

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Tuesday, September 10, 2019**

## **Order of Business**

### **ROLL CALL OF MEMBERS**

### **PLEDGE OF ALLEGIANCE**

### **READING OF ANNOUNCEMENT**

#### **PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2019; and issued a revised notice on January 30, 2019, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

### **PRESIDENT'S REPORT**

### **ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the August 20, 2019 regular meeting will be presented for review and approval.

### **REPORT OF THE SUPERINTENDENT**

- First days of school - operations/academics

### **STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

### **CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

### **EXECUTIVE SESSION**

**Education Committee**

1. **Approval / Ashley Francis Mentor for Michael O'Brien**  
The Superintendent recommends approval of Mrs. Ashley Francis as the mentor for Mr. Michael O'Brien.
2. **Approval / Resignation Jessica Cranmer, Teacher's Assistant**  
The Superintendent recommends acceptance of the resignation of Ms. Jessica Cranmer effective 9/1/2019.
3. **Approval / Rescind appointment of Tanesha McKinnon, Bus Aide**  
The Superintendent recommends approval to rescind the appointment of Tanesha McKinnon, bus aide for the 2019-2020 school year.
4. **Approval / Revision - Jacqueline Rooney Home Instructor 2019-2020**  
The Superintendent recommends approval to revise of the approval of Jacqueline Rooney as a home instructor to indicate services are for student #14115.
5. **Approval / NJ Department of Children and Families Office of Education Tuition Contract(s) 2019-2020 School Year**  
The Superintendent recommends approval of the following contracts mandated by the Department of Children and Families Office of Education for the 2019-2020 school year :
  - Student MS Tuition: \$51,792.40
  - Student ED Tuition: \$19,634.40
6. **Approval / Volunteer Joseph Nobrega for ABA Program**  
The Superintendent recommends approval of Mr. Joseph Nobrega as a volunteer once a week in the PV/Bergen ABA program start date pending criminal history approval.
7. **Approval / Revision ESY 2019 Summer Reading Assignment for Ana Radice**  
The Superintendent recommends approval to revise the previously approved 2019 summer reading assignment for Ms. Ana Radice to 2 weeks for a total of 15 hours at the rate of \$35.62/hour for student #1200291 as per IEP.
8. **Approval / StoryTelling Arts 2019-2020 School Year**  
The Superintendent recommends approval of Storytelling Arts, Inc. to provide professional development (3<sup>rd</sup> year of program) for staff and students; cost to Passaic Valley Regional High School - \$3,000.00. Valued at \$20,580.00.
9. **Approval / Volunteer Fire Program Presentations**  
The Superintendent recommends approval on October 15, 2019 for the three sending towns fire companies to set up stations at lunch to present a program and discuss volunteer opportunities.

**Education Committee**

**10. Approval / Medical Leave of Absence Mr. Michael Paternoster**

The Superintendent recommends the Board of Education to approve the following medical leave of absence for Mr. Michael Paternoster, effective September 4, 2019 through September 13, 2019, returning September 16, 2019 as follows:

Dates	Coverage	Amount of Time
9/4-13/2018	Paid Sick Leave	8 days
9/4-13/2018	Federal Medical Leave Act	2 weeks
	NJ Family Leave Act	
	Unpaid Leave of Absence	

**11. Approval / Medical Leave of Absence Mr. Anthony Ottino**

The Superintendent recommends the Board of Education to approve the following medical leave of absence for Mr. Anthony Ottino, effective September 1, 2019 through September 30, 2019.

Dates	Coverage	Amount of Time
9/1-30/2018	Paid Sick Leave	20 days
9/1-30/2018	Federal Medical Leave Act	4 weeks
	Unpaid Leave of Absence	

**12. Approval / 2019-2020 Schedule B Activities Stipends**

The Superintendent recommends approval of the following schedule B Activities stipends for the 2019-2020 school year.

<u>Girls' Show Stipends</u>		
Girls' Show Director / Advisor	K. Dellanno	\$ 4,246.00
Girls' Show Assistant	J. Peters	\$ 3,121.00
Girls' Show Assistant	S. Benvenuti	\$ 3,121.00
Girls' Show Assistant	A. Pelligrini	\$ 3,121.00
Girls' Show Program Editor	K. Dellanno	\$ 1,591.00

**13. Approval / Bergen County Special Services Contract 2019-2020**

The Superintendent recommends approval of the 2019-2020 Bergen County Special Services tuition contract for students NB, AB, TS, AS.

**14. Approval / Rescind Sharon Aldas From Approved Substitute List**

The Superintendent recommends approval to remove Sharon Aldas from the 2019-2020 school year substitute list.

**15. Approval / Resignation of Theresa Nendze, Bus Aide**

The Superintendent recommends acceptance of resignation of Theresa Nendze as a bus aide effective September 5, 2019.

**Education Committee**

**16. Approval / 2019-2020 Out of District Placement Contracts**

The Superintendent recommends approval of the following contracts for out of district placements for the 2019-2020 school year:

	Student	Location	Cost
1	14018	Springboard 321 E. Ridgewood Ave Paramus, NJ	\$61,200.00 (tuition) 6,750.00 (non resident fee) \$67,950.00 TOTAL
2	104014 1600431 18002	New Bridges High School 296 E. Ridgewood Ave Paramus, NJ	\$82,620.00/per student (tuition) 6,750.00/per student (non resident fee) \$89,370/per student \$268,110.00 ALL STUDENTS TOTAL

**17. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction:

Home Instruction ID	Grade	Location	Alternate Location/Rate
Hi1-1920	10	Woodland Park	
Hi2-1920	12	Totowa	
Hi3-1920	11		New Pathways \$600/per week tuition
Hi4-1920	10		Learn Well Center \$45/per hour 10 hours/week
Hi5-1920	12	Totowa	

**18. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Girls Volleyball	Robertazzi	Can Shake	9/29/19 ShopRite Little Falls	Raise funds for Gold Medal Squared Summer Clinic
2	Cheerleading	Picarelli	Apparel Sale	August – Sept 2019	Raise money for program activities and expenses
3	Field Hockey	Demsey	Giving Fuel On-line Fundraiser	September 2019	Team Clothing, Senior Gifts, end of the year dinner
4	Class of 2022	Feinstein & Joseph	Candy Sale	9/9/19-10/1/19	Cut down cost of bids for Cotillion / Prom
5	Class of 2020	Tracey Sweezy & Lori Brigati	Bake Sale	9/19/19	Raise fund for OpGrad

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6	Class of 2020	Tracey Sweezy & Lori Brigati	Clothing Drive	9/21/119	Raise funds for OpGrad
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- 19. Approval / Yvonne Migliacco, Substitute Library Media Specialist**  
The Superintendent recommends approval retroactive to September 9, 2019 Yvonne Migliacco as an extended substitute library media specialist for the 2019-2020 school year. Rate \$175.00/per diem.
  
- 20. Approval / Backpack Donation**  
The Superintendent recommends approval of donation of backpacks and school supplies from Woodland Park and Little Falls community members.

**Education Committee**

**21. Approval / 2019-2020 Tech Team Revision ESSA Title II**

The Superintendent recommends approval of the following revisions to the 2019-2020 Tech Team:

- Rescind/Remove Kevin Haimowitz
- Addition Abbie O'Connor (stipend to be charged to ESSA Title II account # 20-270-200-100-007600-050)

**22. Approval / Ashley Francis, Writing Lab Supervisor 2019-2020 ESSA Title I**

The Superintendent recommends approval of Ashley Francis as the writing lab supervisor for the 2019-2020 school year, compensation \$1,000.00 paid through ESSA Title I funds stipend to be charged to account # 20-237-100100-007600-050.

**23. Approval / Field Trips**

The Superintendent recommends approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	
1	Various	Riccardi	Local Businesses	Location: Attachment E-1 2018-2019 School Year	Life Skills learning through community business-based instruction. PV Buses will be provided as available. Cost to BOE: None

**24. Approval / Reading Specialist ESSA Title I - Revised**

The Superintendent recommends approval of Anna Radice partial salary as a Reading Specialist be paid through ESSA Title I funds. \$54,660.00 or 71% of Ms. Radice salary will be paid through ESSA Title I funds, account # 20-237-100-100-007600-050. The remaining amount of Ms. Radice salary of \$22,940.00 or 29% will be paid through the general fund account # 11-000-216-100-001900-050.

**25. Approval / Emely Mercedes, Part-Time Teacher Assistant ABA Program**

The Superintendent recommends approval of Emely Mercedes as a Part-Time Teacher Assistant, no- benefits, not to exceed 29 hours, rate \$18.00/per hour. Start date pending receipt of criminal history report.

**26. Approval / Theresa Regan-Geraci, Director of Special Services Medical Leave Replacement**

The Superintendent recommends approval of Theresa Regan-Geraci as the medical leave replacement Director of Special Services retroactive from 9/4/19 to 9/16/19 from 8am-3pm. No benefits, compensation \$50.00/hour.

**27. Approval /Revise Stephen Smith Start Date**

The Superintendent recommends approval to revise the Teacher of Social Studies start date for Stephen Smith pending issuance of CEAS. Until such date, compensation and designation will be that of a substitute teacher at the rate of \$150.00 per diem.

**Education Committee**

**28. Approval / Karen Gaita, Part-Time Teacher Bus Aide**

The Superintendent recommends approval of Karen Gaita as a Part-Time Bus Aide, no- benefits, not to exceed 29 hours, rate \$16.00/per hour. Start date pending receipt of criminal history report.

**29. Approve /Purchase of LinkIT Software License Agreement**

The Superintendent recommends approval of the LinkIT software license service agreement for the 2019-2020 school year at a cost of \$14,850.00.



**Finance Committee**

**1. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of July 2019**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 30, 2019 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2019; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-1)

**2. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
George Carrero	Start-Up Funds	1009	\$ 300.00
Pomptonian	Invoice # 671083019	1010	\$ 7,871.82

**Operations Committee**

**1. Approval/ Use of Facilities**

The Superintendent recommends approval of the following use of facilities:

- The Little Falls Football & Cheer Parents would like to hold a cheering competition at Passaic Valley in the Griswold Gym on Sunday December 15, 2019. The hours would be from 7:00am until 4:00pm. Any custodial costs incurred by the district other than the normal Sunday staff member will be charged to the Little Falls Football & Cheer Parents. Also, a fire permit from the Little Falls Fire Department and certificate of insurance will be needed before the event.

### **Athletics Committee**

1. **Approval / Marc Salvatore, Volunteer Boys' Soccer Coach**  
The Superintendent recommends approval of Marc Salvatore as volunteer Boys' Soccer Coach 2019 season.
2. **Approval / Resignation Rob Lavagno, Set Design/Build for the Fall Play.**  
The Superintendent recommends approval of the resignation of Rob Lavagno for Schedule B stipend position of \$1,165.00 for Set Design/Build for the Fall Play.
3. **Approval / Stephen Sallach, Set Design/Build for the Fall Play.**  
The Superintendent recommends approval of Stephen Sallach as Schedule B stipend position of \$1,165.00 for Set Design/Build for the Fall Play pending certification and criminal history report.
4. **Approval / James Holsworth, Revision Bus Driver Fall 2019.**  
The Superintendent recommends approval of revised approval of James Holsworth to specify Mr. Holsworth as the driver for JV Girls' Tennis Bus Driver fall season 2019 for the Schedule C stipend of \$1,690.00.
5. **Approval / Brendan Byrnes Approve Additional Hours.**  
The Superintendent recommends approval of payment to Brendan Byrnes for an additional 6.5 hours beyond the previously approved 21 of hours for of athletic training duties before the contracted date of August 15, 2019. Rate is \$28.08, total due is \$182.52.

## **Policy Committee**

### **1. Second Reading / Policy**

The Superintendent recommends a second reading and adoption of the following policies and regulations:

- Policy 7446 School Security Officer
- Policy 5330 Administration of Medication
- Policy 2363 Student Use of Privately-Owned Technology
- Policy 3212 Attendance
- Policy 2415.04 Title I District Wide Parental Involvement
- Regulation 8600 Student Transportation

### **2. First Reading / Policy**

The Superintendent recommends a first reading of the following policies and regulations:

- Policy 0168 Recording Board Minutes (Attachment P-1)

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, September 24, 2019, 7:30 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey