

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, August 25, 2020**

Order of Business

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 11, 2020, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On August 13, 2020 the change of time notice was posted to the website pvhs.k12.nj.us and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

PRESIDENT'S REPORT

ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the July 28, 2020 regular meeting(s) will be presented for review and approval.

The minutes of the July 28, 2020 executive session(s) will be presented for review and approval

REPORT OF THE SUPERINTENDENT

- Guidance department responsibilities and timeline

STUDENTS OF THE MONTH

STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

EXECUTIVE SESSION

Education Committee

1. Approval / Certiport Authorized Testing Center

The Superintendent recommends the approval of Passaic Valley Regional High School's application to become a Certiport Authorized Testing Center (CATC). As a CATC, Passaic Valley Regional High School will be able to administer Adobe and Autodesk certification exams on-site to students and fulfill the NJDOE technical certification requirement for career and technical education programs. The technical certifications include: Adobe Certified Associate (CTE Broadcasting Program) and Autodesk Certified User (Engineering Program). Cost as follows:

- GMETRIX Practice Exams: \$1,862.00
- Certiport Vouchers: \$3,053.50
- Total cost to the district: \$4,423.95 (includes 10% discount)

2. Approval / Arianna Robeson, Curriculum Writing and Revisions

The Superintendent recommends the approval of Arianna Robeson, Teacher of Engineering, to complete up to 2 hours of curriculum revisions and writing for Passaic Valley's engineering courses (Principles of Engineering, CAD I, CAD II). The curriculum writing is required for the development of a CTE Program of Study in Mechanical Drafting/Engineering. Rate \$37.00/hour.

3. Approval / 2020-2021 Junior Achievement Finance Park Advanced Curriculum

The Superintendent recommends the approval of Junior Achievement Finance Park Advanced curriculum for Passaic Valley's Financial Literacy courses during the 2020-2021 school year at *no cost* to the district.

4. Approval / Rosanna Cruz IEP Modifications

The Superintendent recommends the approval of up to 5 hours for Rosanna Cruz complete IEP modifications for student JV. Rate \$37.00/hour as per PVEA contract.

5. Approval / Yvonne Migliaccio, Leave Replacement Teacher of English

The Superintendent recommends the approval of Ms. Yvonne Migliaccio, Teacher of English as a leave replacement teacher from 9/1/2020 to 11/15/2020 for Ms. Amy Niosi. Rate \$200/per diem though 10/31/2020 and Step1 Class 1 starting 11/1/2020 through 11/15/2020. No benefits

6. Approval / Daria Leidig Student Maintenance Records and Laptop Tech Support

The Superintendent recommends the approval of up to 10 hours of support for Daria Leidig as follows. Rate \$37.00/hour as per PVEA contract.

- Update student id records to remove graduating senior class and input of freshmen class
- Develop SOP for assigning laptops to students via library Follett system

Education Committee

7. Approval / Graduation Support Hours

The Superintendent recommends retroactive approval of the following persons to receive 6 hours each to support the two in-person graduation ceremonies. Rate \$28.08/hour.

Lina Salluce Vicki Lynn Coyle Brendan Byrnes

8. Approval /2020-2021 Aides

The Superintendent recommends the approval of the following Aides for the 2020-2021 school year. All positions are part-time, no benefits and up to 29 hours per week. Rates are as listed.

Name		Location	Rate
Shirley	Busanet	ABA	\$18/per hour
Cristina	Colone	ABA	\$18/per hour
Alexis	Cuadros	ABA	\$18/per hour
Erica	DeMartino	ABA	\$18/per hour
Camila	Fermin *Pending	ABA	\$18/per hour
Paige	Gensinger	ABA	\$18/per hour
Emely	Mercedes	ABA	\$18/per hour
Stephanie	Ortega	ABA	\$18/per hour
Walter	Bleuer	One to One, Bus	\$16/per hour
Kayla	Campbell	One to One	\$16/per hour
Daneyris	Espinal	One to One	\$16/per hour
AnnMarie	Finley	One to One	\$16/per hour
Kiara	Gomez	One to One	\$16/per hour
Danean	Harrington	One to One	\$16/per hour
Pete	Kovalendo	One to One, Bus	\$16/per hour
Kelli	Posyton	One to One	\$16/per hour
Diana	Sincaglia	One to One	\$16/per hour
Julia	Black	Math Aide	\$16/per hour
Alyssa	Sole	Math Aide	\$16/per hour
Linda	Barreca	Bus Aide	\$16/per hour
William	Freiberger	Bus Aide	\$16/per hour
Karen	Gaita	Bus Aide	\$16/per hour
Karen	McKinnon	Bus Aide	\$16/per hour
Tanasha	McKinnon	Bus Aide	\$16/per hour
Stephanie	Ortega	Bus Aide	\$16/per hour
Kathy	Hill	Instructional	\$16/per hour

*Pending submission of approved criminal history and all paperwork required by the district.

Education Committee

9. Approval /2020-2021 ESSA Title I Positions

The Superintendent recommends the approval of the following ESSA Title I positions for the 2020-2021 school year (account #20-237-100-100-007600-050):

Writing Lab

- Writing Lab Lead Teacher Jamie Picarelli \$3,000
- Writing Lab Teacher Neil Van Ess \$1,000
- Writing Lab Teacher Tim Donnelly \$1,000
- Writing Lab Teacher Ashley Francis \$1,000

NJSLA Portfolio Bootcamp-\$1,500 each

- Megan Miele
- Jamie Picarelli
- Neil Van Ess
- Lindita Kurtishi
- Arianna Robeson
- Brad Ottino

10. Approval /2020-2021 ESSA Title II Positions

The Superintendent recommends the approval of the following ESSA Title II positions for the 2020-2021 school year (account #20-270-200-100-007600-050):

Tech Team-\$4,265 each

- Mike Damico
- Matt Youngberg
- Jamie Picarelli
- Lori Quail
- Kevin Haimowitz
- Pia Vanderstreet
- Randall Sanders
- Brad Ottino
- Daria Leidig

11. Approval /2020-2021 ESSA Title I Aides

The Superintendent recommends the approval of the following ESSA Title I Aide positions for the 2020-2021 school year (account #20-237-100-100-007600-050):

Name	Designation	Rate
Betty Haynes	Math	\$20/hour
Julio Sanchez	ESL Aide	\$20/hour
Zulema Vilchez	ESL Aide	\$20/hour

12. Approval / 2020-2021 6th Periods Assignments Ropero, Arici

The Superintendent recommends approval of the following 6th period assignments for the 2020-2021 school year. \$7,500.00 as per PVEA approved contract.

- Diana Ropero
- Fulya Arici

Education Committee

13. Approval / Partnership with Imagine (non profit)

The Superintendent recommends approval to partner with Imagine (non-profit organization) to support the required Social Emotional Learning (SEL) initiatives as directed by Policy 1649 Restart and Recovery Plan. Cost of \$3,500.00 to be paid through CARES funds. Acct 20-477-200-300-007600-050

14. Approval / Rescind SEL Staff Development Approved July 2020

The Superintendent recommends the to rescind the previously approved SEL team:

Daria Leidig	Erin Wilks	Kelly Morris
Mike Paternoster	Ashley Francis	Megan Miele
Lina Salluce	Ken Burke	Rossana Cruz

15. Approval / SEL Staff Development Team 2020-2021

The Superintendent recommends approval of the following persons for the SEL team to support programs referred to in Policy 1649; rate up to 13 hours per person at \$37.00 per hour. Up to \$5,000.00 to be paid through Cares funds. Account 20-477-200-100-007600-050

Megan Miele	Jeff Francisco	Erin Wilks	Kelly Morris	Rosanna Cruz
Melanie Vasa	Ken Burke	Lina Salluce	Vicky Lynn Coyle	Zuzana Geleta

16. Approval / Rescind George Dassinger Aide 2020-2021

The Superintendent recommends to rescind George Designer as an aide for the 2020-2021 school year.

17. Approval / Morris County Vocational School District 2020-2021 Tuition Contract

The Superintendent recommends approval of the 2020-2021 tuition contract with the Morris County Vocational School District: \$13,078.00 (2 students).

18. Approval / STEM Supervisor Position Posting

The Superintendent recommends approval to post for the position of STEM Supervisor.

19. Approval / 2020-2021 School Year Tuition Contract PCTI

The Superintendent, in consultation with the Business Administrator, presented for approval the 2020-2021 School Year Special Education Tuition Contract for Passaic County Technical Institute: \$37,658.00 (2 students).

20. Approval / Substitutes

The Superintendent recommends approval of substitute teachers for the 2020-2021 school year. Attachment E-1

Education Committee

21. Approval / 2020-2021 Out of District Placement Contracts

The Superintendent recommends approval of the following contracts for out of district placements for the 2020-2021 school year:

	Student ID	Location	Cost
1	937034	Felician School 260 South Main Street Lodi, NJ	\$7,128.44 ESY \$59,295.66 Tuition \$66,424.10 Total
2	21409	Felician School 260 South Main Street Lodi, NJ	\$7,128.44 ESY \$59,295.66 Tuition \$66,424.10 Total
3	21284	Banyan School 471 Main Street Little Falls, NJ	\$7,898.00 ESY \$64,620.00 Tuition \$72,518.00 Total
4	31822	Banyan School 471 Main Street Little Falls, NJ	\$64,620.00 Tuition \$72,518.00 Total

22. Approval / Larisa Zulic, Part-Time Italian Teacher

The Superintendent recommends approval of Ms. Larisa Zulic as a 3/5 part-time teacher of Italian for the 2020-2021 school year, starting 9/1/2020, Class 3 Step 5 \$38,305.

23. Approval / Approval of Virtual Platforms

The Superintendent recommends approval to use the following platforms to facilitate remote learning

- ABA program Zoom
- Passaic Valley Google Meets and Microsoft Teams

24. Approval / Skills USA Advisors 2020-2021

The Superintendent recommends approval of Ms. Robeson and Ms. Roberts as Skills USA advisors for the 2020-2021 school year, \$1,625.00 per person stipend.

25. Approval / Health Office Preparation for School Opening

The Superintendent recommends approval for Ms. Lina Salluce to prepare the health office for the opening of school from August 26-28 up to 5 hours per day at \$37.00 per hour.

26. Approval / CARES Act Amendment

The Superintendent recommends approval an amendment to the CARES Act.

27. Approval / Passaic Valley Restart and Recovery Plan

The Superintendent recommends the approval of the NJDOE required Passaic Valley Regional High School District's Restart and Recovery Plan for the 2020-2021 SY.

Finance Committee

1. Approval / June 2020 Supplemental #2 Monthly Bills List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHERAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

Date	Check Numbers	Total Amount
6/30/20	Pending	\$ 78,759.38

WHERAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

Finance Committee

2. Approval / August 2020 Monthly Bills List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHERAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-2):

Date	Check Numbers	Total Amount
8/29/20	Pending	\$106,170.77

WHERAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of June 2020 - Supplemental

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2020 Supplemental for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2020 Supplemental; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (See Attachment F-3)

Finance Committee

4. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Mrs. Santina Iacovo	Lunch Refund	1153	\$ 99.00
NRESC	Nutrition Ad	1154	\$ 80.00
Pomptonian	Inv # 671-061220	1155	\$ 1,589.63

5. Approval of Line Item Budget Transfers – June Supplemental

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the months of June 2020 Supplemental as presented. (See Attachment F-4)

6. Acceptance of Financial Status Report – June 2020 Supplemental

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of June 2020 Supplemental, as presented.(See Attachment F-5)

7. Acceptance of Revenue Report – June 2020 Supplemental

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of June 2020 Supplemental, as presented. (See Attachment F-6)

8. Approval of State Aid Reduction

Whereas, The Passaic Valley Regional High School Board of Education received notice of a reduction of State Aid for the 2020-2021 Budget of \$62,279.00, and:

Whereas the reduction of state aid does not impact the district providing a thorough and efficient education

THEREFORE, BE IT RESOLVED that in order to balance the 2020-2021 Budget, the Passaic Valley Board of Education will Reduce Appropriations for the 2020-2021 Budget in the following account line:

<u>Account #</u>	<u>Description</u>
11-000-100-566	Tuition to Private Schools for the Disabled (\$62,279.00)

Operations Committee

1. Approval / Use of Facility

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the following use of facilities:

- Due to the delay with the field turf being installed in Little Falls, The Little Falls Football Parents Association is requesting use of the football fields for practice until the Paterson Ave field project is completed. This will be scheduled through the athletic director's office. Their certificate of insurance should already be on file as they are under the umbrella of LFAC and Little Falls Recreation
- The Little Falls Recreation Department would like to once again use the running track on Sunday mornings from 9:00am until 10:30am. This would be a continuation of the program that has been in place for a few years for elementary aged athletes that introduces them to track and cross-country type sports. The program would begin on September 6, 2020 and run every Sunday until November 15, 2020. The program will only take place if it meets the latest of the Governor's Executive Orders/Edicts. The LF Recreation Department will supply insurance to the Business Office.
- The Tri Valley Field Hockey Youth Program would like to use the field hockey Field (Fields 1 & 2) for practice and games. This feeder program to our own program, has been run for over a decade. They would begin September 1, 2020 and run until November 1, 2020. This program is open to elementary aged athletes who want to get instruction, practice and play games. The schedule would be determined depending upon the needs of the Passaic Valley program which gets priority. Insurance will be filed in the Business Office prior to the group starting. The program will only take place if it meets the latest of the Governor's Executive Orders/Edicts.

2. Approval of Contract Renewal Revised – Lifetouch Photography

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the contract renewal for the class of 2021 to Lifetouch Photography. This renewal includes Lifetouch ID cards services.

3. Approval / Designation of Essential Personnel

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the following positions and personnel to be designated essential to the performance of the district in the execution of any emergency preparedness plan.

- All 12-month employees
- District/School Leadership Team
- Security team members

Athletic/Student Activities Committee

1. **Approval / Ashley Francis & Neil Van Ess Class of 2024 Advisors**
The Superintendent recommends the approval of Ms. Ashley Francis and Mr. Neil Van Ess as the class of 2024 advisors: stipends as per PVEA contract.

2. **Approval / Pre-Season Hours Brendan Byrnes, Trainer**
The Superintendent recommends the retroactive approval of the following pre-season hours for Brendan Byrnes, Trainer; Rate \$28.08/hour total 15 hours detailed below.
 - 8/4 - 7:30-11:00 (3.5)
 - 8/6 - 7:30-11:00 (3.5)
 - 8/11 - 7:30-11:30 (4)
 - 8/13 - 7:30-11:30 (4)

Policy Committee

1. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval and adoption of the following policies:

- P 2270 Religion in Schools
- P 2431.3 Heat Participation Policy for Student-Athlete Safety
- P 2622 Student Assessment
- P & R 5111 Eligibility of Resident/Nonresident Students
- P & R 5200 Attendance
- P & R 5320 Immunization
- P & R 5330.04 Administering an Opioid Antidote
- P 5610 Suspension
- R 5610 Suspension Procedures
- P 5620 Expulsion
- P & R 8320 Personnel Records
- P & R 1642 Earned Sick Leave Law
- R 3218 Use, Possession, or Distribution of Substances
- R 4218 Use, Possession, or Distribution of Substances
- P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing
- P & R 6112 Reimbursement of Federal and Other Grant Expenditures
- P & R 7440 School District Security
- P & R 8600 Student Transportation
- P 8630 Bus Driver/Bus Aide Responsibility
- R 8630 Emergency School Bus Procedures
- P 8670 Transportation of Special Needs Students
- B 0155.1 Board Membership Participation at Board Meetings Using Electronic Device
- P 1648 Restart and Recovery Plan
- P 3720 Professional Responsibilities

Education Committee

Operations Committee

Finance Committee

Athletic/Student Activities Committee

Negotiations Committee

Public Relations/Student Welfare Committee

Policy Committee

Technology Committee

Ad Hoc Committee

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call for members of the Public to be heard

Executive Session

Adjournment

Next Meeting

Regular Meeting:
Tuesday, September 8, 2020, 7:30 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey