of January 22, 2019 as requested by the parent and our Child Study Team.
- 12. Approval / Cancelation of Route #B116 to Celebrate the Children**  
The Superintendent, in consultation with the Board Secretary/Business Administrator, recommends approval to cancel the a.m. transportation to Celebrate The Children, Route #B116, (Northern Region Educational Commission route) effective January 17, 2019 as per our Child Study Team.



## **Operations**

### **1. Approval/ Use of Facilities**

The Superintendent recommends approval of the following use of facilities:

- 2019 Operation Graduation Parents Organization would like to use the rear corner of the PVHS parking lot for clothing drive drop off and pick up all in the same day. This event will take place on April 7, 2019. The hours of use will be 9am to 3pm. There is no need for custodian or PV staff for this event. This is a large fundraiser for Op Grad and this has been approved before.
- Jr. Hornets Wrestling Program would like to use the Griswold Gymnasium for a wrestling scrimmage on Saturday afternoon February 9, 2019. The hours needed are 1pm - 5pm. This request has been approved for many years prior.
- Little Falls School District is requesting use of our facility for graduation practice and event. They school district has been using PV for both activities in the past.
  - a. June 18, 2019, morning time TBD, Auditorium for graduation practice
  - b. June 19, 2019, evening time TBD, Parking lots and Auditorium for graduation

### **2. Approval to Dispose of Equipment**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to dispose of the following broken unrepairable items:

- 1 wooden computer table
- 1 wooden teacher's desk
- 2 wooden office desks
- 1 wooden credenza

## **Athletics**

### **1. Approval /Volunteer Track Coaches**

The Superintendent recommends the following coaches as volunteer coaches with the Indoor Track and Spring Track teams pending archived fingerprinting, criminal history background check, and NJ Employment Verification Requests.

- Brandon Rizzo
- Steven Rigamonti

### **2. Approval / Retroactive Payment to Brendan Byrnes**

The Superintendent recommends approval for retroactive payment of Passaic Valley HS trainer Brendan Byrnes for coverage of the Coaches' vs. Cancer Basketball charity event. He is to receive \$100 per day (Saturday January 19, 2010 and Sunday January 20, 2020). These games are in the afternoon and evening hours after his regularly scheduled work day. This has been past practice for the 3 years Passaic Valley has hosted this event. Total amount to be paid to Mr. Byrne is \$200.00.

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting  
Thursday, February 12, 2019, 7:30 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey