

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, June 11, 2019**

Order of Business

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2019; and issued a revised notice on January 30, 2019, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

PRESIDENT'S REPORT

ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the May 21, 2019 regular meeting will be presented for review and approval.

REPORT OF THE SUPERINTENDENT

STUDENTS OF THE MONTH

STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

EXECUTIVE SESSION

Education Committee

1. Report of HIB

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
1819-18	Classroom	None	none		Not HIB
1819-19	Bathroom	None	none		Not HIB
1819-20	Classroom/ Hall	Detention	Meeting with Mr Settember and Ms Morris		HIB
1819-22	Campbell Hall				No HIB
1819-23	Hall/Office	None	none		Not HIB
1819-24	Hall	None	none		Not HIB

2. Report of Suspensions – May 3, 2019 through May 31, 2019

ID	Grade	Date	Reason	Days/Return
S199-1819	10	5/15/19	Lates	1/May 17, 2019
S200-1819	12	5/15/19	Lates	1/May 17, 2019
S201-1819	9	5/15/19	Disrespect to staff	2/May 20, 2019
S202-1819	10	5/15/19	Hallway disruption	2/May 20, 2019
S203-1819	12	5/15/19	Insubordination	Pending
S204-1819	11	5/16/19	Disrespect to staff	2/May 20, 2019
S205-1819	9	5/17/19	Disrespect to staff	2/May 22, 2019
S206-1819	12	5/21/19	Inappropriate language to staff	Other discipline
S207-1819	11	5/22/19	Disrespect to staff	1/May 29, 2019
S208-1819	10	5/22/19	Inappropriate language to staff	Placed on home instruction.
S209-1819	12	5/19/19	Lates	1/May 30, 2019
S210-1819	10	5/30/19	Other	1/June 4, 2019
S211-1819	10	5/30/19	Insubordination	1/June 3, 2019
S212-1819	10	5/30/19	Off campus 1 st offense	1/June 4, 2019
S213-1819	11	5/30/19	Off campus 1 st offense	1/June 4, 2019
S212-1819	9	5/31/19	Insubordination	2/June 6, 2019

3. Approval / Home Instruction

The Superintendent recommends approval of the following Home Instruction:

<u>Home Instruction ID</u>	<u>Grade</u>	<u>Location</u>
hi55-1819	11	Totowa
hi56-1819	10	Totowa
hi57-1819	10	Little Falls
hi58-1819	10	Little Falls
hi59-1819	9	Woodland Park

Education Committee

4. Approval / 2019 Summer Hours- Guidance Department & CST

The Superintendent recommends approval of 2019 Summer hours for the following persons:

Kenneth Burke, Erin Wilks, Rosanna Cruz, Danielle Vigilante, Kristopher Kohler, Jennifer Shue and Diana Pasquariello.

Summer assignments and compensation as follows:

June: 2 days- June 27th and June 28th (9am-2pm) @ rate of 1/200th of their salary.

Mid-Summer: July 1-August 23rd: Up to 5 days each 5 hours per day at the rate of \$37 per hour.

End of Summer: 5 days, 9am-2pm - August 26, 27, 28, 29, 30 @ rate of 1/200th of their salary.

5. Approval / 2019 Summer Hours Kelly Morris, SAC

The Superintendent recommends approval of Kelly Morris, SAC, for up to 15 summer hours @ rate of \$37 per hour to complete HIB reporting and necessary out-patient follow ups.

6. Approval / 2019 Dianne Abbatemarco Part-Time Summer Nurse

The Superintendent recommends approval of Dianne Abbatemarco as the part-time summer nurse at Passaic Valley Regional High School. This is a requirement for the Autism Program Extended school year and to cover the Passaic Valley Education Summer Camps. The terms are: July 1- August 2nd (no school on July 4-5) Monday-Friday 8:30-1:30 @ the rate of \$38.95 per hour (shared cost with Passaic Valley Education Foundation). Dianne will be away July 15-19. A request for a substitute nurse will follow.

7. Approval / 2019-2020 Guidance Intern

The Superintendent recommends approval of Ms. Michelle Kossar, a William Paterson University graduate student, for a two-semester internship at Passaic Valley High School. Michelle would be working with the guidance department to complete her 600 hours of hands on experience under the direct supervision of Danielle Vigilante.

8. Approval / Field Trip

The Superintendent recommends to amend the date and time of the previously approved trips:

	Department	Teacher	Destination	Date/Time/Location	Purpose
1	Hornet Helping Hands	Auteri	Little Falls School 2	June 14, 2019/ 8am-3pm/Little Falls	Support PTA Summer Festival Cost to BOE : sub
2	Hornet Helping Hands	Auteri	Beatrice Gilmore School	June 13, 2019/ 1pm-2pm/Woodland Park	Orientation for 2019-2020 interns. Cost to BOE:none

Education Committee

9. Approval / Janice-Lynn Shuhan, Home Instructor

The Superintendent recommends approval of Janice-Lynn Shuhan as a home instructor for the remainder of the 2018-2019 school year and the 2019-2020 school year, rate \$35.62/hour.

10. Approval / Revised Attachment

The Superintendent, in consultation with the Business Administrator, recommends the approval of the revised PVEA attachment to include step and class for 2019-2020 school year. Attachment E-1

11. Approval / AP Computer Science Professional Development

The Superintendent recommends approval for the Joe Wassel and Andrew Greco to attend training at Kean University July 15-19, 2019 to teach AP Computer Science Principles. The total cost for both to attend the one-week training is \$150 (\$75 each).

12. Approval / 2019 Extended School Year

The Superintendent recommends approval of an extended school year for the following student(s):

Student ID	Attending	Extension Dates/Time	Tuition	IEP Requirement
7844256682	Allegro School 125 Ridgedale Ave Cedar Knolls, NJ	July 8-Aug 16, 2019 M-F 9am-2:30pm	\$29,400	Yes
31743	Brownstone Academy 492 Saddle River Rd Saddle Brook, NJ	July 1-July 26, 2019 8:30am-1:30pm M-F	\$7,800	Yes
5924056421	Bridges High School 296 E. Ridgewood Ave Paramus, NJ	July 8-Aug 9, 2019 M-F 8:15am-1:15pm	\$7,800	Yes
9109818649	Chancellor Academy 157 West Parkway Pompton Plains, NJ	July 1-July 30, 2019 8:00am-1:00pm M-F	\$7,180	Yes
31852	PV/Bergen ABA Program	July 1- Aug 2, 2019 M-F 8:30am-1:30pm	N/A	Yes

13. Approval / 2019-2020 PARCC Portfolio Saturday Bootcamp Teachers

The Superintendent recommends approval of the following persons for the PARCC portfolio Saturday Bootcamp teachers; stipend \$1,000 paid through 19-20 ESSA funds:

- Megan Miele
- Jamie Peters
- Brad Ottino
- Arianna Robeson

14. Approval / 2019-2020 Therapy Services

The Superintendent recommends approval of home therapy services for student #141115 by Cerebral Palsy of North Jersey 220 South Orange Ave Suite 300 Livingston, NJ. Certified Teacher \$100/hour, AAC Training \$200/hour.

Education Committee

15. Approval / 2019-2020 Out of District Placement Contracts

The Superintendent recommends approval of the following contracts for out of district placements:

	Student	Location	Cost
1	728958826	Mt Lakes HS Lake Drive School 96 Powerville Rd Mt Lakes, NJ	Tuition: \$69,000 ESY: \$6,900 Total: \$75,900
2	937393	Sage Day School 215 Hill Street Boonton, NJ	Tuition: \$62,415 ESY: \$3,440 Total: \$65,855
3	7844256682	Allegro School 125 Ridgedale Ave Cedar Knolls, NJ 07927	Tuition: \$95,400 ESY: \$15,900 Extraordinary Services: \$27,00 (180 days) \$4,500 (30 days esy) Total: \$142,800

16. Approval / Expansion of PV/Bergen ABA and ESY Program

The Superintendent recommends approval of the expansion of the PV/Bergen ABA program (two additional classrooms) and the summer Extended School Year (ESY) program.

17. Approval / May 2019 Student Attendance

The Superintendent reports the following attendance for May 2019:

Possible number of days school has been open	22.00
Possible number of days attendance	22.00
Days present	25,911.00
Days absent	1,489.80
Times Tardy	0.00
Percent of attendance	94.3%
Percent of tardiness	0.00%
Average daily attendance	1,110.06
Average daily enrollment	1,177.77

18. Approval / 2018-2019 DCFOE Contract

The Superintendent recommends retroactive approval of a contract between the Department of Children and Families Office of Education and Passaic Valley Regional High School for student ED from 9/1/18-6/30/19; cost \$19,634.40.

19. Approval / Teacher Assistants 2019-2020

The Superintendent recommends approval of the following as Teacher Assistants in the PV/Bergen program for the 2019-2020 school year; compensation \$18.00/hour, no benefits not to exceed 29 hours: Jessica Cranmer and Michael O'Brien.

20. Approval / Kathy Hill 2019-2020 Paraprofessional

The Superintendent recommends approval of Kathy Hill as a paraprofessional for the 2019-2020 school year; compensation \$16.00/hour, no benefits not to exceed 29 hours.

21. Approval / 2019 Summer ESY Teacher Assistants

The Superintendent recommends approval of the following 2019 Summer ESY Teacher Assistants in the PV/Bergen program from July 1-Aug 2, 2019 from 8:30am-1:30pm; compensation \$18.00/hour, no benefits not to exceed 29 hours:

- Cristina Colone
- Stephanie Ortega
- Kiara Gomez
- Pete Kovalenko
- Ana Radice
- Brittany Patten

22. Approval / 2019-2020 Doctors and Therapists

The Superintendent recommends the Board of Education to approve the following re-appointments of doctors and therapists, July 1, 2019 – June 30, 2020.

Doctors and Therapists			
Last	First	Description	Rate
Adler	Daniel	Neurologist	
Sanders	Aviva	Speech	\$65.000/hour
Chesney	Pratiksha	Physical Therapist – Independent Contractor	\$120.00/session
Next Step		Physical Therapy	\$88.00/hour
Faber	Mark	Psychiatric Evaluation	\$550.00 per evaluation
Ladov	Norman	Psychiatric Evaluation	\$525.00/session
Munoz-Silva	Dinorah	Psychiatric Evaluation	
Patel	Poorvi	Neurologist	
Caldwell		Occupational Therapist	\$88/hour (\$66/45 minutes, \$44/30 minutes)
Speech and Hearing Associates		Speech and Hearing Pathologists	
Woo	Judy	Neurologist	
Regan-Geraci	Theresa	LDTTC	\$50.00/hour

23. Approval / 2019 Summer Reading Support

The Superintendent recommends approval of Karen Paulison to provide reading services for student #21602 for 2 hours per week, at the rate of \$35.62/hour for July and August as per IEP.

Education Committee

24. Approval / Amend Erin Wilks Medical Leave

The Superintendent recommends the Board of Education amend the previously approved medical leave of absence for Ms. Erin Wilks, detailed below. Expected return to work June 7, 2019.

Dates	Coverage	Amount of Time
Feb 19, 2019	Personal Day	1 Day
Feb 20,21,22,25, 2019	Paid Sick Leave	4 Days
Mar 4-May 31, June 4,5,6 2019	FMLA	12 weeks
Mar 18-May 31, June 4,5,6 2019	NJ FLA	10 weeks
Feb 26-28, March 1, 2019	Unpaid Leave of Absence	4 Days

25. Approval / 2019-2020 ABA Home Services

The Superintendent recommends approval of ABA Home services for student #15121 as per IEP. Services provided by Progressive Therapy 1 Meredith Court Oak Ridge, NJ. Rate \$70/hour, 5 hours per week not to exceed \$350/per week.

26. Approval / Pro-Rate Stipend

The Superintendent recommends retroactive approval to pro-rate the 2018-2019 Audio Visual and TV Production club stipends for Mr. Randall Rossilli, prorated from September 1 to February 14, 2019.

Finance Committee

1. Approval / Transportation Contracts for 2019-2020

The Superintendent, in consultation with the Business Administrator, recommends approval to renew the following transportation contracts for the 2019-2020 school year at 1.45% increase.

Route #	Renewal #	1.45% CPI	2019-2020 Per Diem	Total Cost
<u>Laidlaw Transit</u>				
1 PVHS	23	\$2.44	\$170.88	\$30,758.40
2 PVHS	23	\$2.63	\$184.15	\$33,147.00
3 PVHS	23	\$2.44	\$170.88	\$30,758.40
7 PVHS	23	\$2.44	\$170.88	\$30,758.40
24 PVHS	23	\$2.44	\$170.88	\$30,758.40
42 PVHS	23	\$2.44	\$170.88	\$30,758.40
<u>Student Transportation Services L.L.C.</u>				
21 PVHS	15	\$2.33	\$162.88	\$29,318.40
22 PVHS	12	\$2.23	\$156.11	\$28,099.80
26 PVHS	12	\$1.89	\$132.42	\$23,835.60
28 PVHS	15	\$2.33	\$162.88	\$29,318.40
<u>Trans-Ed</u>				
4 PVHS	4	\$2.31	\$161.51	\$29,071.80
5 PVHS	4	\$2.31	\$161.51	\$29,071.80
8 PVHS	4	\$2.31	\$161.51	\$29,071.80
9 PVHS	4	\$2.31	\$161.51	\$29,071.80
23 PVHS	4	\$2.31	\$161.51	\$29,071.80
29 PVHS	4	\$2.31	\$161.51	\$29,071.80
41 PVHS	4	\$2.31	\$161.51	\$29,071.80

2. Approval of COBRA Insurance Administrator - Ameriflex

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to renew Ameriflex as the school district's COBRA Insurance Administrator from July 1, 2019 to June 30, 2020.

3. Approval of Contracts – Pursuant to PL 2015 Chapter 47

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends Pursuant to PL 2015, Chapter 47 the Passaic Valley Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations Requirements 2CFR, Part200.317 et.seq (See Attached F-1)

Finance Committee

4. Approval of Real Time 2019-2020 Contract

The Superintendent, in consultation with the Business Administrator/Board Secretary recommends the Board approve the contract with Realtime for their services for the 2019-2020 school year at the stated contractual rate of \$18,105.00.

5. Surplus Transfer to Capital Reserve

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board authorizes a transfer of surplus funds to Capital Reserve in the amount up to \$1,000,000.00, should such funds be available.

6. Approval of Lease Agreement – Servers/Computer Equipment

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the 3-year lease agreement to the lowest bidder, U.S. Bancorp Government Leasing, for servers and computer equipment in the amount of \$37,308.28 per year. This quote was obtained through ESCNJ Lease Purchase Finance Coordination Service. Monies have been approved in the 2019-2020 budget.

7. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice 671051719	5154	\$ 3,532.22
Pomptonian	Invoice 671052419	5155	\$ 4,443.46

Operations Committee

1. Approval/ Use of Facilities

The Superintendent recommends approval of the following use of facilities:

- The Township of Little Falls is requesting use of the property for a 5K run called "Run Little Falls" on Sunday October 6, 2019. Although this is the first time for this event, PV has hosted many 5K's over the years. A certificate of insurance will be in place prior to the run.
- The Passaic Valley Education foundation is requesting use of the cafeteria and grounds September 29, 2019 from 11am-4pm to hold a "Regional Royal Ball" for children ages 3-8. Rain Date 10/6/19

2. Approval of State of New Jersey Health Benefits Program

The Superintendent, in consultation with the Business Administrator, recommends the Board approve the Passaic Valley Regional High School participate in the State of New Jersey Health Benefits program for the 2019-2020 school year.

3. Approval / Resignation Ms. Lisa Stoeckel, Secretary

The Superintendent, in consultation with the School Business Administrator/Board Secretary, accepts the letter of resignation of Ms. Lisa Stoeckel, Secretary at Passaic Valley Regional High School. Last day of employment June 14, 2019.

4. Approval / Lisa Stieckel, Part-time Business Office

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the approval of Ms. Lisa Stoeckel to work part-time in the Business Office. Terms of agreement are \$22.00/hour not to exceed 25 hours per month.

Athletics Committee

- 1. Approval / Athletic Trainer, Brendan Byrnes – 2019 Summer Camp Stipend**
The Superintendent recommended Mr. Brendan Byrnes, Passaic Valley Regional High School Athletic Trainer, be approved as the athletic trainer for the 2019 PVHS Sports Summer Camp; compensation of \$3,500.00. The summer camps will be in session from June 26 through August 8, 2019.

Negotiations Committee

1. Ratification of the 2019-2022 Passaic Valley Custodial Operations Staff Contract

BE IT RESOLVED, that the Passaic Valley Regional High School District #1 Board of Education and the Passaic Valley Custodial Operations Staff have negotiated a successor to the 2016-2019 Bargaining Agreement. The successor Agreement for the term of July 1, 2019 through June 30, 2022 is presented by the Negotiations Committee for ratification by the Passaic Valley Regional High School District #1 Board of Education. The membership of the Passaic Valley Custodial Operations Staff ratified this Agreement on June 7, 2019. Attachment N-1

Education Committee

Operations Committee

Finance Committee

Athletic Committee

Negotiations Committee

Public Relations/Student Welfare Committee

Policy Committee

Technology Committee

Ad Hoc Committee

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call for members of the Public to be heard

Executive Session

Adjournment

Next Meeting

Regular Meeting:
Tuesday, June 25, 2019, 7:30 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey