

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Tuesday, September 24, 2019**

## **Order of Business**

### **ROLL CALL OF MEMBERS**

### **PLEDGE OF ALLEGIANCE**

### **READING OF ANNOUNCEMENT**

#### **PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2019; and issued a revised notice on January 30, 2019, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

### **PRESIDENT'S REPORT**

### **ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the September 10, 2019 regular meeting will be presented for review and approval.

### **REPORT OF THE SUPERINTENDENT**

- Back to School Night
- "Start with Hello" - Sandy Hook Initiative

### **STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

### **CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

### **EXECUTIVE SESSION**

**Education Committee**

**1. Report of HIB**

The Superintendent reports and requests approval of the following HIB investigation(s):

<b>Incident #</b>	<b>Location</b>	<b>Consequences</b>	<b>Intervention</b>	<b>Other Action</b>	<b>Determination</b>
1920-01	Classroom/ Hallway	Lunch Detention	Meetings :Mr. Settembre, Ms. Morris, Guidance	None	NOT HIB

**2. Report of Suspensions – September 9, 2019 through September 20, 2019**

<b>Suspension</b>	<b>Grade</b>	<b>Date</b>	<b>Reason</b>	<b>Days/Return</b>
S001-1920	10	9/9/19	Roughhouse	1/Sept 11,2019
S002-1920	10	9/9/19	Roughhouse	1/Sept 11,2019
S003-1920	9	9/10/19	Inappropriate Language	1/Sept 12, 2019
S004-1920	9	9/13/19	Other	pending

**3. Approval / Resignation Roseann Fakhoury, Paraprofessional**

The Superintendent recommends acceptance of the resignation of Ms. Roseann Fakhoury effective 9/1/2019.

**4. Approval / Tanesha McKinnon, Part-time Bus Aide**

The Superintendent recommends approval of Ms. Tanesha McKinnon as a part-time bus aide for the 2019-2020 school year. Compensation \$16.00/hour, no benefits up to 29 hours per week.

**5. Approval / Lindita Kurtishi, NJSLA Math Tutor -Title I**

The Superintendent recommends approval of Ms. Lindita Kurtishi as a NJSLA Math Tutor for the 19-20 school year. Compensation \$35.62/hour paid through Title I funds (account #20-237-100-100-007600-050).

**6. Approval / Reem Elnatshe 2019-2020 Substitute Teacher**

The Superintendent recommends approval of Reem Elnatshe as a substitute teacher for the 2019-2020 school year, rate \$70.00 per diem.

**7. Approval / Erica DiMartino – Remove ESSA Title I Instructional Aide**

The Superintendent recommends approval to remove Erica DiMartino as an ESSA Title I instructional aide as of September 24, 2019.

**8. Approval / Erica DiMartino – Part-Time Paraprofessional Aide**

The Superintendent recommends approval of Erica DiMartino as a part-time paraprofessional aide. Compensation \$16.00/hour no benefits up to 29 hours. Start date September 25, 2019.

**Education Committee**

**9. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction:

<b>ID</b>	<b>Grade</b>	<b>Town</b>
hi6-1920	12	Totowa
hi7-1920	12	Woodland Park
hi8-1920	12	Totowa
hi9-1920	9	Totowa
hi10-1920	11	Totowa
hi11-1920	12	Totowa
hi12-1920	9	Totowa
hi13-1920	10	Totowa
hi14-1920	10	Woodland Park
hi15-1920	11	Totowa
hi16-1920	12	Totowa
hi17-1920	10	Totowa

**10. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	Baseball	Mazzo	Ad Journal Sale	Oct 2019 - Feb 2020	Raise funds for annual spring baseball trip
2	Baseball	Mazzo	Clothing Sale (MJG Promotions)	March 5-14, 2020 (upperclassmen) March 12-21, 2020 (freshmen)	Raise money for personalized equipment & clothing.
3	Environmental Science	Sanders/ Goodman	Plant Sale	19-20 school year	Raise funds for trips and guest speakers.

**11. Approval / Academic Calendar Change**

The Superintendent recommends approval of the following calendar changes (att. e-1)

- October 9, 2019 - 12:30 Dismissal; Open House 6-9pm
- October 16, 2019 - 12:30 Dismissal; PSAT administered; PD Staff
- October 17, 2019 – FULL day

**12. Approval / Two (2) One-to-One Aide Contract from Bergen County Special Services**

The Superintendent recommends approval of two (2) one-to-one aide contracts with Bergen County Special Services at rate of \$52,000.00 each/per year prorated for days enrolled.

**Education Committee**

**13. Approval / Field Trips**

The Superintendent recommends approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	Purpose
1	Gymnastics	Agosta	Corrado's Haunted Hay Ride	Hackettstown, NJ/ Oct 11, 2019	Team bonding. Approx: 20 students, 2 staff Cost to BOE: None
2	Gymnastics	Agosta	Big Apple Circus	Lincoln Center, NYC/ Oct 27, 2019	Team bonding, observe tumbling and gymnastics in the show. Approx: 20 students, 2 staff Cost to BOE: None
3	Italian	Papaleo	Opera	Metropolitan Opera House, NYC/ Oct 8, 2019	Opera is part of Italian curriculum. Approx: 30 students, 2 staff. Cost to BOE: 2 substitutes
4	SAC	Morris	Passaic County Teen Summit	WPU, Wayne, NJ/ Oct 18, 2019	Empower students to make positive decisions, resist peer pressure & become active in the community. Approx: 10 students, 2 staff. Cost to BOE: 1 substitute
5	Theater	Shue/ Atamian	MSU Theater	Montclair, NJ/ Oct 25, 2019	Learn about theater/music dept and see production of Urinetown. Approx 25 students; 2 staff Cost to BOE 1 substitute
6	Engineering	Phillian/ Carlucci	NJIT - Engineering School	NJIT - Newark, NJ Dec 6, 2019	Tour and learn about engineering school. Approx: 20 students 3 staff Cost to BOE- 2 substitutes

**Education Committee**

**14. Approval / Overnight Field Trip**

The Superintendent recommends approval of the following overnight field trip

	Group	Faculty	Destination	Location / Dates	Purpose
1	Baseball Team	Mazzo (Pelosi, Adams)	Disney - ESPN World Wide of Sports Complex	Orlando, FL/ April 9- 15, 2020	Participate in higher level tournaments. Approx 24 students, 3 staff Cost to BOE: none

**15. Approval / Contract for Autistic Program – 2019-2020 Addendum**

The Superintendent, in consultation with the Administration, recommends approval of shared services agreement between the BOARD OF EDUCATION OF THE PASSAIC VALLEY REGIONAL HIGH SCHOOL, with principle offices located at 100 East Main Street, Little Falls, NJ 07424 (hereinafter referred to as the "Board" or "Passaic Valley") and the BERGEN COUNTY SPECIAL SERVICES BOARD OF EDUCATION, with principle offices located at 327 E. Ridgewood Avenue, Paramus, New Jersey (hereinafter referred to as "BCSS") for the Autistic Program at Passaic Valley Regional High School for the 2019-2020 school year.

**16. Approval / REVISED 2018-2019 Out of District Placement Contracts**

The Superintendent recommends approval of the following revised contract for out of district placements for the 2018-2019 school year:

	Student	Location	Cost
1	937121	CTC Academy 125 Bauer Dr Oakland, NJ 07436	\$7,885.00 ESY - <i>REVISED</i>

**17. Approval / 2019-2020 Out of District Placement Contracts**

The superintendent recommends approval of the following contracts for out of district placements for the 2019-2020 school year:

	Student	Location	Cost
1	31743	Brownstone Academy 492 Saddle River Road Saddle Brook, NJ	\$5,300.00 ESY

**18. Approval / Novice Teacher Mentoring Plan 2019-2020**

The Superintendent recommends approval of the 2019-2020 District Novice Teacher Mentoring Plan (att. e-3)

**Education Committee**

**19. Approval / Out of District One-to-One Aides**

The Superintendent recommends approval of the following out of district one-to-one aide contracts for the 2019-2020 school year

	Student	Location	Cost
1	21284	Banyan High School 471 Main Street Little Falls, NJ	\$24,000.00
2	1600431	Bergen County Special Services 540 Fairview Ave Room 2300 Paramus, NJ	\$52,000.00
3	18002	Bergen County Special Services 540 Fairview Ave Room 2300 Paramus, NJ	\$52,000.00

**20. Approval / Out of District Nursing Contract**

The Superintendent recommends approval of the following out of district nursing contract for the 2019-2020 school year

	Student	Provider	Cost
1	937121	Bayada Pediatrics 163 E. Main Street Little Falls, NJ	35 hours/week- 3days @\$53.00(RN) 2days @\$43.00(LPN) Estimated year - \$73,745.00

**21. Approval / PVHS 2019-2020 Safety and Health Designees**

The Superintendent recommends the appointment of Mr. Timothy Platt, Supervisor of Building and Grounds and Patricia Palmiere, Supervisor of Career and Technical Education as Safety and Health Designees to coordinate the implementation of the Passaic Valley Regional High School District Safety and Health Plan for CTE Program and Courses.

**22. Approval / District Safety and Health Plan for Career and Technical Education Programs and Courses**

The Superintendent recommends approval of the District Safety and Health Plan for Career and Technical Education Programs and Courses per NJDOE (NJAC 6A:19-6.5) requirements for programs of study in engineering. (att e-2)

**23. Approval / Speech Therapy Services**

The Superintendent recommends the approval of the following therapy services for a student on home instruction for the 2019-2020 school year:

	Student	Provider	Cost
1	20158	Kid Clan Service Ince 340 Main Street Clifton, NJ	\$100.00 per session 1 x week

**Education Committee**

**24. Approval / Ky-Mani Morgan Student Teacher of English**

The Superintendent recommends approval of Ky-Mani Morgan as Student Teacher (William Paterson University) in the English department assigned to Ms. Berthold for the 2019-2020 school year.

**25. Approval / Revised Medical Leave of Absence Mr. Michael Paternoster**

The Superintendent recommends the Board of Education to approve the following revised medical leave of absence for Mr. Michael Paternoster, effective September 4, 2019 through October 16, 2019:

<b>Dates</b>	<b>Coverage</b>	<b>Amount of Time</b>
9/4-10/16/2019	Paid Sick Leave	31 days
9/4-10/16/2019	Federal Medical Leave Act	6 weeks
	NJ Family Leave Act	
	Unpaid Leave of Absence	

**26. Approval / Michael Gerst –ESSA Title I Instructional Aide**

The Superintendent recommends approval of Michael Gerst as an ESSA Title I instructional aide as of September 25, 2019. Account # 20-237-100-100-007600-050.

**27. Approval / Stephanie Roberts, USA Chapter Skill Advisor 2019-2020**

The Superintendent recommends approval of Stephanie Roberts as the USA Chapter Skills Advisor for the 2019-2020 school year, compensation \$1,625.00.

**28. Approval / Medical Leave of Absence Ms. Stephanie Morabito**

The Superintendent recommends the Board of Education to approve the following medical leave of absence for Ms. Stephanie Morabito, effective September 23, 2019 through October 4, 2019, returning October 7, 2019.

<b>Dates</b>	<b>Coverage</b>	<b>Amount of Time</b>
9/23-10/4/2019	Paid Sick Leave	10 days
9/23-10/4/2019	Federal Medical Leave Act	2 weeks
	NJ Family Leave Act	
	Unpaid Leave of Absence	



**Finance Committee**

**1. Approval of Monthly Bill List – September 2019**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
9/25/19	Pending	\$ 388,894.57
9/09/19	23903	\$ 283,525.00

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. (See Attachment F-1)

**2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of June 2019 – Revised Supplemental**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2019 Revised Supplemental for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2019 Revised Supplemental; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-2)

**Finance Committee**

**3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of August 2019**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending August 31, 2019 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending August 31, 2019; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-3)

**4. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Inv # 671-090619	1011	\$ 9,959.55
Pomptonian	Inv # 671-091319	1012	\$ 11,261.59

**5. Approval of Line Item Budget Transfers – August 2019**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of August 2019 as presented. (See Attachment F-4)

**6. Acceptance of Financial Status Report – August 2019**

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of August 2019, as presented. (See Attachment F-5)

**7. Acceptance of Revenue Report – August 2019**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of August 2019, as presented. (See Attachment F-6)

**Finance Committee**

- 8. Approval / Travel Expense - 2019 NJSBA Annual Workshop**  
The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the travel expense for the 2019 NJSBA Annual Workshop in Atlantic City for Ms. Brigati, and Dr. Cardillo.
- 9. Approval / Northern Region Educational Services Commission; Possible Field Trips July 2019 to June 2020**  
The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends approval to enter into a blanket service agreement with the Northern Region Educational Services Commission for the period of July 2019 to June 2020 for possible field trips. The agreement will be billed on an "as use" basis.
- 10. Approval / Bus Contract with Cedar Grove School District**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to enter into a joint transportation agreement with the Cedar Grove Board of Education for transportation for one Cedar Grove student participating in our Extended Year Autism Program on our Route #PV006 effective 7/1/19 to 8/2/19 at a cost of \$100.00 per diem.
- 11. Approval / Bus Contract with Cedar Grove School District**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to enter into a joint transportation agreement with the Cedar Grove Board of Education for transportation for one Cedar Grove student participating in our Autism Program on our Route #PV116 effective 9/4/19 to 6/19/20 at a cost of \$100.00 per diem.

## **Operations Committee**

### **1. Approval/ Use of Facilities**

The Superintendent recommends approval of the following use of facilities:

- The Passaic County Coaches Association Executive Board would like to request Passaic Valley once again hosting the Doc Boverini Passaic County Track Relays. PV has been doing this for the better part of two decades and usually it was one day. This year, because of the large turnout of both spectators and participants, they would like to split the events to two dates rather than one very late day and night. The meet would happen on Thursday April 9 from 3:00pm until 7:00pm and then Saturday April 11, 2020 from 8:00am to 3:00pm.

### **2. Approval to Dispose of Equipment**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to dispose the following outdated/unreparable items;

- 4 wooden folding tables
- 1 wooden file cabinet
- 1 wooden credenza
- 1 divider
- 2 wooden tables
- 1 wooden art table
- 4 metal index card file cabinets

### **3. Approval of Energy Auction – Premiere Energy Auction/Transparent Energy**

WHEREAS, the NJ Department of Community Affairs, Division of Local Government Services, permits public schools to purchase energy supplies through online bidding/reverse auction programs approved by the Division.

WHEREAS, Premiere Energy Auctions D/B/A Transparent Energy is an approved program.

WHEREAS, an online reverse auction conducted by Transparent Energy will be held on October 4, 2019 to provide electricity & natural gas supply for a one year term for the properties owned and operated by the Passaic Valley High School Board of Education.

THEREFORE, BE IT RESOLVED, the Passaic Valley High School Board of Education awards contract to the lowest responsible bidder, with pricing All-In Fixed pricing not to exceed \$0.09508/kWh for Electric Supply & \$0.65/th for Natural Gas Supply. The contracted term for both commodities will be for a length of 12 Months.

**Athletics / Student Activities Committee**

**1. Approval / Erich Fleischmann**

The Superintendent recommends approval of Mr. Erich Fleischmann for the position of Head Ice Hockey Coach for the 2019-2020 season. This approval is pending clearance from a criminal background check and substitute approval. PVEA approved stipend is \$7,761.00.

## **Policy Committee**

### **1. Second Reading / Policy**

The Superintendent recommends a second reading and adoption of the following policies and regulations:

- Policy 0168 Recording Board Minutes (Attachment P-1)

### **2. First Reading / Policy**

The Superintendent recommends a first reading of the following policies and regulations:

- Policy 5517 School District Issues Student Identification Cards
- Policy 3159 Teaching Staff Member/School District Reporting Responsibilities
- Policy 9210 Parent Organizations
- Policy 3218 Use Possession, or Distribution of Substances
- Policy 9400 Media Relations
- Policy 4218 Use Possession, or Distribution of Substances

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic/Student Activities Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, October 8, 2019, 7:30 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey