

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Tuesday, March 19, 2019**

## **Order of Business**

### **ROLL CALL OF MEMBERS**

### **PLEDGE OF ALLEGIANCE**

### **READING OF ANNOUNCEMENT**

### **PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2019; and issued a revised notice on January 30, 2019, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

### **PRESIDENT'S REPORT**

### **ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the February 19, 2019 and February 26, 2019 Regular meeting will be presented for review and approval.

### **REPORT OF THE SUPERINTENDENT**

- School ranking status

### **STUDENTS OF THE MONTH**

- Joseph Valencia
- Salvatore Mancini
- Johnny Sاهدou
- Isabella Zigarelli

### **STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

### **CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

### **EXECUTIVE SESSION**

**Education Committee**

**1. Report of HIB**

The Superintendent reports and requests approval of the following HIB investigation(s):

<b>Incident #</b>	<b>Location</b>	<b>Consequences</b>	<b>Intervention</b>	<b>Other Action</b>	<b>Determination</b>
1819-13	School, hallway, class	None	None	None	Not HIB

**2. Report of Suspensions – February 21, 2019 through March 13, 2019**

<b>Suspension</b>	<b>Grade</b>	<b>Date</b>	<b>Reason</b>	<b>Days/Return</b>
S130-1819	10	2/21/19	Disrespect to staff	1/Feb 25, 2019
S131-1819	10	2/25/19	Lates	1/Feb 27, 2019
S132-1819	9	2/25/19	Insubordination	1/Feb 27, 2019
S133-1819	9	2/27/19	Cuts	1/Mar 4, 2019
S134-1819	9	2/27/19	Inappropriate Language to staff	1/Mar 4, 2019
S135-1819	12	2/27/19	Lates	1/Mar 1, 2019
S136-1819	9	2/28/19	Theft	2/Mar 5, 2019
S137-1819	11	3/1/19	Cuts	1/Mar 5, 2019
S138-1819	12	3/4/19	Disrespect to staff	2/Mar 11, 2019
S139-1819	12	3/4/19	Disrespect to staff	2/Mar 11, 2019
S140-1819	12	3/4/19	Lates	1/Mar 6, 2019
S141-1819	11	3/5/19	Threat	4/Mar 11, 2019
S142-1819	9	3/8/19	Disrespect to staff	2/Mar 12, 2019
S143-1819	10	3/8/19	Disrespect to staff	2/Mar 12, 2019
S144-1819	11	3/11/19	Theft	2/Mar 8, 2019
S145-1819	11	3/12/19	Disrespect to staff	Pending
S146-1819	12	3/13/19	Theft	5/Mar 20, 2019
S147-1819	10	3/13/19	Disrespect to staff	1/Mar 14, 2019
S148-1819	12	3/13/19	Possession drugs/alcohol	5/Mar 21, 219
S149-1819	12	3/13/19	Possession drugs/alcohol	5/Mar 21, 219

**3. Approval / Cristina Colone Part-time ABA Paraprofessional**

The Superintendent recommends approval of the Ms. Cristina Colone as a part-time aba para-professional at \$16.00/hour, up to 29 hours/week, no benefits.

**4. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	Italian Club	Napolitano	Shirt Sale	March	Raise funds for future cooking event and end of year dinner

**Education Committee**

**5. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction:

<b>Home Instruction ID</b>	<b>Grade</b>	<b>Location</b>
Hi41-1819	12	Totowa
Hi42-1819	10	Woodland Park

**6. Approval / February 2019 Student Attendance**

The Superintendent reports the following attendance for December 2018:

Possible number of days school has been open	18.00
Possible number of days attendance	18.00
Days present	21,185.00
Days absent	1,081.50
Percent of attendance	94.9%
Average daily attendance	1,116.89
Average daily enrollment	1,176.97

**7. Approval / Host Passaic Valley-Bergen ABA Dance**

The Superintendent recommends approval to host an event at Passaic Valley for the Passaic Valley – Bergen ABA program on April 18, 2019 from 5:30-7:30pm.

- The event will include PV students as peer volunteers as chaperones
- The event will need nurse coverage for two hours at \$35.62/hour
- The event will need approximately 7 aides for two hours at \$16.00/hour

**8. Approval / Little Falls Green Garden Fair 2019**

The Superintendent recommends approval for Randall Sanders, Billy Goodman and students to partake in the Little Falls Green Garden Fair 2019 on Saturday, March 30, 2019 representing Passaic Valley to showcase the Unity Garden.

**9. Approval / Professional Development**

- Dr. Iobst – Advanced Placement Summer Intensive Course. To understand the biology curriculum & test changes for 2019-2020. Cost \$782.30. July 8-11, 2019.

**10. Approval / Special Education Medicaid Initiative (Semi) Action Plan**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends approval of the Special Education Medicaid Initiative (Semi) Action Plan for the 2018-2019 school year.

**11. Approval / Evaluations**

The Superintendent recommends approval of evaluations for student id #21576 at facility Lake Drive School 10 Lake Drive, Mountain Lakes, NJ. Total evaluation cost \$2,400.00

**Education Committee**

**12. Approval / Extended School Year**

The Superintendent recommends approval of an extended school year for the following student(s):

Student ID	Attending	Extension Dates/Time	Tuition	IEP Requirement
2504185096	New Bridges HS 296 E. Ridgewood Ave Paramus, NJ	July 1-Aug 9, 2018 M-F/ 8:15am-1:15pm	\$7,800.00	Yes

**13. Approval / Advanced Summer Geometry Course**

The Superintendent recommends approval to run an advanced geometry course in summer 2020. This will provide students and alternate pathway for advancement in the area of mathematics. (att E-1)

**14. Approval / Three Zero Period 8<sup>th</sup> Grade Courses for 2019-2020 School Year**

The Superintendent recommends approval for three zero period courses to run in the 2019-2020 school year, Computer Science Discovery, Accelerated Italian Language, STEM Exploration. (att E-2)

**15. Approval / Field Trips**

The Superintendent recommends approval of the following field trip(s):

	Group/Class	Faculty	Destination	Location / Dates	Reason
1	Culinary Arts	Geleta	Chelsea & Meatpacking district	NYC/May 3, 2019/8-3	Culinary walking tour to explore variety of food establishments and different career opportunities in food industry. Approx 15 students 1 staff Cost to BOE 1 sub (sharing bus with art trip)
2	Anatomy & Physiology	Iobst	William Paterson University	Wayne, NJ/March 29, 2019/8-1:30	Students tour research labs. Approx 22 students 1 staff Cost to BOE: 1 sub
3	Sports & American Society	DeSalvo	Sports Business Day	MetLife Stadium Rutherford NJ/May 7, 2019/8-2:30	Career exploration field trip geared to sports. Approx 10 students 1 staff Cost to BOE: 1 sub
4	Culinary Arts	Geleta	Club 101	NY, NY	Participate in Top Chef competition & demonstrations. Approx 12 students 1 staff Cost to BOE: 1 sub

**Education Committee**

**16. Approval / Erin Wilks Amend Medical Leave**

The Superintendent recommends the Board of Education to approve the medical leave of absence for Ms. Erin Wilks, detailed below. Expected return to work June 3, 2019.

<b>Dates</b>	<b>Coverage</b>	<b>Amount of Time</b>
Feb 19, 2019	Personal Day	1 Day
Feb 20,21,22,25, 2019	Paid Sick Leave	4 Days
Mar 4-May 31 2019	FMLA	12 weeks
Mar 18-May 31, 2019	NJ FLA	10 weeks
Feb 26-28, March 1, 2019	Unpaid Leave of Absence	4 Days

**17. Approval / Betty Haynes PARCC Tutor; Title one**

The Superintendent recommends approval of Betty Haynes as a PARCC Math Tutor at the rate of 35.62/hr. paid through Title I funds for the as of of March 20, 2019 through the remainder of the 2018-2019 School year.

**18. Approval / Contract for Autistic Program - 2018-2019 - Addendum**

The Superintendent, in consultation with the Administration, recommended approval of shared services agreement addendum between the BOARD OF EDUCATION OF THE PASSAIC VALLEY REGIONAL HIGH SCHOOL, with principle offices located at 100 East Main Street, Little Falls, NJ 07424 (hereinafter referred to as the "Board" or "Passaic Valley") and the BERGEN COUNTY SPECIAL SERVICES BOARD OF EDUCATION, with principle offices located at 327 E. Ridgewood Avenue, Paramus, New Jersey (hereinafter referred to as "BCSS") for the Autistic Program at Passaic Valley Regional High School for the 2018-2019 school year.

**19. Approval of Special Education Contracts – 2018/2019 Tuition Paying Students for the Passaic Valley/Bergen Autism Program - Revised**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following revised special education contracts for tuition paying students for the Passaic Valley/Bergen Autism Program at an approximate cost of \$78,106.00 per student.

- Caldwell/West Caldwell (2 students)
- Nutley (1 student)
- Mahwah (1 student)
- Ramsey (1 student)
- Little Ferry (1 student)
- Saddle Brook (1 Student)
- Cedar Grove (2 Student)
- Northern Highlands Regional (1 Student)
- Edgewater (1 Student)
- Westwood (1 Student)
- Montville (1 student)

**Finance Committee**

**1. Approval of Monthly Bill List - March**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHERAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
3/20/19	Pending	\$ 867,636.62

WHERAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of February 2019**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending February 28, 2019 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending February 28, 2019; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been overexpended and that there are sufficient funds available to meet the District’s financial obligation.

**Finance Committee**

**3. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice #671-022219	5135	\$ 31,405.39
Pomptonian	Invoice #671-030119	5136	\$ 6,091.59
Pomptonian	Invoice #671-030819	5137	\$ 24,834.20

**4. Approval of Line Item Budget Transfers – February 2019**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of February 2019 as presented. (See Attachment F-3)

**5. Acceptance of Financial Status Report – February 2019**

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of February 2019, as presented. (See Attachment F-4)

**6. Acceptance of Revenue Report – February 2019**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of February 2019, as presented. (See Attachment F-5)

**7. Approval to Withdraw Capital Reserve Funds to Capital Projects – Electrical Upgrades**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the withdrawal of an additional \$40,000.00 from Capital Reserve to be used for emergency electrical upgrades. These monies will be moved to the Capital Projects Fund.

**8. Approval 2018-2019 NCLB Grant - Amendment**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board retroactively approve the 2018-2019 NCLB grant amendment.



**Finance Committee**

**9. Approval of Adoption and Submission of 2019-2020 Tentative School Budget to the Executive County Superintendent of Schools**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board adopts and submits the 2019-2020 tentative School budget.

BE IT RESOLVED that the tentative budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>2019-2020 Total Expenditures</b>	30,721,127	415,456	752,098	31,888,681
<b>Less: Anticipated Revenues</b>	4,450,242	415,456	255,713	5,121,411
<b>Taxes to be Raised</b>	<b>26,270,885</b>	<b>0</b>	<b>496,385</b>	<b>26,767,270</b>

And to advertise said tentative budget in the Herald News in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Adra Suchorsky Library of the Passaic Valley Regional High School, Located on East Main Street, Little Falls, New Jersey on May 7, 2019 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

**10. Approval of Maximum Travel Expenditure**

WHEREAS, Pursuant to *N.J.S.A. 18A:11-12*, in each pre-budget year, the Passaic Valley Regional High School Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and WHEREAS, The board of education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds;

BE IT RESOLVED, That the Passaic Valley Board Regional High School Board of Education hereby establishes the maximum travel expenditure amount for the 2019-2020 school year to be estimated at \$30,000.00.

**11. Approval / Emergency Exit Drills**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends authorization to conduct Emergency Exit Drills with Laidlaw Transit/First Student, School Transportation Service, Town & Country Bus Co. and Trans-Ed for all Passaic Valley High School bus routes and Station Wagon Service, D & J Transportation, D & R Transport, Nutley Board of Ed., K & S Transportation, and Aldin Transportation for students from various boards of education participating in the PV/ABA Program. Drills will be scheduled in accordance with NJAC:6:21-11.4 at dates in March to be determined based on weather conditions.

**Finance Committee**

**12. Approval / Bus Route for After School Activities for Student DB**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to enter into an agreement with the Northern Region Educational Services Commission for transportation as requested by our Child Study Team for DB who attends Academy 360 to participate in the after school extracurricular program at Academy 360 per his I.E.P.

Route #	School(s)	Contractor	# of Students	Estimated Cost Per Route (incl. surcharge)	Starting Date
ACAD360	360 Academy	Omar Transportation	1	1,950.00 + 58.50	3/5, 3/12, 3/19, 3/26, 4/2, 4/9, 4/16, 4/30, 5/7 & 5/14/19

## **Operations**

### **1. Approval/ Use of Facilities**

The Superintendent recommends approval of the following use of facilities:

- Bergen County Special Services along with Mr. Joe Benvenuti, Supervisor of Athletics would like to hold Passaic Valley's Annual Walk For Autism on Sunday April 14, 2019. The time would be from 8:00am until noon. The newly refurbished running track and parking lot would be needed to host this event.
- Bergen County Special Services along with Mr. Mike Paternoster, Director of Special Education, would like to request use of the Cafeteria/Senior Cafe and bathrooms for a dance on April 18, 2019. The event would be from 5:00pm until 7:00pm and be staffed by Bergen County Special Services Staff and Passaic Valley Staff. Invitations will also be extended to Pequannock High School and the Banyon School for a few of their students to attend the dance. Total dance participants will be less than 25 students.
- The American Chemical Society-Teacher Affiliates would like to once again host the ACS Chemagination Contest in Rooms 241 & 243. This event has become a staple every year. Dr. lobst will be the staff member overseeing this event which would take place on March 27, 2019 from 4:00pm-9:00pm. In all about 20 people will participate in this event.

### **2. Approval of Professional Service Proposal – Building Renovations and Upgrades**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary and Supervisor of Buildings and Grounds recommends the Board approve the professional service proposal for an analysis of school districts existing conditions from the school district's Architect/Engineering Company, the Alaimo Group in the amount of \$55,000.00.

### **3. Approval of Emergency Purchase and Repairs – Electrical Panel Replacement - Revised**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, Supervisor of Buildings and Grounds and School District's Engineer (Alaimo Group), recommends the Board retroactively approve the revised emergency purchase, repairs and/or replacement of 26 Federal Pacific electrical panels, distribution and lighting panels in the Passaic Valley Regional High School to Northern State Electric Co., Inc., Little Falls, New Jersey. The Alaimo group further recommends the only safe course of action is to have all Federal Pacific electrical panels, distribution and lighting panels be re-inspected and make any additional repairs by a licensed electrician who will pull permits and certify inspection at the completion of work immediately. This emergency project has been approved by the Passaic County office of the New Jersey Department of Education.

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting  
Tuesday, April 16, 2019, 7:30 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey