

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, November 12, 2019**

Order of Business

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2019; and issued a revised notice on January 30, 2019, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

PRESIDENT'S REPORT

ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the October 21, 2019 regular and executive session meetings will be presented for review and approval.

REPORT OF THE SUPERINTENDENT

- New partnership with East Main Media – Mr. Brian Brodeur

STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

EXECUTIVE SESSION

Education Committee

1. Report of HIB

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
1920-05	Hallway/ Classroom	None	None	None	Not HIB

2. Report of Suspensions – October 20, 2019 through November 4, 2019

Suspension	Grade	Date	Reason	Days/Return
S018-1920	10	10/22/19	Inappropriate language to staff	2/Oct 24, 2019
S019-1920	12	10/24/19	Roughhouse	2/Oct 28, 2019
S020-1920	9	10/24/19	Fight	3/Oct 29, 2019
S021-1920	10	10/24/19	Fight	3/Oct 29, 2019
S022-1920	11	10/24/19	Disrespect to staff	5/Nov 1, 2019
S023-1920	11	10/31/19	Disrespect to staff	2/Nov 11, 2019
S024-1920	9	10/31/19	Insubordination	2/Nov 11, 2019
S025-1920	11	10/31/19	Disrespect to staff	2/Nov 11, 2019
S026-1920	10	11/1/19	Inappropriate language	1/Nov 11, 2019

3. Approval / Home Instruction

The Superintendent recommends approval of the following Home Instruction:

Home Instruction ID	Grade	Location	
Hi23-1920	11	Little Falls	

4. Approval / October 2019 Student Attendance

The Superintendent reports the following attendance for September 2019:

Possible number of days school has been open	22.00
Possible number of days attendance	22.00
Possible number of days	23,659.00
Days absent	1,007.00
Percent of attendance	95.7%
Average daily attendance	1,029.64
Average daily enrollment	1,075.41

Education Committee

5. Approval/Fundraiser(s)

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Drama Club / Teen Center	Shue / Carmichael	Toys for Tots Drive	Nov – Dec 9, 2019/ In school	Support Toys for Tots toy drive for NJ Community Development Corp.
2	Class of 2021	Picarelli	Adult Ceramics Painting night	Dec 11, 2019/ evening/ Art & Creations Studio Woodland Park	Raise funds for 2020 Cotillion
3	Boys Basketball	Holsworth	Snapraise	Dec 2, 2019-Jan 2, 2019/ Online	Offset cost of summer leagues and additional team gear (additional to budget)
4	Wrestling	Wassel	Snapraise	Dec 2, 2019-Jan 2, 2019/ Online	Support program dinner, awards, trips
5	Wrestling	Wassel	Poster Fundraiser	Dec 2, 2019-Jan 2, 2019/ Online	Support program dinner, awards, trips
6	Class of 2022	Feinstein/ Joseph	Fan Cloth Apparel Sale	Oct 22, 2019 / Online	Raise money for Cotillion, Prom and class gift

6. Approval / 2019-2020 Out of District Placement Contracts

The Superintendent recommends approval of the following contracts for out of district placements for the 2019-2020 school year:

	Student	Location	Cost
1	18003	Celebrate the Children 230 Diamond Spring Rd Denville, NJ	\$36,589.50 (tuition) \$13,500.00 (aide) \$50,089.50 (total)

7. Approval / 2019-2020 Out of District Placement

The Superintendent recommends approval of the following out of district placements for the 2019-2020 school year as per recommendation of CST.

	Student	Location
1	1500939	Academy 360-Upper School 6 Regent Street Livingston, NJ

Education Committee

8. Approval / Field Trips

The Superintendent recommends approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	Purpose
1	PVTV	Roberts	NBC Studios	Rockefeller Plaza NY/ Dec 12, 2019	Tour 4K theater, visit studios, restored rotunda, operations center and create a show. Approx 19 Students 2 Staff Cost to BOE: 2 Subs
2	CITVC	Menake	Clue Chase	Herald Square, NY/ Nov 21, 2019/ 8-3:30	Team building instills teamwork, problem solving and communication skills Approx 20 students 4 Staff Cost to BOE: 4 Subs
3	Academic Team	Menake	North Jersey Academic Championship	Leonia HS, NJ/ Dec 14, 2019 (sat) 7:30-3	Participate in competitions against peers Approx 20 students 1 Staff Cost BOE: School Bus Driver

9. Approval / Daria Leidig Conference - Overnight Professional Day

The Superintendent recommends approval for Ms. Daria Leidig Librarian/Media Specialist to attend NJASL 2019 fall conference at the Hilton East Brunswick Hotel December 8-10, 2019. Conference cost \$295.00; overnight cost \$298.00.

10. Approval / Professional Day

The Superintendent recommends approval of the following Professional Day

Staff	Attending	Date	Cost
K. Morris, SAC	NJ Tiered System of Supports Certification Training for I&RS/RtI Coordinators and Team Members	1/23/20	\$150.00
E. Wilks, LDTC	NJ Tiered System of Supports Certification Training for I&RS/RtI Coordinators and Team Members	1/23/20	\$150.00

Education Committee

11. Approval / Occupational Therapy Services

The Superintendent recommends approval of the following to provide occupational therapy services and evaluations. Previous office has closed their offices.

Creative Speech Solutions, LLC 151 Summit Avenue Summit, NJ 07901

Cost: \$90.00/hour OT Therapies

\$350.00 Testing & Reports

12. Approval / Kathy Hill, Part Time Library Instructional Aide

The Superintendent recommends approval of Ms. Kathy Hill as a part time library instructional aide period 2-8. Up to 29 hours per week; \$16.00 per hour; no benefits; starting December 2, 2019.

13. Approval / Dianne Abbateamarco, PT School Nurse Resignation

The Superintendent recommends acceptance of the resignation of Dianne Abbateamarco, part time school nurse. Last day November 15, 2019.

14. Approval / Linda Barreca Part Time Paraprofessional

The Superintendent recommends approval of Ms. Linda Barreca as a part time paraprofessional. Compensation \$16.00/hour, not to exceed 29 hours, no benefits.

15. Approval / Ms. Ekta Pal Compete EdTPA

The Superintendent recommends approval to host Ms. Ekta Pal to meet her EdTPA requirements in special education to be eligible to obtain her standard certificate as per NJDOE.

16. Approval / Abbie O'Connor Removed from Tech Team

The Superintendent recommends approval to remove Abbie O'Connor from the Tech Team as of November 15, 2019.

17. Approval Substitutes

The Superintendent recommends approval of the following substitutes

Alexander Flesichmann	cty sub cert	\$100/per diem
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Maraim Nasary	cty sub cert	\$70/per diem
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Ekta Pal	cty sub cert	\$100/per diem
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18. Approval / Revision - Angela Durso, Adwater Educational Consulting LLC

The Superintendent recommends approval to revise the end date for Angela Durso, Adwater Educational Consulting LLC to provide administrative support to the Department of Special Education. Up to three days per week, 8am-3pm per day, no benefits, \$350.00/per day ending January 31, 2020.

Education Committee

19. Approval / Revision Sixth Period Assignments

The Superintendent recommends approval of the following teachers for 6th period assignments through *December 31, 2019*. Compensation \$7,500.00 prorated:

<u>Teacher</u>	<u>Start Date</u>
Marc Salvatore	10/17/19
Brian Kapral	10/21/19
Michael Couden	10/21/19
Lynn Trautz	10/17/19
Cheryl Grande	10/17/19

20. Approval / Revised Medical Leave of Absence Mr. Michael Paternoster

The Superintendent recommends the Board of Education to approve the following revised medical leave of absence for Mr. Michael Paternoster, effective September 4, 2019 through October 16, 2019:

Dates	Coverage	Amount of Time
9/4-10/16/2019	Paid Sick Leave	30 days
	Federal Medical Leave Act	NONE
	NJ Family Leave Act	
	Unpaid Leave of Absence	

21. Approval / District Performance Review for Submission to NJDOE

The Superintendent recommends approval of the District Performance Review for submission to the NJ DOE. (att E-1)

Finance Committee

1. Approval 2019-2020 ESEA Title I & Title II Grant - Amendment

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the 2019-2020 ESEA Title I & Title II grant amendment.

2. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Inv # 671-101819	1019	\$ 20,305.17
Pomptonian	Inv # 671-102519	1020	\$ 11,808.63
Pay Schools	Annual Agreement	1021	\$ 3,435.00
Heerema Company	Repairs Walk-In Freezer	1022	\$ 559.41

Operations Committee

1. Approval/ Use of Facilities

The Superintendent recommends approval of the following use of facilities:

- The Little Falls PBA 346 would like to use the cafeteria and kitchen on December 21, 2019 for a Holiday Breakfast. The police are expecting approximately 100 in total to be here during the 8:00am until noon time period. This is the fifth year that Passaic Valley is being asked to host this event. An insurance certificate will be submitted in advance.
- The Superintendent recommends approval to be a host Site for the NJSIAA District Wrestling Tournament on Saturday February 22, 2020. Passaic Valley was selected this year to be a host site by the NJSIAA state wrestling tournament committee. Passaic Valley has done this in the past on several occasions.

2. Comprehensive Facilities Maintenance Plan

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the M-1 form, Comprehensive Facilities Maintenance Plan and LRFP worksheet as per the state monitoring guidelines. (Attachment O-1)

3. Approval of Annual Facilities Checklist

The Superintendent, in consultation with the Supervisor or of Buildings & Grounds, recommends approval of the Annual Facilities Checklist for the 2019-2020 school year. (See Attachment O-2)

4. Re-Appointment of Insurance Brokerage Services – Dental/Health Benefits

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board retroactively approve Fairview Insurance Agency Associates, Inc. Verona, New Jersey as the Insurance Broker for the District's Dental/Health Benefits from November 1, 2019 through October 31, 2020.

5. Appointment of Passaic Valley Office Workers

The Superintendent, and the School Business Administrator/Board Secretary, recommends the appointment of Annamaria Sole as a Passaic Valley Office Workers staff member effective on or about, November 18, 2019 at a salary of Step-1 \$32,685.36 (prorated) of the contractual Office Workers salary guide. Ms. Sole employment is contingent on a successful criminal background check.

6. Approval of Standard Operating Procedures and Internal Controls

The Superintendent, and the School Business Administrator/Board Secretary, recommends the approval of the school districts standard operating procedures and internal controls. (See Attachment O-3)

Operations Committee

7. Approval of Part-Time Bus Driver

The Superintendent, and the School Business Administrator/Board Secretary, recommends the approval of Ms. Ceil Kurek as part-time bus driver effective on or about, November 18, 2019 at a rate of \$25.00 an hour, with no benefits. Ms. Kurek is contingent on a successful criminal background check.

Athletics / Student Activities Committee

1. **Approval / Girls' Show 2020 Practice Sites**
The Superintendent recommends approval of off-site green and white practices. Facilities will provide proof of insurance before practices begin. Attachment A-1
2. **Approval / Alex Fleischmann, Assistant Ice Hockey Coach**
The Superintendent recommends approval of *Alex Fleischmann* for the position of *Assistant Ice Hockey Coach* for the 2019-2020 season pending clearance from a criminal history report and background check. The PVEA Contracted Stipend is Category 3 Level 4 for \$5,533.00.
3. **Approval / Brandon Rizzo, Volunteer Track Coach**
The Superintendent recommends approval of *Brandon Rizzo* for the position of *Volunteer Track Coach* for the 2019-2020 season pending clearance from a criminal history report and background check.
4. **Approval / PV Soccer Parent Association Donation**
The Superintendent recommends approval of a donation from the PV Soccer Parents Association. The PV Soccer Parents Association is donating \$6,993.40 of their earnings from their SnapRaise Fundraiser to assist with end of season gifts, coaching gift and dinner expenses for the team.
5. **Approval / Daniel Swerzenski Head Girls' Fencing Coach**
The Superintendent recommends approval of Daniel Swerzenski for the position of Head Girls' Fencing Coach for the 2019-2020 season pending clearance from a criminal history report. The PVEA Contracted Stipend is Category 4 Level 2 for \$4,940.00.

Education Committee

Operations Committee

Finance Committee

Athletic/Student Activities Committee

Negotiations Committee

Public Relations/Student Welfare Committee

Policy Committee

Technology Committee

Ad Hoc Committee

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call for members of the Public to be heard

Executive Session

Adjournment

Next Meeting

Regular Meeting:
Monday, November 25, 2019, 7:30 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey