

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, July 28, 2020**

Order of Business

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 11, 2020, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On July 16, 2020 the change of time notice was posted to the website pvhs.k12.nj.us and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

PRESIDENT'S REPORT

ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the June 23, 2020 regular meeting(s) will be presented for review and approval.

The minutes of the June 23, 2020 executive session(s) will be presented for review and approval

REPORT OF THE SUPERINTENDENT

- Re-opening Plan

STUDENTS OF THE MONTH

STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

EXECUTIVE SESSION

Education Committee

1. Approval /2020-2021 Stipends

The Superintendent recommends approval of the following instructional stipends for the 2020-2021 school year as per PVEA approved rates.

Name	6 th Period (\$7,500)	Zero (\$6,500)	Total \$	Details
Kapral	Full stipend		\$7,500	ABA
Cappello	Full stipend		\$7,500	ABA
Chelel	Full Stipend		\$7,500	ABA
D’Amico	Full stipend		\$7,500	History
DeLuccia		zero	\$6,500	Band
Deeney	Full stipend		\$7,500	History
Geletta	Full stipend		\$7,500	ABA
Haimowitz	1/5 stipend		\$1,500	AP Lab
Ingraham	Full stipend		\$7,500	Art
S. Iobst	1/5 stipend + zero	zero	\$8,000	Anatomy & AP Lab
E. Iobst	3/5 stipend		\$4,500	AP Lab
Napolitano	Full stipend		\$7,500	Italian
Miele	Full stipend		\$7,500	English
Quail		zero	\$6,500	Honors Lab
Papaleo	Full stipend		\$7,500	Spanish
Roberts		zero	\$6,500	Broadcasting/Morning Announcements
Salluce		zero	\$6,500	Nurse
Sanders	Full Stipend	zero	\$14,000	STEM
Vanderstreet		zero	\$6,500	Choir
Vasa	Full Stipend		\$7,500	Photography
Ziccardi	Full stipend		\$7,500	Spanish

2. Approval /Dr. Michelle Barrett for SEL Staff Development

The Superintendent recommends the hiring of Dr. Michelle Barrett to provide staff development to an identified group of Staff members under the guidance of Mr. Paternoster for the Social Emotional Learning Team. This team will provide students with the ability to share and understand such concepts as grief, loss and anxiety as it relates to the changes to how the Covid crisis has changed our world. This money is funded through the CARES Act Application at a cost of \$1,500.00. This team may also assist in parent workshops via virtual platforms during the upcoming school year. The SEL consists of the following faculty:

- | | | |
|------------------|----------------|--------------|
| Daria Leidig | Erin Wilks | Kelly Morris |
| Mike Paternoster | Ashley Francis | Megan Miele |
| Lina Salluce | Ken Burke | Rossana Cruz |

Education Committee

- 3. Approval /Ms. Megan Meile to Assist in Design of SEL Curriculum**
The Superintendent recommends Ms. Megan Miele be approved for up to 10 hours to work on curriculum outline for Social Emotional Learning (SEL) requirement necessary to complete the reopening school plan for the 2020-2021 school year. Cost \$37.00 per hour as per contracted hourly rate.
- 4. Approval /Guidance and CST – SID Data Collection Rollover**
The Superintendent recommends retroactive approval of the following persons for 5 virtual hours to complete SID data collection to allow the rollover of records for NJSMART. \$37.00/hour.

Erin Wilks	Ken Burke	Rosanna Cruz	Kris Kohler
Danielle Vigilante	Jenn Shue	Diana Pasquirello	
- 5. Approval /IEP Meeting Coverage**
The Superintendent recommends the approval for available teachers willing to support the student IEP process during the summer months when needed to participate in IEP meeting at the request of CST. Rate \$37.00/hour
- 6. Approval of Real Time 2020-2021 Contract**
The Superintendent, in consultation with the Business Administrator/Board Secretary recommends the Board approve the contract with Realtime for their services for the 2020-2021 school year at the stated contractual rate of \$18,535.00.
- 7. Approval / 2020-2021 Revised Academic Calendar**
The Superintendent recommends approval of the revised 2020-2021 academic calendar (att E-1)
- 8. Approval/ Janet Chirlo Student Teacher 2020-2021**
The Superintendent recommends approval of Janet Chirlo as a student teacher in the science department assigned to Randall Sanders in the area of Environmental Science.

Education Committee

9. Approval / Rescind Lynn Roehrich, Part-time Zero Period School Nurse

The Superintendent recommended approval to rescind the approval of Lynn Roehrich, at the Part-time Zero Period Nurse for the 2020-2021 school year due to schedule adjustments.

10. Approval / 2020-2021 Out of District Placement Contracts

The Superintendent recommends approval of the following contracts for out of district placements for the 2020-2021 school year:

	Student ID	Location	Cost
1	1804157	Deron School 130 Graove St Montclair, NJ	\$57,220.20
2	21582	YCS Sawtelle Learning Center 208 S. Mountain Ave Montclair, NJ	\$6,461.33 ESY <u>\$61,212.60 Tuition</u> \$67,673.93
3	937393	Mary A. Dobbins School Legacy Treatment Services 243 Pine Street Mount Holy, NJ	\$11,861.40 ESY <u>\$71,168.40 Tuition</u> \$80,029.80
4	937121	NJ Elks Disability Agency 15 Union Ave Clifton, NJ	\$8,287.68 ESY <u>\$64,229.52 Tuition</u> \$72,517.20
5	1400728	Spectrum 360 6 Regent Street Livingston, NJ	\$8,556.24 ESY <u>\$71,172.36 Tuition</u> \$79,728.60
6	1500939	Spectrum 360 6 Regent Street Livingston, NJ	\$8,556.24 ESY \$3,850.00 Extraordinary Services ESY \$71,172.36 Tuition <u>\$32,025.00 Extraordinary Services</u> \$115,603.60
7	1804136	Spectrum 360 6 Regent Street Livingston, NJ	\$8,556.24 ESY \$3,850.00 Extraordinary Services ESY \$71,172.36 Tuition <u>\$32,025.00 Extraordinary Services</u> \$115,603.60

11. Approval / 2020-2021 Nursing Contract

The Superintendent recommends approval of a one to one nursing contract (attending and out of district placement) for the 2020-2021 school year.

	Student ID	Contractor	Terms
1	937121	Bayada Pediatrics 163 E. Main Street Little Falls, NJ	35 Hours/week 3 days @\$55.00/hour (RN) 2 days @\$45.00/hour (LPN) \$1,785.00/week Estimated \$66,000.00 for year

Education Committee

12. Approval / LinkIt! 2020-2021 Contract

The Superintendent recommends approval of the LinkIt! 2020-2021 contract in the amount of \$15,450.00.

13. Approval / 2020 Summer/Fall Home Instruction

The Superintendent recommends approval Mr. Zach Donovan and Ms. Cheryl Joseph to provide home instruction for student MA as per IEP. Hours to be retroactive starting in July 2020 and can run through Fall 2020. PVEA rate of \$35.62.

Mr. Donovan to provide 20 hours

Ms. Joseph to provide 30 hours

14. Approval /Digital Divide Grant Application

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the Digital Divide Grant Application in the amount of \$103,302.00.

15. Approval/ Mrs. Donna Kurschner, Resignation

The Superintendent recommends approval to accept the resignation of Mrs. Donna Kurschner, Teacher of Spanish as of September 30, 2020.

Finance Committee

1. Approval / June 2020 Supplemental Monthly Bills List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

Date	Check Numbers	Total Amount
6/30/20	Pending	\$ 1,515,707.74

WHEREAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

2. Approval / July 2020 Monthly Bills List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-2):

Date	Check Numbers	Total Amount
7/29/20	Pending	\$ 413,182.14

WHEREAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

Finance Committee

3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of June 2020 /Preliminary

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the preliminary Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2020 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the preliminary Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2020; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-3)

4. Approval of Line Item Budget Transfers – June 2020

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line item transfers to include administrative cost budget transfers for the months of June 2020 as presented. (See Attachment F-4)

5. Acceptance of Financial Status Report – June 2020

The Superintendent, in consultation with the School Business Administrator/Board secretary recommended the Board accept the Financial Status Report for the month of June 2020, as presented. (See Attachment F-5)

6. Acceptance of Revenue Report – June 2020

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of June 2020, as presented. (See Attachment F-6)

Finance Committee

7. Approval for the Removal of Old Outstanding Checks - District's Athletic, Authorization Checking and Student Activity Accounts - June 30, 2020

WHEREAS, the Passaic Valley Regional High School Board of Education has the authority to remove old outstanding checks from the district's bank reconciliation outstanding check list as of June 30, 2020 through a board resolution;

WHEREAS, the schools Bank Reconciler has identified several checks greater than one year old that continue to be listed outstanding on the bank account reconciliation for the Athletic, Authorization and Student Activity checking accounts; and

WHEREAS, administration has determined that the following checks from the Athletic, Authorization and Student Activity checking account are aged more than six (6) months and recommended to the Board to have said checks removed from the outstanding check list: (See Attachment F-7)

Operations Committee

1. Approval / Use of Facility

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the following use of facilities:

- The Passaic County request to use the Passaic Valley High School parking lot as a mobile COVID-19 testing site on August 7, 2020 from 9:00am to 3:00pm. This testing is open to all residents of Passaic County. A similar clinic was held at Passaic Valley in June of this year. A certificate of insurance was requested from the Deputy Administrator.
- The Passaic Valley Sting Baseball Club would like to use either Field 5 or Field 7 for the purpose of practices and games. Although this activity cannot happen at this time, this approval is for the time period if/when activities can take place on our fields. Mr. Benvenuti will be involved in the scheduling as PV sports will also be returning when those restrictions are lifted.

2. Disposal of Equipment

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the following items to be disposed:

- 1 – Dell Computer/Monitor/keyboard
- 1 – Overhead Projector
- 1 – Apple Computer/Keyboard
- 2- Bluetooth Wireless Connections
- 1 – Samsung VHS
- 1 – Dell Laptop
- 1 – HP Laptop
- 8 – Cassette Player/Recorders
- 1 – Smart Disk Floppy Drive (external)
- 1 – Sony TV
- 1 – Cannon HD Video Camera
- 1 – Smart Board
- 4 – Toshiba TVs
- 2 – Sharp TVs
- 1 – Eiki Projector
- 1 – Panasonic TV
- 2 – JVC TVs
- 1 – Sony VCR
- 1 – Toshiba VCR
- 1 – Sony Disc Player
- 1 – Air Cat Volleyball Training Machine
- 1 – Up Right Scaffold Model No. 518
- 1 – Windsor Floor Scrubbing Machine serial # TR34- 4000364JP

3. Approval of Donations – Gym Equipment

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the following donation of gym equipment from the Little Falls Board of Education:

- Exercise Bike, Elliptical Machine, Free Standing Weight Bench

Operations Committee

4. **Approval /Alyssa’s Law Compliance and School Security Grant Application**
The Superintendent, in consultation with the School Business Administrator/
Board Secretary, recommends the Board approve the Alyssa’s Law
Compliance and Security.

Athletic/Student Activities Committee

1. Approval / Fall 2020 Schedule D Coaching Stipends

The Superintendent, in consultation with the School Business Administrator/Board Secretary and the Supervisor of Athletics, Activities and Physical Education, recommends approval of the following Fall Schedule D Coaches for the 2020-2021 School year.

Cross Country

Walter Bleuler	Head Coach	\$ 6,442
Brad Ottino	Asst. Coach	\$ 5,148

Field Hockey

Lori Demsey	Head Coach	\$ 7,761
Jessica Kranmer	Asst. Coach	\$ 5,533
Brianna Salvemini	Asst. Coach	\$ 5,533

Football

Max Wassel	Head Coach	\$ 10,863
Joe Wassel	Asst. Coach	\$ 6,272
Jason Tiseo	Asst. Coach	\$ 6,272
Stephen Smith	Asst. Coach	\$ 6,272
Nicholas Andriani	Asst. Coach	\$ 6,272
Zachary Mazalewski*	Asst. Coach	\$ 6,272
Dominic Carfagno*	Asst. Coach	\$ 6,272
Alex Iacehhta*	Asst. Coach	\$ 6,272

Boys Soccer

Mike Couden	Head Coach	\$ 7,761
Marc Salvatore	Asst. Coach	\$ 5,533
Andrew Greco	Asst. Coach	\$ 5,533

Girls Soccer

Kathleen Berthold	Head Coach	\$ 7,761
Kathy Hill	Asst. Coach	\$ 5,533

Gymnastics

Jenai Agosta*	Head Coach	\$ 6,442
Corine Czepiel	Asst. Coach	\$ 5,148

Girls Volleyball

Lynn Trautz	Head Coach	\$ 7,761
Open (Tba)	Asst. Coach	\$ 5,533
Open (Tba)	Asst. Coach	\$ 5,533

Girls Tennis

James Holsworth	Head Coach	\$ 6,442
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*Pending approval as substitute teacher

Athletics Committee

2. Approval / 2020-2021 Schedule B Stipends

The Superintendent, in consultation with the School Business Administrator/Board Secretary, and the Supervisor of Athletics, Activities and Physical Education, recommends approval of the following Schedule B Stipends for the 2020-2021 school year.

<u>Cheering Stipends</u>		
Cheering Director / Advisor	J. Peters	\$ 4,246.00
Cheering Assistant	A. Francis	\$ 3,121.00
Cheering Assistant	L. Quail	\$ 3,121.00
<u>Marching Band Stipends</u>		
Marching Band Director	M. Deluccia	\$ 6,892.00
Marching Band Assistant Director	C. Dewilde	\$ 5,155.00
Marching Band Arranger (Split)	J. Butcher / R. Monte	\$ 2,400.00
Marching Band Color Guard	E. Colgan	\$ 2,400.00

<u>School Store</u>		
School Store Advisor / Manager (1) (Split)	J. Autieri	\$ 2,342.00
	L. Odgers	

Policy Committee

1. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval and adoption of the following policies:

- Policy 0512
- Policy 1581
- Regulation 1581
- Policy 1649
- Policy 2422
- Policy 3421.13
- Policy 4421.13
- Policy 5330
- Regulation 5330
- Policy 5611
- Regulation 5611
- Policy 7243
- Policy 8210
- Policy 8220
- Regulation 8220
- Policy 8462
- Policy 8561

Education Committee

Operations Committee

Finance Committee

Athletic/Student Activities Committee

Negotiations Committee

Public Relations/Student Welfare Committee

Policy Committee

Technology Committee

Ad Hoc Committee

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

QSAC

New Business

AP Testing Results

Call for members of the Public to be heard

Executive Session

Adjournment

Next Meeting

Regular Meeting:
Tuesday, August 18, 2020, 7:30 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey